

## RESOLUTION NO. 2020

WHEREAS, ORS 294.471 permits the governing body of a municipal corporation to adopt a supplemental budget for the fiscal year for which the regular budget has been prepared if an occurrence or condition that was not known at the time the budget was prepared requires a change in financial planning or creates a pressing necessity for prompt action; and

WHEREAS, the conditions requiring a change in financial planning are listed in Exhibit A attached to and made a part of this resolution, now, therefore,

BE IT RESOLVED that due to the conditions listed in Exhibit A that were not known at the time the budget was prepared, the total budget for the City of Hermiston for the fiscal period beginning July 1, 2015 is hereby supplemented in the amount of **\$2,095,810**. The amounts for the purposes shown below are hereby appropriated:

### *Supplementing the Budget*

#### GENERAL FUND

**Requirements:**

Manager/Planning	4,889
Parks	5,000
Landscaping	38,188
Library	3,500
Recreation	16,799
Public Safety Building	14,280
Police Operations	26,985
Transfer to Reserve Fund	90,000
Capital Outlay	619,223
Non-Departmental	142,015
<b>Total General Fund Requirements</b>	<b>960,879</b>

#### STREET FUND

**Requirements:**

Personal Services	(27,000)
Materials & Services	47,754
Transfer to the General Fund	1,146
Transfer to Reserve Fund	<u>80,000</u>
<b>Total Street Fund Requirements</b>	<b>101,900</b>

**UTILITY FUND**

**Requirements:**

Sanitary Sewer	99,067
Water	49,923
Capital Outlay	(7,622)
Transfer to General Fund	<u>56,503</u>
<b>Total Utility Fund Requirements</b>	<b>197,871</b>

**RESERVE FUND**

**Requirements:**

Materials & Services	303,150
Capital Outlay	(133,150)
Transfer to Utility Fund	<u>(263,000)</u>
<b>Total Reserve Fund Requirements</b>	<b>(93,000)</b>

**MUNICIPAL COURT SPECIAL REVENUE FUND**

**Requirements:**

Transfer to Law Enforcement Fund	3,145
Transfer to Recreation Special Rev Fund	<u>1,070</u>
<b>Total Municipal Court Fund Requirements</b>	<b>4,215</b>

**MISCELLANEOUS SPECIAL REVENUE FUND**

**Requirements:**

Transfer to General Fund	2,500
Special Payments	<u>5,000</u>
<b>Total Misc Special Rev Fund Requirements</b>	<b>7,500</b>

**CONFERENCE CENTER FUND**

**Requirements:**

Materials & Services	8,310
Transfer to Reserve Fund	<u>24,260</u>
<b>Total Conference Center Fund Requirements</b>	<b>32,570</b>

HES FUND

**Requirements:**

Materials & Services	2,500
Capital Outlay	(2,500)
Transfer to General Fund	<u>300,000</u>
<b>Total HES Fund Requirements</b>	<b>300,000</b>

REGIONAL WATER FUND

**Requirements:**

Capital Outlay	<u>550,000</u>
<b>Total Regional Water Fund Requirements</b>	<b>550,000</b>

LAW ENFORCEMENT SPECIAL REVENUE FUND

**Requirements:**

Personnel Services	1,100
Materials & Services	<u>1,800</u>
<b>Total Law Enf Spec Rev Fund Requirements</b>	<b>2,900</b>
<b>Total Appropriations</b>	<b>\$2,064,835</b>

This resolution shall become effective immediately upon its passage as of the date and year set out below.

