



Agenda
April 29, 2016
7:00 a.m.

Stafford Hansell Government Center
915 S.E. Columbia Drive
Hermiston, OR 97838

-
- I. Call Meeting To Order - 7:00 a.m.
 - II. Action Items
 - a. Review and possible approval of EOTEC Board Minutes for the March 25, 2016 and April 8, 2016 meetings.
 - b. Discussion and possible action on Change Orders with Granite Construction
 - i. Striping
 - ii. Additional Paving over planter area
 - c. Discussion and possible action on Change Orders with Power Pro.
 - i. #2 – Barn/Lift Station Permanent Power
 - ii. #3 – UEC Trenching
 - iii. #4 – Lift Station Temporary Power
 - iv. #8 – Upsize J-Box
 - d. Discussion and possible action on terms of fundraising financing package with Banner Bank
 - III. Reports
 - a. Frew Monthly Report
 - b. Budget and Fiscal
 - i. Monthly Financials
 - ii. Change Order Authority delegation
 - c. Fundraising
 - d. Hoteliers/Marketing
 - e. Facilities
 - i. Review of Site Plan Approval
 1. Discussion and possible action on additional site survey work
 2. Request for Conditional Use Amendment
 - f. Governance
 - g. Operations
 - i. Open House – May 13, 2016 3pm to 7pm; 4:30 Opening Ceremony
 - IV. Public Comment
 - V. Next Meeting – May 13, 2016 @7:00am
 - VI. Adjourn



Meeting Minutes

March 25th, 2016

Stafford Hansell Government Center
915 S.E. Columbia Dr. Hermiston, OR

Board Members – Chairman Byron Smith, Vice Chairman Dan Dorran, Secretary/Treasurer Larry Givens, Board members Ed Brookshier, Kim Puzey, Vijay Patel, and Don Miller.

Present were Board Members Byron Smith, Dan Dorran, Kim Puzey, Larry Givens, and Don Miller. Board Members Vijay Patel and Ed Brookshier were excused. Also present were Amy Palmer, Angela Young, Bill Elfering, David Bothum, George Anderson, Heather Cannell, Nate Rivera, Rob Dreier, Robert Pahl, Tom Spoo, Lilly Alarcon-Strong, Jade McDowell of the East Oregonian, and other members of the public.

Chairman Byron Smith called the meeting to order at 7:00 am.

Approve Minutes- Dan moved and Don seconded to approve the meeting minutes from February 26th and March 11th. Motion carried unanimously.

Part Time Financial position- Byron stated this is something that has been discussed since last year as increased construction and staffing activity from EOTEC has been more of a financial load on the City. Ed had previously contracted a couple of accounting firms with the thought of one of them being able to assist with the financial aspect of EOTEC but were unable to make it work. Another thought was to hire a permanent part time employee, the contract would be between the employee and the City, where EOTEC would pay $\frac{1}{4}$ of their wages through the operating fund and the City would pay the remaining $\frac{3}{4}$.

Finance Director Amy Palmer stated the wages of this position would be about \$24,000 a year with EOTEC paying \$12,000 and the City paying \$12,000.

Robert stated he is unsure if EOTEC has the budget to pay for this ongoing expense.

Amy stated she understands the importance of funding, but the estimate in the staff report is an under estimation of the time and work that is being done. These numbers are an estimate of what work had been previously done, not what is currently happening or what will be happening next year. Last year's budget will be less complicated than this year's budget and it was an enormous drain and nearly impossible to complete the budget process for EOTEC and still meet the primary responsibilities to the City. Amy stated the City offered to help with these services with the understanding that assistance would be provided. Amy stated currently, EOTEC is receiving unpaid, accounting, CPA, Budget Officer, and clerical services for free and does not feel that all of these services can continue to be provided for EOTEC in this manner.

Dan stated he agrees with Amy, and this was the original issue when the County was providing these services, they also could not continue to carry out EOTEC responsibilities and that is when the City took them over. Dan stated EOTEC did spend some time trying to hire someone locally and that did not work out.

