

## CITY OF HERMISTION

# PROPERTY LINE ADJUSTMENT PROCEDURES

### BACKGROUND

Applicants who wish to amend their property line may apply for a property line adjustment. No new lots may be created as a result of the adjustments. A property line adjustment involves no more than two lots.

### PROCEDURES

Applicants interested in a property line adjustment are encouraged to meet with City planning staff prior to applying for a property line adjustment. City staff will discuss the procedures and requirements for a property line adjustment. After meeting with planning staff, obtain an application for a property line adjustment from the planning department. Complete the application and submit it along with a completed site plan drawn by a registered surveyor and an application fee to the City planning department. Property line adjustments may be processed administratively by planning staff and are usually processed within two to three weeks. Following administrative approval, the adjustment must be submitted to the Umatilla County Assessor's office for processing and recording as well.

(Revised 9/10/03)