

# CITY OF HERMISTON

## APPLICATION TO ALTER A NONCONFORMING USE OR STRUCTURE

Alterations to nonconforming uses or structures will be processed as minor variances for alterations of less than 10% of the gross building volume and as conditional uses for alterations of more than 10% of the gross building volume. Please refer to the conditional use and variance sections of the City of Hermiston Developer=s Handbook for additional information regarding the application process. Pursuant to ' 157.192 of the Hermiston Code of Ordinances, application is hereby made to make alterations to the following described nonconforming use and/or structure:

Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
(Daytime)

Property Owner(s) Name (If Different): \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
(Daytime)

Legal Description of Property: Assessor's Map No: \_\_\_\_\_ Tax Lot No: \_\_\_\_\_

Comprehensive Plan Designation: \_\_\_\_\_ Zoning Designation: \_\_\_\_\_

Current Use of Property: \_\_\_\_\_

Request to Allow:

**IMPORTANT!:** Oregon's Land Use Planning Laws and §157.195 of the Hermiston Code of Ordinances require the planning commission to make "findings of fact" with regard to requests for conditional uses and alterations to nonconforming uses and structures. The findings provide justification to either approve or deny the application. Read the questions that follow and answer them as completely as you can; use additional sheets if necessary. Your responses will be used by the City to make findings and evaluate the merits of your request. The chances of a successful application depend upon the adequacy of the arguments you present to justify approval of the application.



**OUT OF POCKET EXPENSES FOR MAILING AND PUBLICATION COSTS WILL BE BILLED LATER**

NOTE: The Hermiston Planning Commission meets the second Wednesday of the month. Because of public notice requirements and time constraints, this application must be returned to City Hall no less than four weeks prior to the public hearing date. For further information, please feel free to contact the planning department at the Hermiston City Hall, 180 N.E. 2nd Street, Hermiston, OR 97838, or telephone (541) 567-5521. The City's fax number is (541) 567-5530.

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**OFFICE USE ONLY**

Date Filed: \_\_\_\_\_ Received By: \_\_\_\_\_ Meeting Date: \_\_\_\_\_

Fee (Circle One): \$475.00 / \$225.00 Date Paid: \_\_\_\_\_ Receipt No: \_\_\_\_\_

The proposed request is \_\_\_\_\_ less than/\_\_\_\_\_ greater than 10% of the gross building volume.