Kim asked if the person hired would work with Byron and Lilly and be housed at City Hall.

Byron stated yes.

Kim stated he supports this proposal and will ask the Port of Umatilla to contribute \$5,000 as some of the funds being administered will be coming through the Port and the Port needs help with this as well.

Larry asked if this position will take over the budget process as well.

Byron stated the position will assist Amy and Barb McMahon with financing, but Amy will review and make any necessary changes to all documents. Lilly will continue with EOTEC responsibilities.

Don stated he is absolutely convinced there is a need to do something to assist with the financial responsibilities of EOTEC.

Kim moved and Dan seconded to approve hiring a 1/4 employee position to help with EOTEC financial responsibilities not to exceed \$12,000. Motion carried unanimously.

Trenching Change Order- Rob stated in December, the Board approved using natural gas and to move forward with the Cascade Natural Gas contract installation. Rob stated EOTEC has received two bids to dig the trench to install the gas line, Barton Laser Leveling at \$ 18,000 and Power Pro at \$8,650. Rob asked the Board to issue a change order for Power Pro to dig the trench for the gas line. Don moved and Kim seconded to approve the Power Pro Change Order. Motion carried unanimously.

Site Lighting Change Order- Rob stated it has been expressed by various parties that it would be ideal to light the monument sign and have power available for an electric gate. Rob stated since EOTEC is digging a trench to the fence line on Airport Rd, Power Pro can place conduits and four boxes for possible future use. This would be an opportunity to only dig the trench once. G2's estimate for this service was \$21,000 compared to Power Pro's \$18,600.

After some discussion regarding what budget would be used for funding and other options that can be used to run conduit Dan moved and Don seconded approve site lighting change order to Power Pro. Motion carried unanimously.

Frew Monthly Report- Rob addressed a correction on page 1 of the monthly report stating Granites proposal came in \$4,510 not \$9,510 under budget. Power Pro may be able to power the lift station and the barns, but are waiting for more information from the engineer.

Rob stated Frew Development has hired Brent Hall. Brent will be spending a significant amount of time between the BMCC, OSU site and EOTEC. Rob asked that all communication continue through him.

(Don exited the meeting at 7:36 am)

Rob stated the initial Landscaping package was withdrawn and there have been no bidders for the signage package. Rob stated he believes the barns will be ready for the fair, but there are concerns with the complexity of the Rodeo. ZGA is working diligently to address issues that need to be finished on the Jim Michaels designs and have items go out to bid. Rob clarified that Frew is not in control of the schedule, the contractors selected will establish the schedule.

(Don returned to the meeting at 7:40 am)

There was some discussion regarding the bathroom building and site lighting to include: conduits, polls, boxes, and wiring.

Kim asked for clarification regarding the construction schedule as described earlier.

Rob stated Frew gives a deadline to the contractors, if the project is not completed by the deadline contractors are penalized.

Budget and Fiscal- Byron stated the Budget Committee is short two members and asked if there is anyone interested please let the Board know, so there will be enough time to prepare them for the budget process before it begins.

(Larry exited the meeting at 7:45 am)

Dan asked that the Board send out appreciation letters to those who have resigned from the Budget Committee.

Amy reviewed the Budget Calendar with the Board. Kim moved and Dan seconded to appoint Amy as the Budget Officer. Motion carried unanimously.

Dan moved and Don seconded to approve the monthly disbursements and financial report prepared and presented by Finance Director Amy Palmer. Motion carried unanimously.

Fundraising- Byron stated he and Nate have been working with UEC and Banner Bank to capitalize the money being borrowed and is hopeful that they will be able to present this at the next meeting.

Nate Rivera stated current Fundraising efforts have raised over 90% and has about \$175,000 to reach its Goal. There is still plenty of contractors who would like to participate in in-kind work, so the Committee has decided to continue to raise additional funds as long as the community is willing to contribute and then, take advantage of the in-kind donations and participants.

