

Hermiston Airport Advisory Committee Minutes

Sept 7, 2016

4:00 P.M.

Members Present: Mike Martin, Ron Osgood, Ron Linn, Tim Beinert, and Dan Burns.

City Representative: Mark Morgan.

Airport caretakers: Susie Rawe

Absent:

Visitors:

Minutes: Motion to approve May minutes by Ron Linn and second by Dan Burns.

Motion approved.

Airport Manager Report: Reviewed. Susie reported that Fuel pump reader card has been giving users some difficulties. The vender has been contacted to find out what solutions can be taken to correct this problem. Additionally, the fuel delivery pump is very loud and could use some sound insulation.

Financial report: Reviewed. On schedule with our budgeted calendar year.

Old Business:

New Business:

- **Hangar lease:** The hangar lease agreement waiting list and sub-lease protocol appears to be not being followed as originally implemented. Those individuals not in compliance will be notified.
- **Airport Consulting Firm:** Precision Approach will be retained as our primary consulting firm for the next phase of airport development design and master plan.
- **Storage shed:** A small storage shed will need to be purchased to store the small yard maintenance items. Susie will obtain some cost estimates.

Meeting adjourned: 4:45pm

Next meeting: Oct 5, 2016 at 4:00pm

Respectfully submitted by:

Ronald Osgood, Secretary