Monthly Financial Report

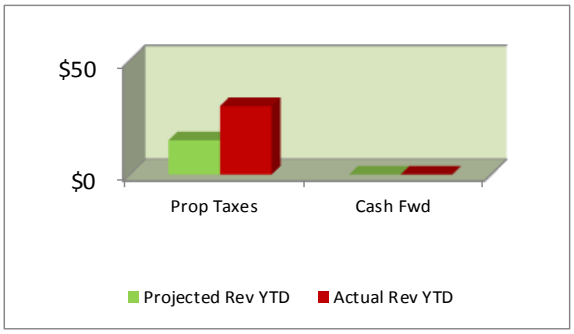
Includes the Hermiston Urban Renewal Agency

Finance Department
April 2016

2015-2016 Monthly Financial Report
Hermiston Urban Renewal Agency (HURA)
For the Month Ending April 30, 2016

Resources
by Category

Through April 30, 2016
(in $1,000)

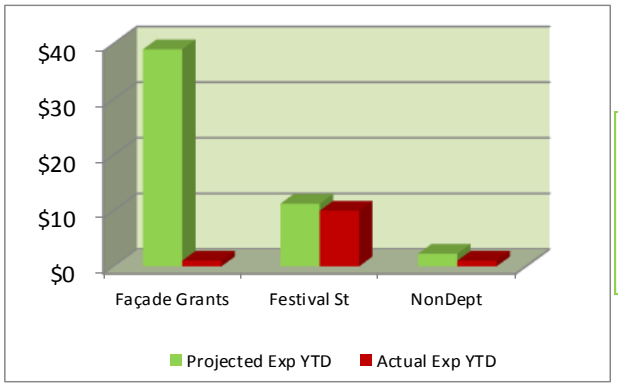


	Annual Proj Rev	Projected Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	$ 15	$ 15	$ 30	$ 15	0%
Cash Fwd	60	-	-	-	0%
Total	**$ 75**	**$ 15**	**$ 30**	**$ 15**	**0%**

Note: variance is calculated as a percent of the projected revenue YTD.

Expenditures
by Character

Through April 30, 2016
(in $1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Façade Grants	$ 52	$ 39	$ 1	$ 38	97.4%
Festival St	15	11	10	1	9%
NonDept	3	2	1	1	50%
Res for Fut Exp	5	-	-	-	0%
Total	**$ 75**	**$ 52**	**$ 12**	**$ 40**	**77%**

Note: variance is calculated as a percent of the projected expenditures YTD.

Very little change happened during the month of April in the urban renewal agency. $114 was received in property tax revenue and $3 for bank fees was expended in Non Departmental. Year-to-date net revenue (revenues over expenditures) is $17,392.

2015-2016 Monthly Financial Report

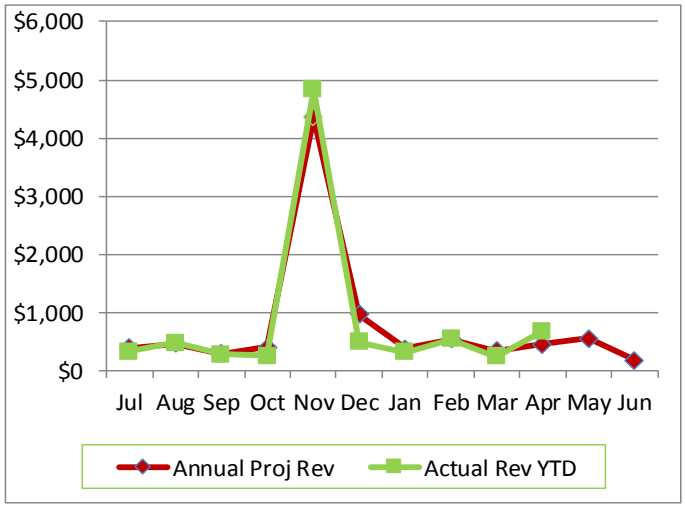
City of Hermiston, Oregon

General Fund Resources

For the Month Ending April 30, 2016

Through April 30, 2016

All Resources (in $1,000)