Facilities- EOTEC Open House will be Thursday, April 28th from 3:00pm to 7:00pm.

Operations- Heather stated carpet is being installed, she is finishing the FFE items, and there are about 120 tables that need to be built, she has submitted paperwork for prison work crews to come in, but isn't sure it will be approved in time for the open house or the first event.

Dan stated perhaps they could put a work crew together to build the tables or use the Fair contract with the prison to expedite the process.

Byron stated he, Heather and Rob will be meeting next week to finalize the AV for the facility.

Governance- Dan stated EOTEC needs to have an approved background check policy dealing with chaperon events for those under 18.

Byron stated he will check with Heather regarding this issue.

Next meeting –The next meeting will be Friday, April 8th, 2016 @ 7:00 am. Stafford Hansell Government Center 915 SE Columbia Dr. Hermiston, OR.

Adjourned- at 8:02 am.



Meeting Minutes

April 8th, 2016

Stafford Hansell Government Center
915 S.E. Columbia Dr. Hermiston, OR

Board Members – Chairman Byron Smith, Vice Chairman Dan Dorran, Secretary/Treasurer Larry Givens, Board members Ed Brookshier, Kim Puzey, Vijay Patel, and Don Miller.

Present were Board Members Byron Smith, Dan Dorran, Kim Puzey, Vijay Patel, Ed Brookshier, and Don Miller. Board Member Larry Givens was excused. Also present were Amy Palmer, Angela Young, David Bothum, Heather Cannell, John Frew, Rob Dreier, Robert Pahl, Lilly Alarcon-Strong, Jade McDowell of the East Oregonian, and members of the public.

Chairman Byron Smith called the meeting to order at 7:00 am.

Audio Video Service Bid- Rob Drier stated EOTEC received two bids for AV services, one from Shelco for \$92,778. and the second from KlassTech for \$89,396.72. Rob stated both bids were reviewed with Heather and recommends the Board offer the AV bid to KlassTech.

Heather stated many components were the same or very similar with both bidders, but what sets KlassTech apart is not only the quoted price, but preferred projector types and including lectern podiums that can be used to plug everything into; this will also save on purchasing podiums as well. Heather stated she had initial concerns regarding AV technical assistance and travel, but KlassTech assured her they could walk her through most any issue, and if not, in most cases they could travel to the area the following day which she felt comfortable with.

Dan moved and Ed seconded to approve the KlassTech bid in the amount of \$89,396.72. Motion carried unanimously.

Budget and Fiscal- Byron stated the Budget Subcommittee will convene after this meeting.

Fundraising- Byron stated current Fundraising efforts are about \$1.8 to \$1.9 million of signed and committed pledges not including grant money that Don has been working on. EOTEC's Fundraising Committee has decided to continue to raise additional funds as long as the community is willing to contribute.

Facilities- Heather stated office furniture has been moved in and G2 Construction is working on punch list items. It was recommended that EOTEC's Open House be postponed until mid-May to make sure all items in the Event Center are complete prior to the Open House. The Board decided to wait to finalize a date until confirming with contractors that all work will be complete.

Other- Byron stated the City Council will be presented with the EOTEC 0.5 FTE at their Monday meeting, Ed and Dan continue to work on irrigation water, and he and Heather met with Hermiston School District to ask that they postpone demolition of the Rodeo Grounds until after May 15th so the High School and College Rodeo can host their events at the site. They are open to the idea and will speak about this at their next School Board meeting.

Rob introduced Frew Developments new employee Brent Hall. Brent will be the project superintendent and will also be working at the BMCC site as well.

Public Comment- John recommended the Board finalize a date for the Open House, and stated the contractors will work to meet the deadline given by the Board.

After some discussion Ed moved and Don seconded to host EOTEC's Open House on Friday, May 13th. Motion carried 5-1; with Kim abstaining.

