

STAFF REPORT

For Meeting of April 25, 2016

MAYOR AND MEMBERS OF THE CITY COUNCIL

Agenda Item #

NO. 2016-

SUBJECT:
Surplus Declaration

Subject

Declare certain items of City owned property surplus to the needs of the City.

Summary and Background

The City, like all organizations, purchases or otherwise accumulates items of value throughout the course of doing business. However, over time, those items can become obsolete, too expensive to maintain, or have simply served their purpose and are no longer needed.

Most often the best way to dispose of items with any value is through a public auction process. Attached is a list of items proposed to be declared surplus and sold.

City Code 33.04 vests the City Manager with "exclusive jurisdiction" in determining whether property is surplus to the needs of the city. However, in the interest of transparency, it has been the practice of the City of Hermiston to submit the list of proposed items to the City Council for approval.

Fiscal Information

Most items included are of nominal value.

Alternatives and Recommendation

Alternatives

1. Declare the list of items surplus.
2. Request the City Manager to re-examine certain items.

Recommendation

Declare the list of items surplus.

Requested Action/Motion

Motion to declare the list of items as surplus to the needs of the City.

Submitted by:

Mark Morgan, Assistant City Manager



City Manager Approval



City of Hermiston

2016
City of Hermiston
Surplus Items
04/25/2016

City Hall:

- | | |
|---|---------|
| 1. 2004 Panasonic laptop
-valued at \$100.00 | Auction |
| 2. 2- hp laserjet 64A black printer cartridge
-valued at \$175.99 each | Auction |
| 3. hp laserjet toner cartridge 92274A
-valued at \$88.59 | Auction |
| 4. hp laserjet print cartridge 06A
-valued at \$64.99 | Auction |
| 5. brother labeling system and tape
-valued at \$20.00 | Auction |
| 6. 1960's Dwyer Kitchen combo
-valued at \$900.00 | Auction |

Police Department:

- | | |
|---|---------|
| 1. 1—2005 Crown Victoria
Vin #2FAFP71W85X116899, 214138 Miles
-Valued at \$4,000.00 | Auction |
| 2. 1—DeWalt Heavy Duty Drill Versa Clutch Drill Gun 6.5 Amp | Auction |
| 3. 2—DeWalt Heavy Duty Drywall Drill Gun 6.0 Amp | Auction |
| 4. 1—DeWalt Heavy Duty 3/8 Right Angle drill | Auction |
| 5. 1—4 ½" unknown brand grinder | Auction |
| 6. Sharp 24" flat screen TV | Auction |
| 7. HP Printer Deskjet 6988 | Auction |
| 8. HP Printer Laserjet CP1518 ni | Auction |

HERMISTON MUNICIPAL COURT:

- | | |
|----------------------------|---------|
| 1. 1 Dell key board | Auction |
| 2. 1 Dell Monitor | Auction |
| 3. 1 Small monitor | Auction |
| 4. 1 Dell Mouse with cord | Auction |
| 5. 3 Computer cords | Auction |
| 6. 1 rack | Auction |
| 7. 2 Ricoh Toners MPC 3503 | Auction |
| 8. 1 Phone | Auction |
| 9. 1 File hanger | Auction |

Water Department:

- | | |
|--|---------|
| 1. Three flat screen computer monitors | Auction |
| 2. Crt computer monitor | Auction |
| 3. 4 Tower computers | Auction |
| 4. 4 keyboards | Auction |
| 5. Mouse | Auction |
| 6. Samsung printer fax scanner copier | Auction |
| 7. HP printer | Auction |
| 8. Metal office file shelves | Auction |
| 9. Compact/midsize truck toolbox | Auction |
| 10. Confined space Air Blower & 25' hose | Auction |
| 11. Aluminum hydraulic trench shoring & hyd pump | Auction |
| 12. 2 air comp pump & motors | Auction |
| 13. Pool pump, 1.5 hp motor & filter canister | Auction |
| 14. 3" sch 40 pvc fittings | Auction |