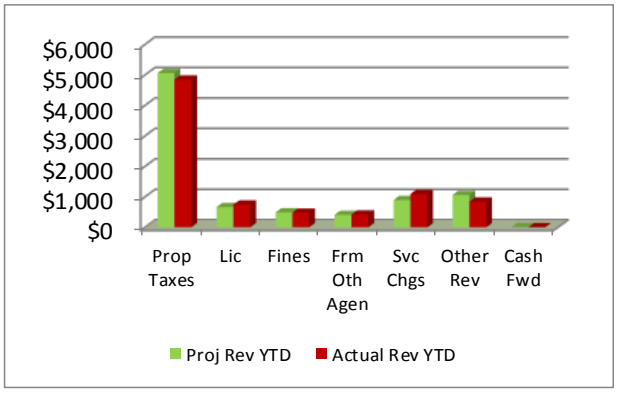


	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Jul	$ 395	$ 395	$ 332	$ (62)	(16%)
Aug	460	460	478	17	4%
Sep	288	288	280	(8)	(3%)
Oct	400	400	251	(150)	(37%)
Nov	4,363	4,363	4,829	466	11%
Dec	960	960	486	(474)	(49%)
Jan	378	378	317	(62)	(16%)
Feb	538	538	540	2	0%
Mar	340	340	237	(104)	(31%)
Apr	448	448	679	232	52%
May	559				
Jun	184				
Total	**9,314**	**8,572**	**8,429**	**(143)**	**(2%)**
Cash Fwd	4,364	-	-	-	0%
Total	**$ 13,679**	**$ 8,572**	**$ 8,429**	**$ (143)**	**(2%)**

As of the end of April the City has received $8,572,000 in General Fund revenues, which is $143,000 under projections. Property Taxes, Fines and Other Revenue are under a total of $441,000, offset by overages in Licenses, receipts From Other Agencies and Service Charges.

General Fund Revenue **Through April 30, 2016**

by Category (in $1,000)

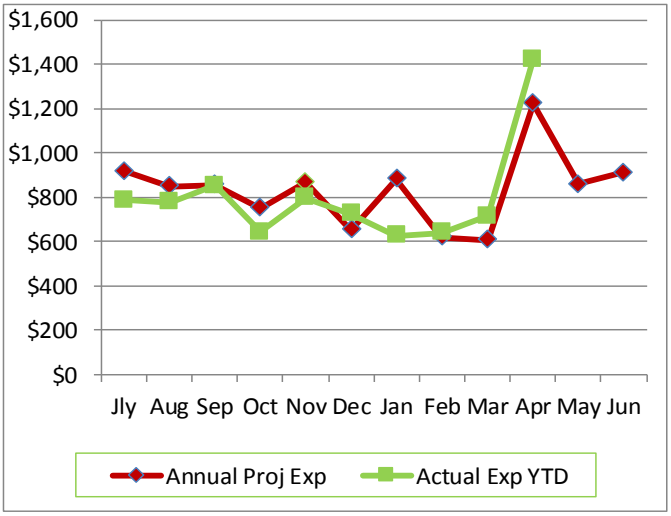


	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	$ 5,265	$ 5,062	$ 4,847	$ (215)	(4%)
Lic	774	664	746	82	12%
Fines	583	489	481	(8)	(2%)
Frm Oth Agen	497	406	417	11	3%
Svc Chgs	1,208	891	1,097	205	23%
Other Rev	988	1,060	841	(218)	(21%)
Cash Fwd	4,364	-	-	-	0%
Total	**$ 13,679**	**$ 8,572**	**$ 8,429**	**$ (143)**	**(2%)**

Note: variance is calculated as a percent of the projected revenue YTD.