PASSED by the Common Council this 11<sup>th</sup> day of April, 2016

SIGNED by the Mayor this 11<sup>th</sup> day of April, 2016

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY RECORDER

**GENERAL FUND**

Authorize expenditure in the general fund of \$1,450 from cash for postage in the Planning dept, \$3,439 from transfers in from the Street and Utility Funds for a plotter in the Planning dept, \$3,500 from cash for maintenance at the Library, \$14,280 from cash for lighting improvements at the Public Safety Building, \$6,080 from cash for increased audit costs, \$1,100 from cash for a network switch at City Hall, \$13,335 from cash for a contribution to the ARC for a heating and air system, \$115,000 from cash for additional engineering costs, \$6,500 from cash for consulting to prepare a capital improvement plan, \$300,000 from cash and \$300,000 from a transfer from the HES fund for an additional contribution of \$600,000 to the EOTEC for construction costs, \$26,985 from an ODOT grant for overtime to do traffic control on HWY 395, \$90,000 from cash for an interfund loan to the Reserve Fund for capital improvements and repairs at the aquatic center, \$5,000 from a grant from Umatilla County for the 2016 Recycle Event, \$38,188 from a transfer from the Utility Fund for capital outlay, labor and supplies in the newly created Landscaping Department to take over maintenance of Utility owned property, \$20,000 from a state grant for the Summer Lunch Program, \$16,022 from a transfer from the Utility Fund to purchase an inserter machine, and \$2,500 from a transfer from the Misc Special Rev Fund to transfer a vehicle from the Police Dept to the Airport. The City already owns the vehicle so the \$2,500 will be reserved for future expenditure.

**STREET FUND**

Authorize expenditure of \$80,000 from cash for transfer to the reserve fund for storm drain improvements, \$6,500 from cash for consulting to prepare a capital improvement plan and \$15,400 from cash for temporary labor. Transfer \$1,146 from office expense line item to Transfer to General Fund line item for purchase of a plotter. Transfer \$27,000 from salaries line item to professional services line item for temporary labor.

**UTILITY FUND**

Authorize expenditure of \$3,740 from cash for increased audit and acct svcs in Sewer and Water, \$13,000 from cash for consulting to prepare a capital improvement plan in Sewer and Water, \$7,875 from cash for additional property insurance, \$8,400 from cash to replace lab equipment in Sewer, \$20,000 from cash for additional engineering costs, \$5,000 from cash for additional IT costs, \$2,400 from cash for additional employee physicals and fit tests, \$34,418 from cash for pump repairs in Sewer, \$11,250 from cash for manhole adjustments on Hwy 395, \$5,000 from cash for sewer line relocations, \$5,900 from cash for manhole ring and lids on Hwy 395, \$38,188 from cash, \$2,293 from reduction to office supplies and \$16,022 from reduction to capital outlay for transfer of \$56,503 to the gen fund for plotter and inserter machines and grounds maintenance on Utility owned property, \$10,000 from cash for SCADA repairs in the Water dept, and \$32,700 from cash for utility work and relocations on Hwy 395.

**RECREATION SPECIAL REVENUE FUND**

Authorize reserve of \$1,070 for future expenditure from a transfer from the Municipal Court Fund.

**RESERVE FUND**

Authorize expenditure of \$80,000 from transfer from the street fund for storm drain improvements, reduce transfer to utility fund from cash by \$263,000 as the amount will be transferred in 2016-17, authorize reserve for future expenditure of \$24,260 from transfer from the Conference Center Fund, authorize expenditure of \$50,000 from an interfund loan from the General Fund for a solar-power water heater at the aquatic center and expenditure of \$40,000 from an interfund loan from the General Fund for repairs to the multi-use pool. Authorize transfer of \$39,000 from miscellaneous contractual to capital outlay in the PW Elm Entrance project. Authorize transfer of \$182,150 from capital outlay to miscellaneous contractual in the Pioneer Hibred project. Authorize transfer of \$10,000 from the Bicycle Trails reserve to the West Highland Trail Reserve. Authorize transfer of \$50,000 from capital outlay to miscellaneous contractual in the City Hall Improvements Reserve.

**MUNICIPAL COURT SPECIAL REVENUE FUND**

Authorize expenditure of \$4,215 from fines & penalties for transfer of \$3,145 to the law enforcement fund and transfer of \$1,070 to the recreation special revenue fund.

**MISC SPECIAL REVENUE FUND**

Authorize expenditure of \$2,500 from cash for transfer to the General Fund for a vehicle for the Airport, authorize expenditure of \$5,000 from additional surcharge revenue for remittance of surcharges to the state.

