

Present were Pastors Dr. Dean Hackett, Craig Fraley, Jeff Snell and Rod Hardin. Staff members in attendance were City Manager Byron Smith, Chief Edmiston, Larry Fetter, Lilly Alarcon-Strong and Agape House Director, Dave Hughes. James LaFolette was excused.

Dr. Dean Hackett opened the meeting in prayer at 4:10 pm.

City Manager Smith introduced Executive Assistant Lilly Alarcon-Strong, who will be taking minutes for the Faith-Based Advisory Committee.

Minutes

Jeff moved and Rod seconded approval of the February Minutes. Motion carried unanimously. There were no March minutes as a quorum was not present.

Old Business

Replacement for John Jefferies - Dean stated the committee was still looking for a replacement for Pastor John Jefferies. Rod asked if the replacement requirements had to be a Pastor as there is a community member who is actively involved with the committee but is not a Pastor. Dean asked that the discussion be tabled until it reached New Business.

Clean Sweep – Parks and Recreation Director Larry Fetter stated Clean Sweep will be Saturday April 25th, from 8:30am to 3:30pm at the UEC gravel parking area. Larry presented the committee with a layout of the UEC area, where specific stations would be located and where volunteers would be needed. Those 13 and older are able to volunteer, Pastors will need to contact Larry by 04/17/15 to let him know how many people will be volunteering. A hospitality tent will be set up with water and snacks for volunteers.

Family Promise – Craig stated he would like to introduce Donna Lawson from Family Promise to the City Council at one of the May meetings. City Manager Byron Smith stated he would look into having a Work Session for Family Promise. Craig stated Donna would like to come to Hermiston once a Coordinator has been chosen so she can spend about three hours with the individual.

New Business

Family Promise – Craig introduced the July 1st, 2015 – June 30th, 2016 Proposed Budget for the Family Promise Coordinator. To Include:

1. Coordinator salary	(20 hours per week)	\$15,000.00 to \$18,000.00
2. Staff cost @ 15%		\$2,250.00 to \$2,700.00
3. Laptop Computer		\$600.00
4. Office Space	(Martha’s House or Agape House has office space)	
5. Phone	(cell)	\$250.00
6. Training funds	(3 sessions)	\$750.00
7. Materials		\$1,000.00
8. Child care		<u>\$500.00</u>
	Total	\$23,800.00

Craig stated the budget does not include the costs that will be incurred by having Donna Lawson travel to the area. Craig stated he would like to hire a Coordinator by July 1, 2015, train mentors from October - December 2015, and begin the Mentoring Program January 2016 with 4 to 6 pilot families/mentoring units. The Committee suggested including a Contingency fund of \$1,200.00 for a total of \$25,000.00 as

this would be the first year the program would run and it would be best to prepare for the “what if’s” and have enough in the budget. Jeff stated he would speak with congregations about possibly having Family Promise be a line item on their budgets to help with this cost, as well as, asking the City to contribute. City Manager Smith asked what amount would be contributed from outside sources and if this would be an annual expense to the City. Craig said it would be an annual expense to the City, as if it is solely based on outside grants and contributions the program might not last. The Coordinator will most likely be an employee of Agape House as they have a 501-C3, the program would run in collaboration with the Faith-Based Advisory Committee and the Agape House Board. Craig stated all the figures and information compiled were recommendations from Donna Lawson and she recommended the Coordinator be someone who:

1. Has a social service background
2. Has life experience (not someone fresh out of school)
3. Has experience working with low-income families.

Dean suggested putting together the criteria for advertising the Coordinator position in May or June. Jeff moved and Craig seconded amending Proposed Budget to include a \$1,200.00 Contingency Fund and presenting the budget to the City Council. Motion carried unanimously.

New Facilitator and Committee Members– Dean announce he felt amazingly privileged to have been asked by former Mayor, Bob Severson to form and be a part of this committee. He feels Pastor Craig Fraley, is a great choice to continue the work this committee does. Dean recommended there should be clear guidelines on establishing the Faith-Based Advisory Committee, like there has been for the Hispanic Advisory Committee. New Committee members if not Pastors, should be someone who is involved in church and recommended by their pastor. Dean stated present and future committee members need to be involved and participate in the committee. He has reached out to some of the other Hispanic Pastors as to why they are not involved in the committee, asking them if there is something the committee has done or can do to get their involvement, unfortunately, there has not been any response. Rod recommended having a realistic number of positions, as the Hispanic Advisory Committee had to change from 9 to 7, as they could not fill the seats. Craig stated he felt formalizing the committee and giving it structure will be good for the committee.

Unscheduled Communication

Pain Behind the Badge – Dean recommended all the Pastors attend Pain Behind the Badge on Thursday May 21, 2015 at the Hermiston Conference Center.

Dean stated he would be passing along all the Faith-Based Advisory Committee information he had to Craig and Lilly.

Rod asked City Manager Smith what his expectations were for the committee. City Manager Smith stated he would like to formalize the committee with specifics on size and structure.

Pastor Craig Fraley adjourned the meeting in prayer at 5:15 pm.