2015-2016 Monthly Financial Report
City of Hermiston, Oregon
General Fund Expenditures
For the Month Ending April 30, 2016

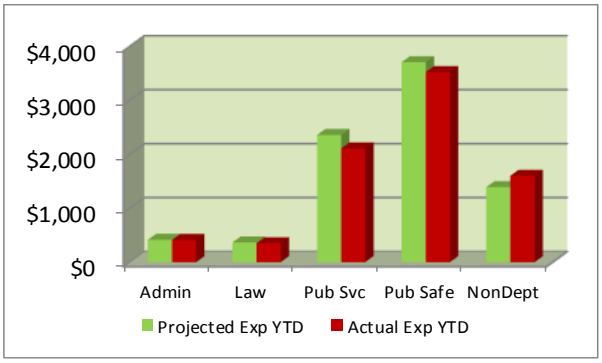
General Fund Expenditure Summary — **Through April 30, 2016**
All Requirements — (in $1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Jly	$ 918	$ 918	$ 786	$ 132	14%
Aug	850	850	777	73	9%
Sep	855	855	853	2	0%
Oct	750	750	643	107	14%
Nov	870	870	798	72	8%
Dec	654	654	724	(70)	(11%)
Jan	882	882	628	254	29%
Feb	621	621	639	(18)	(3%)
Mar	606	606	716	(110)	(18%)
Apr	1,222	1,222	1,423	(201)	(16%)
May	859				
Jun	912				
Total	**10,000**	**8,229**	**7,987**	**242**	**3%**
Unapp	3,679	-	-	-	0%
Total	**$ 13,679**	**$ 8,229**	**$ 7,987**	**$ 242**	**3%**

General Fund expenditures are under projections by $242,000 at the end of April. Non-Departmental continues to have an unfavorable variance but we expect it to be under budget at the end of the fiscal year.

General Fund Expenditures — **Through April 30, 2016**
by Consolidated Department — (in $1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	$ 494	414	410	$ 3	1%
Law	440	365	349	16	4%
Pub Svc	2,943	2,355	2,105	250	11%
Pub Safe	4,371	3,706	3,522	183	5%
NonDept	1,752	1,389	1,600	(211)	(15%)
Unapp	3,679	-	-	-	0%
Total	**$ 13,679**	**$ 8,229**	**$ 7,987**	**$ 242**	**3%**

Note: variance is calculated as a percent of the projected expenditures YTD.

2015-2016 Monthly Financial Report

General Fund Expenditure Detail

For the Month Ending April 30, 2016

General Fund Expenditures
by Department

	Annual Projected Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var Fav/ (Unfav)
City Council	32,150	28,770	27,911	859	3%
City Manager/Planning	407,287	338,597	337,531	1,066	0%
Finance	54,964	46,141	44,918	1,223	3%
Total Admin & Finance	***494,401***	***413,508***	***410,360***	***3,148***	***1%***
Legal	187,700	154,466	144,906	9,560	6%
Court	251,904	210,718	204,007	6,711	3%
Total Dept of Law	***439,604***	***365,184***	***348,913***	***16,271***	***4%***
Transportation	188,375	156,791	112,487	44,304	28%
Airport	241,640	207,376	157,489	49,887	24%
Bldg Inspection	343,262	286,144	280,785	5,359	2%
Parks	482,440	384,924	347,890	37,034	10%
Parks/Utility Landscaping	38,188	855	855	0	0%
Pool	389,229	285,466	253,824	31,642	11%
Municipal Buildings	12,900	9,950	9,249	701	7%
Library	692,766	573,363	529,049	44,314	8%
Recreation	554,099	450,382	413,732	36,650	8%
Total Public Services	***2,942,899***	***2,355,251***	***2,105,360***	***249,891***	***11%***
Public Safety Center	106,280	80,446	93,547	(13,101)	(16%)
Police Operations	4,264,967	3,625,162	3,428,618	196,544	5%
Total Public Safety	***4,371,247***	***3,705,608***	***3,522,165***	***183,443***	***5%***
Non-Departmental	1,751,803	1,389,419	1,600,421	(211,002)	(15%)
Unappropriated	3,678,780	0	0	0	0%
Total Non-Dept	***5,430,583***	***1,389,419***	***1,600,421***	***(211,002)***	***(15%)***
Total	**13,678,734**	**8,228,970**	**7,987,219**	**241,751**	**3%**

The General Fund's budget increased by $960,879 as part of the budget supplement. Most of this was in Non-Departmental to allow for the additional contribution to the EOTEC. Even though it still shows an unfavorable variance we expect that it will finish the fiscal year under budget. Collectively the departments have an overall 3% favorable variance.

