

# STAFF REPORT

For Meeting of September 12, 2016

MAYOR AND MEMBERS OF THE CITY COUNCIL

Agenda Item #

NO. 2016-

**SUBJECT:** County  
Dispatch Contract

## **Subject**

Contract with Umatilla County for Emergency Dispatch services

## **Summary and Background**

A few years ago, the City of Hermiston entered into an agreement with Umatilla County for dispatch services. This change has been a beneficial move for the City and for the region. It has shifted records management to the same provider for all of the law enforcement entities in the county (except Milton-Freewater).

One of the results of this consolidation is that many entities that have not paid for dispatch services in the past like the smaller cities and fire districts have been asked to contribute to this shared system of emergency dispatch.

As these smaller entities were approached, the formula previously used by the Cities of Hermiston and Pendleton was a difficult formula for them to afford the service. A group with membership from representative entities was established to consider other options. A formula based on tax valuation was agreed upon and established.

## **Fiscal Information**

The new formula reflects a more accurate cost structure for the county to operate the dispatch center. With that comes an increase to our payment. We increased approximately \$50,000 per year. That new amount was approved in the current adopted budget.

## **Alternatives and Recommendation**

Despite a few items we are always working on with the County, consolidating dispatch has worked well for us. The alternative to approving this new contract would be a multi-million dollar investment in the equipment to run our own dispatch

## **Recommendation**

I recommend approval of the new dispatch services contract.

## **Requested Action/Motion**

Authorize the City Manager to sign the new dispatch services contract.



City Manager

City of Hermiston

INTERGOVERNMENTAL AGREEMENT  
FOR DISPATCH OF EMERGENCY AND  
NON-EMERGENCY COMMUNICATION SERVICES

1.0 DATE

The date of this agreement is July 1, 2016.

2.0 PARTIES

An agreement between Umatilla County ("County") and the City of Hermiston ("City") for dispatch services and emergency communications services.

3.0 RECITALS

Whereas Umatilla County Sheriff's Office currently operates a 24-hour Dispatch Center ("Dispatch Center") located within the Umatilla County Justice Center, 4700 Pioneer Pl, Pendleton, Oregon, and

Whereas ORS 190.010 authorizes the County and the City to enter into an agreement for cooperative performance of any function or activity that a party to the cooperative agreement has authority to perform.

4.0 PURPOSE

The parties agree to have the County provide the emergency and non-emergency communication dispatch services for the City under the terms and conditions of the agreement.

5.0 TERM

The initial term of this contract will be from July 1, 2016 to June 30, 2017 and may be terminated by either party upon a 365 day written notice to the other party, the Hermiston Police Chief or the Umatilla County Sheriff, as the case may be. This contract will automatically renew for additional on year periods unless terminated as described above.

6.0 COUNTY RESPONSIBILITIES The County will:

A. Answer emergency 9-1-1 calls for the citizens of the city of Hermiston. Emergency calls will be given priority over non-emergency calls.

B. As part of the Dispatch Center, provide dispatch services on a 24-hour basis for police service and after hours, weekend, and holiday emergency dispatch for City

Public Works and Parks Departments.

C. Dispatch in accordance with all applicable laws and regulations and practices of the City as they may be implemented or changed after consultation and consent.

D. Provide written and recorded logging, law enforcement data service and other reasonable services and assistance in connection with the communication services. Enter "Calls for Service" into the CAD/RMS computer system (currently Sun Ridge Systems, Inc.) for Hermiston Police Department.

E. Morrow County will be a hot backup center to provide seamless dispatch services in the event of an emergency.

F. Consult with the Hermiston Police on equipment, computer software, budget, procedures, and operation of the center and ensure no significant changes are implemented without express approval of the majority of entities the County dispatches for.

G. Set up a special fund for dispatch operations, entitled Dispatch Reserve Fund, for equipment purchases and maintenance costs and provide a copy of the annual audit of this fund to the City. Any balance in this fund at the end of the fiscal year will be carried over as a beginning balance for the next fiscal year.

H. County shall retain control of its Communication Center personnel and their performance of services under this agreement. All such personnel performing services for the county pursuant to this agreement shall be County employees. County personnel are certified as Telecommunicators and Emergency Medical Dispatchers.

I. County will provide regular updates to City in regards to any complaints of public or private concerns. County will respond to and address complaints in accordance with best practices, collective bargaining agreements, and update City as to the outcomes.

## 7.0 CITY RESPONSIBILITIES

The City will:

A. Beginning July 1, 2016, City will pay \$303,486.88 to County, on a monthly basis of \$25,290.57. All payments will be made by the 20th of each month. This amount is based on a pro rata net cost associated with the operation of the dispatch center based on net assessed value which is \$0.3461 per \$1,000. This amount may be adjusted annually if the base amount of cost and/or resources changes. Some anticipated changes could include final personal services expenses arising from contract negotiations with Umatilla County Law Enforcement Association for services after July 2016, legislative

and other changes to the Public Employee Retirement System and legislative and other actions affecting the amount of resources.

B. 911 funds collected by the State of Oregon for the City will be deposited to the County by Oregon Emergency Management. These funds are for answering of 911 calls for the City.

C. Consult with County on equipment, computer software, budget, procedures and operation of the center.

8.0 HOLD HARMLESS

To the extent permitted by law, the parties will hold each other harmless and will indemnify the other from any and all causes of action, judgments, claims, damages, or otherwise arising out of its sole and solitary acts under this agreement.

9.0 SUCCESSOR AGREEMENTS

9.1 The parties intend to negotiate a successor agreement that will provide for a continuation of cooperative dispatch services, including equipment and software maintenance and replacement, with the costs of those services to be allocated on a mutually agreed formula.

9.2 In the event another entity desires to become a party to this agreement, within 30 days of the execution of an agreement including the other entity, the amount paid to County by City will be reallocated on a mutually agreed formula.

10.0 DISPOSITION ON TERMINATION

In the event this agreement is terminated or not renewed, the equipment located at the location of a party will be considered the property of that party.

CITY OF HERMISTON

AUTHORIZED by action of the Hermiston City Council on \_\_\_\_\_,2016.

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\_\_\_\_\_  
Dr. David Drotzmann, Mayor

ATTEST:

\_\_\_\_\_  
City Recorder

UMATILLA COUNTY

\_\_\_\_\_  
George L. Murdock, Commissioner      \_\_\_\_\_  
Date

\_\_\_\_\_  
W. Lawrence Givens, Commissioner      \_\_\_\_\_  
Date

\_\_\_\_\_  
William J. Elfering, Commissioner      \_\_\_\_\_  
Date

ATTEST:  
Office of County Records

\_\_\_\_\_  
Records Officer