John stated Frew did not receive any bids for exterior signage and would like clarification from the Board to either have Heather work on this project or continue to allow Frew to. John stated exterior signage would need to be solicited for design and install asap and be presented to the Board for final approval; signage would be for the Event Center building and the entrance to the EOTEC facility, this is not including signage on 395 or interior signage. It was discussed to have Frew continue to work on the signage.

Next meeting –The next meeting will be Friday, April 22nd, 2016 @ 7:00 am. Stafford Hansell Government Center 915 SE Columbia Dr. Hermiston, OR.

Adjourned- at 7:21 am.



ATTACHMENT "A"

Page 1 of 1

4/18/2016

FDG
ATTN: Robert Dreier
C-503-805-1236
rdreier@frewdev.com

RE: Eastern Oregon Trade and Event Center Project - Parking Lot Stripe and Signage.

We are pleased to submit our quote for the following items of work for this project per the attached drawing sheets C-105 and C-106 dated 9/18/2014.

1. Layout and Stripe Approx. 506 Regular Parking Stalls, 46 H/C Stalls Without Blue Background, Hashed Planter Area, Double Yellow at Entrance Road, White Gore Line and 2 Arrows at Entrance Road.
2. Furnish and Install 46 H/C Signs on Round Pipe Post or Telspars Posts.
3. Furnish and Install 1 Stop Sign at Entrance Road.
4. Furnish and Install 2 4" Diameter Pipe Bollards.

PRICE: \$27,170.00

Stipulations:

1. *Pricing in this quotation includes only one coat of paint.*
2. *Pricing in this quotation is valid for the 2016 seasons only.*
3. *Contingent upon a mutual acceptable contract and schedule.*
4. *Includes one complete mobilization, if additional required will be negotiated.*
5. *This quotation shall become an attachment to any subsequent sub contract agreement.*

Exclusions:

1. *Alignment Points.*
2. *Traffic Control.*
3. *Bumper blocks.*
4. *Clean up, except for our items of work.*
5. *Testing.*
6. *Permits & fees.*
7. *Bonds, if required add 1 ¾%.*

Thank you for the opportunity to quote this project. If you should have any questions or comments please feel free to contact us.

FDG

Granite Construction Company

Accepted By: _____


Elmer W. Adkins

Date: _____



Page 1

ATTACHMENT "A"

4/25/2016

Frew Development Group , LLC
Att: ROB,
541- 314- 3044

RE: O.T.E.C. Parking Lot Planter area approx.... 14 ft. x 252 lin. Ft = approx. 3,528 sq. ft.

We are pleased to submit our quote for the following items of work:

1. Supply and lay 2.5" compacted depth asphaltic concrete on parking lot planter area = approx. 3,528 sq. ft. = approx. 56 tons of asphalt needed .

Price \$ 3,460.00 = \$.98 per Sq. Ft.

Note, This will reimburse us for the asphalt materials and hauling costs, No charge for placement of materials.

*Hermiston Area Office: PO Box 6 Hermiston, Oregon 97838-0006 541-567-2896 541-567-1792 fax
CCB #101195*

Location: 81500 Lind Road Hermiston, Oregon 97838

Stipulations:

1. **Pricing in this quotation is valid for the 2016 paving season only.**
2. **Contingent upon a mutual acceptable contract and schedule.**
3. **Includes one complete mobilization**
4. **This quotation shall become an attachment to any subsequent sub contract agreement.**
5. **Planter area paving shall be completed in conjunction with parking lot paving.**

Exclusions:

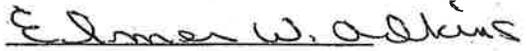
1. .
2. **Utility adjustments.**
3. **Saw cutting & removal.**
4. **Clean up, except for our items of work.**
5. **Striping, signing & bumper blocks.**
6. **Testing.**
7. **Permits & fees.**
8. **Bonds, if required add 1 ¼%.**

Thank you for the opportunity to quote this project. If you should have any questions or comments please feel free to contact us.