As was the case last month, the reduced activity in the taxi program continues to produce budget savings in the Transportation department, which has the largest percentage variance of 28%. Police Operations has the largest dollar variance again this month, a favorable $196,544. The department continues to have savings in personnel costs, nuisance abatement, and motor vehicle fuel and oil.

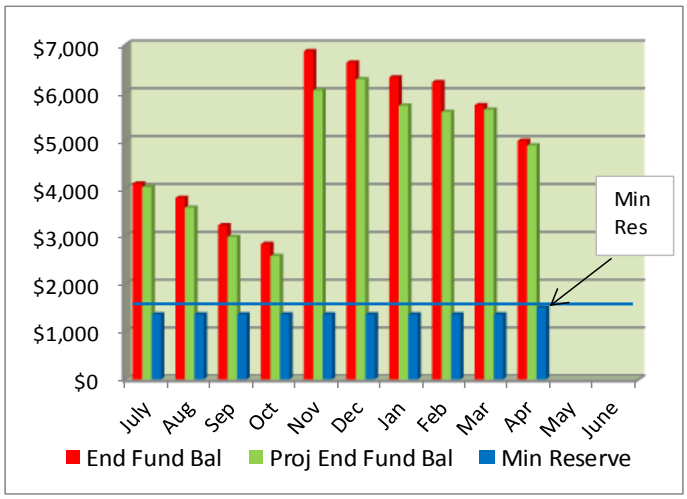
2015-2016 Monthly Financial Report

Fund Balance - General Fund

For the Month Ending April 30, 2016

General Fund — **Through April 30, 2016**

Ending Fund Balance — (in $1,000)



Minimum Reserve = $1,499,993

	Begin Fund Bal	Rev	Exp	End Fund Bal	Proj End Fund Bal
July	$ 4,547	$ 332	$ (786)	$ 4,093	$ 4,023
Aug	4,093	478	(777)	3,794	3,590
Sep	3,794	280	(853)	3,221	2,977
Oct	3,221	251	(643)	2,829	2,581
Nov	2,829	4,829	(798)	6,860	6,041
Dec	6,860	486	(724)	6,622	6,273
Jan	6,622	317	(628)	6,311	5,724
Feb	6,311	540	(639)	6,212	5,592
Mar	6,212	237	(716)	5,732	5,639
Apr	5,732	679	(1,423)	4,988	4,890
May					
June					
Total	$ 4,547	$ 8,429	$ (7,987)	$ 4,988	$ 4,890

The increase to the General Fund budget increased the minimum reserve from $1.4 million to $1.5 million. At the end of April the fund balance is just under $5 million. This is a net increase of $441,000 since the beginning of the fiscal year and puts the fund approximately $3.5 million above the required reserve.

2015-2016 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending April 30, 2016

Special Revenue Funds

Resources & Requirements

	2015-16 Annual Budget	Actual YTD	Remaining Budget
Bonded Debt Fund			
Resources	3,767,354	2,864,635	902,719
Expenditures	3,527,354	2,939,499	587,855
Unappropriated Balance	240,000	N/A	N/A
Transient Room Tax (TRT)			
Resources	573,335	503,987	69,348
Expenditures	520,000	421,486	98,514
Unappropriated Balance	53,335	N/A	N/A
Recreation Special Revenue			
Resources	240,070	20,424	219,646
Expenditures	57,086	57,086	-
Unappropriated Balance	182,984	N/A	N/A
Reserve Fund			
Resources	9,937,320	2,517,697	7,419,623
Expenditures	7,705,912	3,189,030	4,516,882
Unappropriated Balance	2,231,408	N/A	N/A
Municipal Court Special Revenue			
Resources	286,115	197,892	88,223
Expenditures	251,115	193,787	57,328
Unappropriated Balance	35,000	N/A	N/A
Miscellaneous Special Revenue			
Resources	37,500	19,608	17,892
Expenditures	37,500	22,007	15,493
Unappropriated Balance	-	N/A	N/A
Conference Center			
Resources	282,545	188,957	93,588
Expenditures	225,045	173,644	51,401
Unappropriated Balance	57,500	N/A	N/A
EOTEC Grant Fund			
Resources	5,400,000	-	5,400,000
Expenditures	5,400,000	3,309,945	2,090,055
Unappropriated Balance	-	N/A	N/A
Law Enforcemnent Special Revenue			
Resources	77,545	50,602	26,943
Expenditures	46,400	31,952	14,448
Unappropriated Balance	31,145	N/A	N/A