**CONFERENCE CENTER FUND**

Authorize expenditure of \$24,260 from cash for transfer to the Reserve Fund for distribution of net revenue, authorize expenditure of \$8,310 from cash for distribution of net revenue to the Chamber of Commerce. Transfer \$64,360 from estimated Management Revenue to Transfer from the General Fund.

**HES FUND**

Authorize expenditure of \$300,000 from cash for for transfer to the General Fund for contribution to the EOTEC. Authorize transfer of \$2,500 from capital outlay to office supplies for purchase of software.

**REGIONAL WATER FUND**

Authorize expenditure of \$550,000 from Miscellaneous Revenue for Simplot's contribution to water-line extension project.

**LAW ENFORCEMENT SPECIAL REVENUE FUND**

Authorize expenditure of \$1,800 from grants for purchase of AED units and \$1,100 from grants for overtime. Authorize reserve for future expenditure of \$3,145 from a transfer from the Municipal Court .

<b>Fund No.</b>	<b>Description</b>	<b>2015-16 Adopted Budget</b>	<b>Approp Res 2007</b>	<b>Approp Res 2008</b>	<b>Budget Supp Res 2020</b>	<b>2015-16 Amended Budget</b>
2	Bonded Debt Fund	3,767,354				3,767,354
3	General Fund	12,715,355			963,379	13,678,734
4	Street Fund	2,017,500			101,900	2,119,400
5	Transient Room Tax Fund	573,335				573,335
6	Utility Fund	8,480,520			197,871	8,678,391
7	Recreation Fund	239,000			1,070	240,070
8	Reserve Fund	7,090,060	2,916,000		(68,740)	9,937,320
10	Muni Court Fund	281,900			4,215	286,115
11	Misc Spec Rev Fund	30,000			7,500	37,500
12	Conference Ctr Fund	249,975			32,570	282,545
13	Energy Services Fund	11,435,765			300,000	11,735,765
15	Regional Water Fund	1,437,800		664,200	550,000	2,652,000
16	RWTP Construction Fund	-				-
18	EOTEC Grant Fund	5,400,000				5,400,000
20	Law Enforcement Fund	71,500			6,045	77,545
21	Library Fund	58,000				58,000
31	Water & Sani Sewer Rev Bonds	1,300,000				1,300,000
32	Sr Center Const Fund	2,073,360				2,073,360
	<b>Total</b>	<b>57,221,424</b>	<b>2,916,000</b>	<b>664,200</b>	<b>2,095,810</b>	<b>62,897,434</b>

	2015-16 Adopted Budget	Approp Res 2007	Approp Res 2008	Budget Supp Res 2020	2015-16 Amended Budget
<b>GENERAL FUND</b>					
Taxes & Assessments	5,265,000				5,265,000
Licenses & Franchises	774,200				774,200
Fines & Penalties	582,600				582,600
Interest	109,500				109,500
From Other Agencies	445,000			51,985	496,985
Service Charges	1,262,755				1,262,755
Other	113,100				113,100
Transfers	350,000			360,149	710,149
Cash Forward	3,813,200			551,245	4,364,445
<b>Total Resources</b>	<b>12,715,355</b>	<b>-</b>	<b>-</b>	<b>963,379</b>	<b>13,678,734</b>
City Council	32,150				32,150
Manager/Planning	402,398			4,889	407,287
Finance	54,964				54,964
Legal	187,700				187,700
Court	251,904				251,904
Transportation	188,375				188,375
Airport	241,640				241,640
Building Inspection	343,262				343,262
Parks	477,440			5,000	482,440
Landscaping	-			38,188	38,188
Pool	389,229				389,229
Municipal Building	12,900				12,900
Library	689,266			3,500	692,766
Recreation	537,300			16,799	554,099
Public Safety Building	92,000			14,280	106,280
Police Operations	4,237,982			26,985	4,264,967
Transfers:	-				-
Bonded Debt Fund	190,750				190,750
Reserve Fund	200,000			90,000	290,000
Conference Center Fund	95,975				95,975
Capital Outlay	12,140			619,223	631,363
Non-Departmental	401,700			142,015	543,715
Unappropriated Ending Fund Bal	-				-
Reserve for Future Expenditure	3,676,280			2,500	3,678,780
<b>Total Requirements</b>	<b>12,715,355</b>	<b>-</b>	<b>-</b>	<b>963,379</b>	<b>13,678,734</b>

