

Hermiston Airport Advisory Committee Minutes

March 9, 2016

4:00 P.M.

Members Present: Mike Martin, Ron Osgood, Ron Linn, Tim Beinert, and Dan Burns.

City Representative: Mark Morgan.

Airport caretakers: Susie Rawe

Absent:

Visitors: Tracy May

Minutes: February minutes were approved on a motion by Dan Burns, and seconded by Ron Linn.

Airport Manager Report: Reviewed.

Financial report: Reviewed. On schedule with our budgeted calendar year. Carpet expense was approximately \$9000.00. Additional windsock expense was \$7000.00

Old Business:

- **Terminal building carpeting:** The new carpet installation has been completed in the FBO building excluding the floor trim. Nolen Door Company is installing the stained trim in the next couple of weeks.
- **Directional wind sock and lighting:** The completion of a new airfield directional windsock framework, sock, and lighting will be on March 11th.
- **Taxiway project:** Columbia Pacific plans on starting again in early to mid-April with completion to take place no later than June 30th, 2016. Initial plan is for the excavation and fuel tank concrete pad to be poured around first of April. Due to the new geographic runway heading change at completion of the project new runway heading alignment markings along with updated signage will be completed. All FAA notifications and publications will be notified to meet all Federal notification criteria.

New Business:

- **Ground Lease:** The committee has given Mark the go ahead with a ground lease between the City of Hermiston and William Van Ryn for the construction of a privately owned hangar.
- **Hangar Lease for Andrew Kilgore:** Andrew Kilgore has approached the City and requested a ground lease to construct a concrete pad for rinsing out his agricultural spray planes while loading and unloading chemicals. These pads are designed to capture any spilled fluids during these loading procedures to meet DEQ and FAA regulations. It is the committee's recommendation on a motion by Ron Osgood and a second by Ron Linn to move forward with a lease at the standard ground lease rates with the understanding that the facility be designed to meet all regulations as set forth by the governing agencies for this type of operation along with the appropriate insurance policy.
- **City owned Rinsate facility:** Mike Martin has concerns that the current facility is not being utilized nor monitored correctly over a long period of time. It appears to Mike that chemicals have been being disposed of outside the facility which can be harmful to the environment and groundwater system. Further investigation by the committee will be examined to make sure this facility is being utilized correctly.

Meeting adjourned: 5:00pm

Next meeting: April 4, 2016 at 4:00pm

Respectfully submitted by:

Ronald Osgood, Secretary