Beginning with the 2015-16 fiscal year the City began estimating all of its resources in each fund and only appropriating what it projects it will need for that year. The remainder is carried in the fund as Unappropriated Balance.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants.
Since these funds are not operational in nature and are used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

2015-2016 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending April 30, 2016

Special Revenue Funds

Resources & Requirements

	2015-16 Annual Budget	Actual YTD	Remaining Budget
Library Special Revenue			
Resources	58,000	25,117	32,883
Expenditures	46,000	22,438	23,562
Unappropriated Balance	12,000	N/A	N/A
2014 Water & Sewer Rev Bonds			
Resources	1,300,000	623	1,299,377
Expenditures	1,300,000	607,920	692,080
Unappropriated Balance	-	N/A	N/A
Senior Center Const			
Resources	2,073,360	23,080	2,050,280
Expenditures	2,073,360	48,873	2,024,487
Unappropriated Balance	-	N/A	N/A

2015-2016 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending April 30, 2016

Utility and Street Funds Report

Resources & Expenditures

	2015-16 Annual Budget	Projected YTD	Actual YTD	Variance Fav/(Unfav)	% Variance
Street Fund					
Resources	2,119,400	1,007,539	1,075,338	67,799	7%
Expenditures	1,450,685	1,293,832	1,209,969	83,863	6%
Unappropriated Balance	668,715	N/A	N/A	N/A	N/A
Utility Fund					
Resources	8,678,391	4,749,178	4,849,802	100,624	2%
Expenditures	6,019,176	4,679,841	4,537,360	142,481	3%
Unappropriated Balance	2,659,215	N/A	N/A	N/A	N/A
HES Fund					
Resources	11,735,765	7,626,521	7,661,990	35,469	0%
Expenditures	8,997,002	7,680,365	7,363,949	316,416	4%
Unappropriated Balance	2,738,763	N/A	N/A	N/A	N/A
Regional Water Fund					
Resources	2,652,000	823,062	928,529	105,467	13%
Expenditures	1,874,398	1,552,318	1,478,605	73,713	5%
Unappropriated Balance	777,602	N/A	N/A	N/A	N/A

The Street Fund has received $68,000 more than projected in gas tax through the end of April and has spent approximately $84,000 less than projected resulting in a net favorable variance of $151,662.

The Utility Fund has a favorable revenue variance of almost $101,000. Water revenues are $67,000 higher than projected and Recycled Water revenues are $26,000 higher. Excluding capital outlay and transfers out, the favorable expenditure variance is about $142,500.

The HES fund revenue variance is a minimal $35,500, less than 1%. The expenditure variance is a favorable $316,400. The majority of the expenditure variance continues to be due to power purchases.

Estimated revenues in the Regional Water Fund remain higher than projections. At the end of April revenues are $105,500 over projections, a 13% favorable variance. Expenditures are 5% under projections. The overall net favorable budget variance is $179,180.

2015-2016 Monthly Financial Report

Utility and HES Funds Report

For the Month Ending April 30, 2016

Utility and HES Funds Report

Reserve Balances

	Beginning Reserve	Ending Reserve	% Ending Reserve	Minimum Reserve Requirement	Difference
Utility Fund	3,056,640	3,883,230	64.5%	742,090	3,141,140
HES Fund	3,157,652	3,915,500	43.5%	1,109,219	2,806,281
Total	6,214,292	7,798,730	-	1,851,309	5,947,420

The City Council has established a minimum working capital (current assets less current liabilities) of forty-five (45) days of annual operating expenses for both the Utility Fund and HES Fund. Factoring in the April budget amendment the Utility Fund minimum reserve is $742,090 and the HES reserve is $1,109,219. Both funds have balances well above their minimum levels for a total reserve of almost $7.8 million.