	2015-16 Adopted Budget	Approp Res 2007	Approp Res 2008	Budget Supp Res 2020	2015-16 Amended Budget
<b>BONDED DEBT FUND</b>					
Taxes & Assessments	261,890				261,890
Transfers	3,205,464				3,205,464
Cash Forward	300,000				300,000
<b>Total Resources</b>	<b>3,767,354</b>	-	-	-	<b>3,767,354</b>
Debt Service	3,527,354				3,527,354
Unappropriated	240,000				240,000
<b>Total Requirements</b>	<b>3,767,354</b>	-	-	-	<b>3,767,354</b>

	2015-16 Adopted Budget	Approp Res 2007	Approp Res 2008	Budget Supp Res 2020	2015-16 Amended Budget
<b>STREET FUND</b>					
From Other Agencies	1,317,500				1,317,500
Cash Forward	700,000			101,900	801,900
<b>Total Resources</b>	<b>2,017,500</b>	-	-	<b>101,900</b>	<b>2,119,400</b>
Personal Services	561,320			(27,000)	534,320
Materials & Services	149,090			47,754	196,844
Transfers:					
General Fund	-			1,146	1,146
Reserve Fund	638,375			80,000	718,375
Reserve for Future Expenditure	668,715				668,715
<b>Total Requirements</b>	<b>2,017,500</b>	-	-	<b>101,900</b>	<b>2,119,400</b>

	2015-16 Adopted Budget	Approp Res 2007	Approp Res 2008	Budget Supp Res 2020	2015-16 Amended Budget
<b>TRANSIENT ROOM TAX FUND</b>					
Service Charges	533,335				533,335
Cash on Hand	40,000				40,000
<b>Total Resources</b>	<b>573,335</b>	-	-	-	<b>573,335</b>
Materials & Services	70,000				70,000
Transfers:					
General Fund	350,000				350,000
Reserve Fund	100,000				100,000
Reserve for Future Expenditure	53,335				53,335
<b>Total Requirements</b>	<b>573,335</b>	-	-	-	<b>573,335</b>

	2015-16 Adopted Budget	Approp Res 2007	Approp Res 2008	Budget Supp Res 2020	2015-16 Amended Budget
<b>UTILITY FUND</b>					
Taxes & Assessments	20,000				20,000
Interest	7,500				7,500
Service Charges	5,110,000				5,110,000
Transfers	527,000				527,000
Cash Forward	2,816,020			197,871	3,013,891
<b>Total Resources</b>	<b>8,480,520</b>	-	-	<b>197,871</b>	<b>8,678,391</b>
Sewer	1,661,066			99,067	1,760,133
Water	1,786,464			49,923	1,836,387
Capital outlay	143,010			(7,622)	135,388
Transfers:					-
Bonded Debt Fund	2,190,765				2,190,765
General Fund	-			56,503	56,503
Reserve Fund	40,000				40,000
Reserve for Future Expenditure	2,659,215				2,659,215
<b>Total Requirements</b>	<b>8,480,520</b>	-	-	<b>197,871</b>	<b>8,678,391</b>

	2015-16 Adopted Budget	Approp Res 2007	Approp Res 2008	Budget Supp Res 2020	2015-16 Amended Budget
<b>RECREATION FUND</b>					
Transfers	4,000			1,070	5,070
Cash Forward	235,000				235,000
<b>Total Resources</b>	<b>239,000</b>	-	-	<b>1,070</b>	<b>240,070</b>
Capital Outlay	-				-
Transfers:					
Reserve Fund	57,086				57,086
Reserve for Future Expenditures	181,914			1,070	182,984
<b>Total Requirements</b>	<b>239,000</b>	-	-	<b>1,070</b>	<b>240,070</b>

