

STAFF REPORT

For Meeting of June 13, 2016

MAYOR AND MEMBERS OF THE CITY COUNCIL

NO. 2016-

SUBJECT:

Resolution to transfer cash from the Law Enforcement fund to the Christmas Express fund

Subject

Resolution 2032 authorizing the transfer of cash transfer from the Law Enforcement fund to the Christmas Express fund.

Summary and Background

The 2016-17 annual budget was recently approved by the Hermiston Budget Committee on May 25, 2016. The budget included the creation of the Christmas Express fund and a beginning cash balance of \$19,690 for the fund. However, this cash is currently in the Law Enforcement fund, which previously accounted for the Christmas Express program. It is necessary for Council to approve cash balance transfers between funds. Since the 2016-17 budget did not include the inter-fund transfer we are requesting authorization in resolution 2032.

Fiscal Information

The amount of cash in the Law Enforcement fund that is reserved for the Christmas Express fund is \$19,690.80

Alternatives and Recommendation

Alternatives

1. Do not adopt the resolution.
2. Adopt the resolution.

Recommendation

I recommend that the resolution be adopted.

Requested Action/Motion

Motion to adopt resolution 2032.

Reviewed by:

Department Head:

Handwritten signature of Amy Palmer in blue ink.

City Manager Approval

Handwritten signature of Byron Smith in black ink.

RESOLUTION NO. 2032

A RESOLUTION TRANSFERRING THE CASH BALANCE IN THE LAW ENFORCEMENT SPECIAL REVENUE FUND THAT IS RESERVED FOR THE CHRISTMAS EXPRESS PROGRAM TO THE NEWLY CREATED CHRISTMAS EXPRESS SPECIAL REVENUE FUND.

WHEREAS, the 2016-17 annual budget was approved by the Hermiston Budget Committee on May 25, 2016 and said budget included a beginning cash balance of \$19,690 for the newly created Christmas Express Special Revenue fund; and

WHEREAS, the cash balance of \$19,690 is currently contained in the Law Enforcement fund; and

WHEREAS, the 2016-17 budget did not include an interfund transfer to transfer the cash balance from the Law Enforcement fund to the Christmas Express fund,

NOW, THEREFORE, BE IT RESOLVED that the amount of \$19,690.80 be transferred from the Law Enforcement fund to the Christmas Express fund effective July 1, 2016.

PASSED by the Common Council this 13th day of June, 2016.

SIGNED by the Mayor this 13th day of June, 2016.

MAYOR

ATTEST:

CITY RECORDER