FREW DEVELOPMENT GROUP, LLC

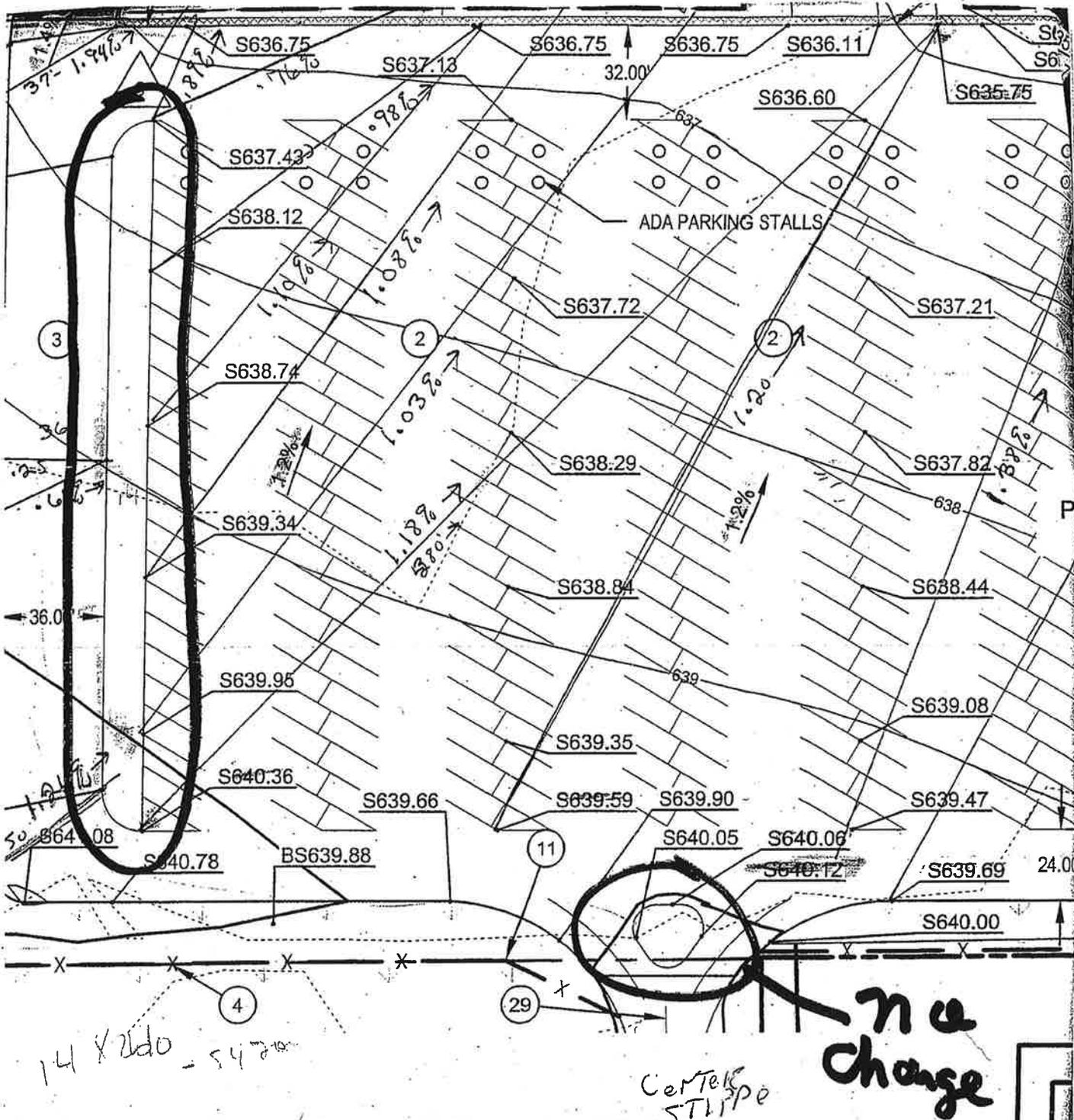
Granite Construction Company

Accepted By:


