

2016-2017 City of Hermiston/HURA Budget Calendar

January 2016

- January 30 – Goal setting with Council for 2016-17 budget

February 2016

- February 5 – Call for 2016-17 Budget Submittals
- February 26 – Supplemental Budget requests due from departments

March 2016

- March 4 – Proposed 2016-17 budget submittals due from departments
- March 14 – Meet with departments this week on budget submittals

April 2016

- April 6 – Publish notice of 2015-16 Supplemental Budget Hearing 5-30 days before hearing
- April 11 – *Supplemental Budget Hearing*
- April 11 – *Supplemental Budget Adoption*
- April 22 - City Manager Final Budget Completed

May 2016

- May 11th - Budget Committee meeting notice ready
- May 14 – Publish notice of 2016-17 budget committee meeting 5-30 days before meeting once in newspaper and on website
- May 13 - Submit list of public improvement projects to BOLI
- MAY 20 – *Provide Budget document to committee and place on file for public access*
- MAY 25 – *Budget Committee meets to receive budget, hear public comment & approve budget*
- MAY 26 – *Second Budget Committee meeting if necessary*
- MAY 25 or 26 – *Ad valorem levy set*

June 2016

- June 8 – Publish Budget Summary (LB1) and notice of budget public hearing 5-30 days before hearing
- JUNE 13 – *2016-17 Budget Public Hearing*
- JUNE 13 – *City Council adopts budget, make appropriations, impose and categorize taxes*

July 2016

- July 15th – Notify County Assessor of Property Tax Levy

September 2016

- September 30th – Submit copy of complete budget document to county clerk

For Finance Department Use Only

- March 30th – Have Supplemental Budget Notice ready to e-mail to HH for publication on April 6th
- May 11th – Have Budget Committee Meeting Notice ready to e-mail to HH for pub on May 14th & May 20th
- June 2nd – Have LB1 ready to e-mail to HH for publication on June 8th
- June 3rd by 11:00 am – Email LB1 to HH for publication on June 8th