2015-2016 Monthly Financial Report

City of Hermiston, Oregon
Capital Projects Report
For the Month Ending April 30, 2016

Capital Projects

	2015-16 Budget	YTD Expenditures	LTD Budget	LTD Expenditures	% Complete
Airport Improvements	$ 3,531,000	$ 1,136,596	$ 3,566,000	$ 1,401,970	85%
Eastern OR Trade & Event Ctr (EOTEC) Pipeline	350,000	624,633	1,800,000	1,316,730	100%
EOTEC Construction	5,400,000	3,309,945	6,400,000	6,208,751	See below
RWTP Outfall	-	151,738	2,500,000	1,315,693	100%
Water Line Extension	1,026,200	408,975	1,250,000	905,030	100%
Total	**$ 10,307,200**	**$ 5,631,887**	**$ 15,516,000**	**$ 11,148,174**	

Airport Improvements

As of the end of April the contractor finished Phase 3 of the Airport Taxiway project and is moving into Phase 4.

EOTEC Pipeline

This project is now complete.

EOTEC Construction

At the end of April construction of the Event Center was very nearly complete and staff were gearing up for the grand opening to be held May 13th and the first events also scheduled for mid-May.

RWTP Outfall

This project is now complete.

Water Line Extension

This project is now complete.

2015-2016 Monthly Financial Report
City of Hermiston, Oregon
Investments
For the Month Ending April 30, 2016

Investment Report
by Type

Cusip No.	Par Value	Principal Cost	Market Value	Issuer	Rating Moody's/S&P	Days to Maturity	Callable Y/N	Yield to Worst Call	Yield to Maturity (YTM)
3135G0G31	$ 2,000,000	$ 1,993,600	$ 2,000,946	FNMA	Aaa/AA+	1,004	Y	1.28	1.28
3134G33E8	$ 1,000,000	$ 997,073	$ 1,000,073	FHLMC	Aaa/AA+	1,350	Y	1.57	1.57
3135G0QK2	$ 2,000,000	$ 1,985,750	$ 2,000,262	FFCB	Aaa/AA+	1,252	Y	1.71	1.71
3137EADN6	$ 1,000,000	$ 978,757	$ 998,558	FHLMC	Aaa/AA+	622	N	1.29	1.29
3135G0GY3	$ 1,000,000	$ 1,013,901	$ 1,005,144	FNMA	Aaa/AA+	275	N	0.78	0.78
US Agencies	**$ 7,000,000**	**$ 6,969,081**	**$ 7,004,983**	---	---	---	---	---	---
LGIP (1) (2)	$ 5,096,891	$ 5,096,891	$ 5,096,891	Varies	---/AA	1	N	0.75	0.75
LGIP	**$ 5,096,891**	**$ 5,096,891**	**$ 5,096,891**	---	---	---	---	---	---
TOTAL	**$ 12,096,891**	**$ 12,065,972**	**$ 12,101,874**	---	---	---	---	---	---

The City of Hermiston has established certain policies for its investments. In order to limit credit and interest rate risk, investments are diversified by security type, maturity, issuer, and call provisions. At least 25% of funds available for investing will be invested in the Local Government Investment Pool (LGIP), with a qualified depository institution, or investments maturing in less than 90 days. 50% or more of the portfolio will be invested in securities maturing in less than three years. The maximum average maturity for the portfolio shall be 3 years and the maximum maturity of individual securities in the portfolio shall be 5 years. No more than 75% of the portfolio may be callable. The minimum weighted average credit rating of the portfolio's investments shall be Aa/AA by Moody's and Standard & Poor's respectively. The breakdown of the City's portfolio is shown below.

Maturity	Par Value	% of Total Portfolio
< 90 Days	$ 5,096,891	42.1%
90 Days - 3 Yrs	$ 4,000,000	33.1%
3 - 5 Yrs	$ 3,000,000	24.8%
	$ 12,096,891	100.0%

Type of Inv	Par Value	% of Total Portfolio
US Agency	$ 7,000,000	57.9%
Corporate	$ -	0.0%
LGIP	$ 5,096,891	42.1%
	$ 12,096,891	100.0%

Various Investment Parameters	With LGIP	Without LGIP
WTD Avg Mat	559	559
Wtd Avg Yield to Mat	1.11%	1.37%
Percent Callable	41.3%	71.4%
Wtd Avg Credit Rating	Aaa/AA+	Aaa/AA+