Elmer W. Adkins

Date: _____

OM/GNWBIDS-09/ATTACHMENT"A"/032509



- FUTURE FENCE LOCATION TO BE SPEC'D AS A PART OF DESIGN/BUILD FOR THE PROJECT (UNDER SEPARATE PERMIT).
- STRIPING SHOWN FOR SCHEMATIC PROPOSES ONLY. STRIPING TO BE SPEC'D AS A PART OF DESIGN/BUILD FOR THE PROJECT (UNDER SEPARATE CONTRACT).

- PROPOSED GRASS, LANDSCAPE AND IRRIGATION TO BE SPEC'D AS A PART OF DESIGN/BUILD FOR THE PROJECT (UNDER SEPARATE CONTRACT).



ELECTRICAL CONTRACTING

P.O. BOX 829 PH (541) 567 - 5005
14 SE CAMPBELL DR FAX (541) 567 - 3080
HERMISTON, OR 97838 OR - CCB # 146995
WA - POWERPI14NW / POWERPI982M6

CHANGE REQUEST

ROB DREIER
FREW DEVELOPMENT
HERMISTON, OR 97838

CR # 3
REF. RFI # _____
DATE 4/13/2016

ATTN:

In accordance with the above reference project, please find the following CR proposal:

CR #

RUN 5-3" PVC CONDUITS WITH 5 -400KCMIL CU, WIRE & 1 - 3/0 CU WIRE FROM UEC TRANSFORMER TO NEW 1,400A SERVICE
PROVIDE AND INSTALL 1 - 1,400A 3P 120/208V SERVICE FOR BARN AND LIFT STATION
PERMANENTLY RECONNECT LIFT STATION TO NEW SERVICE CONDUITS AS CALLED OUT ON E11 FOR FUTURE LOADS

Change to Contractor's Fee: \$55,453.65
Change to Contract Time: 14 (we reserve our right to claim for loss of productivity due to accumulation of changes, at a later date.)

Attached, you will find the CR summary and supporting documentation for further clarification. Please return one executed copy of this proposal and we will incorporate it into a Change Order.

***This bid is valid for 30 days, after that it is subject to change.**

Jon Patterson
President

4/13/2016
Date

Approved by Authorized Representative

Date



ELECTRICAL CONTRACTING

P.O. BOX 829 PH (541) 567 - 5005
14 SE CAMPBELL DR FAX (541) 567 - 3080
HERMISTON, OR 97838 OR - CCB # 146995
WA - POWERPI14NW / POWERPI982M6

CHANGE REQUEST

ROB DREIER
FREW DEVELOPMENT
HERMISTON, OR 97838

CR # 3
REF. RFI # _____
DATE 4/13/2016

ATTN:

In accordance with the above reference project, please find the following CR proposal:

<p>CR #</p> <p>TRENCHING FOR UEC TO EXTEND PRIMARY CONDUITS OUT OF ROADWAY</p>

Change to Contractor's Fee: \$654.64
Change to Contract Time: 0.5 (we reserve our right to claim for loss of productivity due to accumulation of changes, at a later date.)

Attached, you will find the CR summary and supporting documentation for further clarification. Please return one executed copy of this proposal and we will incorporate it into a Change Order.

***This bid is valid for 30 days, after that it is subject to change.**

Jon Patterson
President

4/13/2016
Date

Approved by Authorized Representative

Date



ELECTRICAL CONTRACTING

P.O. BOX 829 PH (541) 567 - 5005
14 SE CAMPBELL DR FAX (541) 567 - 3080
HERMISTON, OR 97838 OR - CCB # 146995
WA - POWERPI14NW / POWERPI982M6

CHANGE REQUEST

ROB DREIER
FREW DEVELOPMENT
HERMISTON, OR 97838

CR # 4
REF. RFI # _____
DATE 4/13/2016

ATTN:

In accordance with the above reference project, please find the following CR proposal:

CR #

INSTALL POWER TO SEWER LIFT STATION WITH 3/0 CU & 1 - #4 CU WIRE
IN THIS PRICE WE WILL BE TEMPING THE SERVICE ON THE PAD FOR THE NEW SERVICE SO WIRE IS RE-
USEABLE

Change to Contractor's Fee: \$13,948.02
Change to Contract Time: 3 (we reserve our right to claim for loss of productivity
due to accumulation of changes, at a later date.)