	2015-16 Adopted Budget	Approp Res 2007	Approp Res 2008	Budget Supp Res 2020	2015-16 Amended Budget
<b>RESERVE FUND</b>					
Interest Earnings	40,000				40,000
From Other Agencies	740,000	2,916,000			3,656,000
Service Charges	45,000				45,000
Transfers	1,101,460			194,260	1,295,720
Cash Forward	5,163,600			(263,000)	4,900,600
<b>Total Resources</b>	<b>7,090,060</b>	<b>2,916,000</b>	<b>-</b>	<b>(68,740)</b>	<b>9,937,320</b>
Materials & Services	664,977			303,150	968,127
Capital Outlay	2,697,935	2,916,000		(133,150)	5,480,785
Transfers:					-
Utility Fund	790,000			(263,000)	527,000
HES Fund	600,000				600,000
Debt Service	130,000				130,000
Reserve for Future Expenditures	2,207,148			24,260	2,231,408
<b>Total Requirements</b>	<b>7,090,060</b>	<b>2,916,000</b>	<b>-</b>	<b>(68,740)</b>	<b>9,937,320</b>

	2015-16 Adopted Budget	Approp Res 2007	Approp Res 2008	Budget Supp Res 2020	2015-16 Amended Budget
<b>MUNICIPAL COURT FUND</b>					
Fines & Penalties	246,900			4,215	251,115
Cash Forward	35,000				35,000
<b>Total Resources</b>	<b>281,900</b>	<b>-</b>	<b>-</b>	<b>4,215</b>	<b>286,115</b>
Materials & Services	18,500				18,500
Transfers:					-
Recreation Fund	4,000			1,070	5,070
Law Enforcement Fund	12,000			3,145	15,145
Special Payments	212,400				212,400
Reserve for Future Expenditures	35,000				35,000
<b>Total Requirements</b>	<b>281,900</b>	<b>-</b>	<b>-</b>	<b>4,215</b>	<b>286,115</b>

	2015-16 Adopted Budget	Approp Res 2007	Approp Res 2008	Budget Supp Res 2020	2015-16 Amended Budget
<b>MISCELLANEOUS FUND</b>					
Service Charges	20,000			5,000	25,000
Cash Forward	10,000			2,500	12,500
<b>Total Resources</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>7,500</b>	<b>37,500</b>
Materials & Services	10,000				10,000
Transfers:					-
General Fund	-			2,500	2,500
Special Payments	20,000			5,000	25,000
<b>Total Requirements</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>7,500</b>	<b>37,500</b>

	2015-16 Adopted Budget	Approp Res 2007	Approp Res 2008	Budget Supp Res 2020	2015-16 Amended Budget
<b>CONFERENCE CTR FUND</b>					
Service Charges	154,350			(64,350)	90,000
Other	4,000				4,000
Transfers	31,625			64,350	95,975
Cash Forward	60,000			32,570	92,570
<b>Total Resources</b>	<b>249,975</b>	-	-	<b>32,570</b>	<b>282,545</b>
Materials & Services	190,475			8,310	198,785
Transfers:					-
Reserve Fund	2,000			24,260	26,260
Reserve for Future Expenditures	57,500				57,500
<b>Total Requirements</b>	<b>249,975</b>	-	-	<b>32,570</b>	<b>282,545</b>

	2015-16 Adopted Budget	Approp Res 2007	Approp Res 2008	Budget Supp Res 2020	2015-16 Amended Budget
<b>HES FUND</b>					
Interest	5,000				5,000
Service Charges	8,180,765				8,180,765
Transfers	600,000				600,000
Cash Forward	2,650,000			300,000	2,950,000
<b>Total Resources</b>	<b>11,435,765</b>	-	-	<b>300,000</b>	<b>11,735,765</b>
Personnel Services	254,050				254,050
Materials & Services	7,111,502			2,500	7,114,002
Capital Outlay	457,500			(2,500)	455,000
Transfers:					-
Bonded Debt Fund	823,950				823,950
General Fund	-			300,000	300,000
Reserve Fund	50,000				50,000
Reserve for Future Expenditures	2,738,763				2,738,763
<b>Total Requirements</b>	<b>11,435,765</b>	-	-	<b>300,000</b>	<b>11,735,765</b>

	2015-16 Adopted Budget	Approp Res 2007	Approp Res 2008	Budget Supp Res 2020	2015-16 Amended Budget
<b>REGIONAL WATER FUND</b>					
From Other Agencies	-		664,200		664,200
Service Charges	587,800			550,000	1,137,800
Cash Forward	850,000				850,000
<b>Total Resources</b>	<b>1,437,800</b>	-	<b>664,200</b>	<b>550,000</b>	<b>2,652,000</b>
Personnel Services	155,730				155,730
Materials & Services	504,468				504,468
Capital Outlay	-		664,200	550,000	1,214,200
Reserve for Future Expenditures	777,602				777,602
<b>Total Requirements</b>	<b>1,437,800</b>	-	<b>664,200</b>	<b>550,000</b>	<b>2,652,000</b>

	2015-16 Adopted Budget	Approp Res 2007	Approp Res 2008	Budget Supp Res 2020	2015-16 Amended Budget
<b>EOTEC GRANT FUND</b>					
Cash Forward	5,400,000				5,400,000
<b>Total Resources</b>	<b>5,400,000</b>	-	-	-	<b>5,400,000</b>
Materials & Services	5,400,000				5,400,000
<b>Total Requirements</b>	<b>5,400,000</b>	-	-	-	<b>5,400,000</b>

	2015-16 Adopted Budget	Approp Res 2007	Approp Res 2008	Budget Supp Res 2020	2015-16 Amended Budget
<b>LAW ENFORCEMENT FUND</b>					
From Other Agencies	10,000			2,900	12,900
Misc Revenues	15,000				15,000
Transfers	12,000			3,145	15,145
Cash Forward	34,500				34,500
<b>Total Resources</b>	<b>71,500</b>	-	-	<b>6,045</b>	<b>77,545</b>
Personnel Services	5,000			1,100	6,100
Materials & Services	38,500			1,800	40,300
Reserve for Future Expenditures	28,000			3,145	31,145
<b>Total Requirements</b>	<b>71,500</b>	-	-	<b>6,045</b>	<b>77,545</b>

	2015-16 Adopted Budget	Approp Res 2007	Approp Res 2008	Budget Supp Res 2020	2015-16 Amended Budget
<b>LIBRARY FUND</b>					
Fines & Penalties	16,000				16,000
From Other Agencies	5,000				5,000
Service Charges	1,000				1,000
Other	4,000				4,000
Cash Forward	32,000				32,000
<b>Total Resources</b>	<b>58,000</b>	-	-	-	<b>58,000</b>
Materials & Services	28,500				28,500
Capital Outlay	17,500				17,500
Reserve for Future Expenditures	12,000				12,000
<b>Total Requirements</b>	<b>58,000</b>	-	-	-	<b>58,000</b>

	2015-16 Adopted Budget	Approp Res 2007	Approp Res 2008	Budget Supp Res 2020	2015-16 Amended Budget
<b>2014 WATER &amp; SEWER BOND FUND</b>					
Cash Forward	1,300,000				1,300,000
<b>Total Resources</b>	<b>1,300,000</b>	-	-	-	<b>1,300,000</b>
Capital Outlay	1,300,000				1,300,000
<b>Total Requirements</b>	<b>1,300,000</b>	-	-	-	<b>1,300,000</b>

	<b>2015-16 Adopted Budget</b>	<b>Approp Res 2007</b>	<b>Approp Res 2008</b>	<b>Budget Supp Res 2020</b>	<b>2015-16 Amended Budget</b>
<b>SR CTR CONST FUND</b>					
From Other Agencies	2,000,000				2,000,000
Cash Forward	73,360				73,360
<b>Total Resources</b>	<b>2,073,360</b>	-	-	-	<b>2,073,360</b>
Capital Outlay	2,073,360				2,073,360
<b>Total Requirements</b>	<b>2,073,360</b>			-	<b>2,073,360</b>
<b>Total Budget</b>	<b>57,221,424</b>	<b>2,916,000</b>	<b>664,200</b>	<b>2,095,810</b>	<b>62,897,434</b>
<b>Total Appropriations</b>	<b>43,885,952</b>	<b>2,916,000</b>	<b>664,200</b>	<b>2,064,835</b>	<b>49,530,987</b>