Attached, you will find the CR summary and supporting documentation for further clarification. Please
return one executed copy of this proposal and we will incorporate it into a Change Order.

***This bid is valid for 30 days, after that it is subject to change.**

Jon Patterson
President
4/13/2016
Date

Approved by Authorized Representative
Date



ELECTRICAL CONTRACTING

P.O. BOX 829 PH (541) 567 - 5005
14 SE CAMPBELL DR FAX (541) 567 - 3080
HERMISTON, OR 97838 OR - CCB # 146995
WA - POWERPI14NW / POWERPI982M6

CHANGE REQUEST

ROB DREIER
FREW DEVELOPMENT
HERMISTON, OR 97838

CR # 8
REF. RFI # _____
DATE 4/28/2016

ATTN:

In accordance with the above reference project, please find the following CR proposal:

CR #

THE CURRENT J-BOXES ON THE PLANS ON THE EAST SIDE OF THE EVENT CENTER AND THE EAST CENTER OF THE FOOD COOURT ARE NOT LARGE ENOUGH FOR THE NUMBER OF CONDUITS INSIDE THEM.
WE NEED TO GO TO LARGER J-BOXES. THE CREDIT FOR THE TWO EXISITING J-BOXES IS FIGURED IN THE PRICING ON PAGE 2

Change to Contractor's Fee: \$2,500.00
Change to Contract Time: 0 (we reserve our right to claim for loss of productivity due to accumalation of changes,at a later date.)

Attached, you will find the CR summary and supporting documentation for further clarification. Please return one executed copy of this proposal and we will incorporate it into a Change Order.

***This bid is valid for 30 days, after that it is subject to change.**

Jon Patterson
President 4/28/2016
Date

Approved by Authorized Representative Date

FREW DEVELOPMENT GROUP, LLC

April 27, 2016

To: EOTEC Board
 Fr: Frew Development Group, LLC
 Re: Monthly Report for April 2016

Frew Development Group, LLC ("FDG") is pleased to submit this report on the EOTEC project.

CRITICAL PATH #1: OPENING THE EVENT CENTER

The Event Center is scheduled to host as its first public event a general public open house on May 13, 2016. The following chart details the status of each task required to host this and subsequent events:

Date 2016	Task	Status
April 11	Asphalt Plant Opened	Done
April 11	Confirm fire lane requirements with Fire Marshal	Done
April 14	Natural Gas Inspection and activation	Done
April 18 & 19	G2 final clean complete	Done
April 18	MTI to test fire hydrants	One hydrant is not working and will be resolved
April 19	Laser and shoot light pole placement in parking lot	Done
April 19	Punch list resolution	A few minor issues remain
April 20 – May 6	Site lighting install in main parking lot	In Progress
April 20 – May 6	Final grading and paving the main parking lot, parking west of event center and entry drive	In Progress
Week of April 25	Install interior signage	In Progress
Week of April 25	Final building inspection	
May 1 – 11	Remaining FF&E delivered and/or installed per Heather	
May 8	Sewer pump power-up	
May 10-12	Parking lot striping	
May 12	Install exterior signs	
May 13	OPEN HOUSE	

With the Event Center nearing completion, FDG will submit an update of the Owner's Contingency as part of our monthly report. The current contingency report is attached to this report.

CRITICAL PATH #2: COMPLETION OF OVERALL PROJECT BY JULY 2017

- 1) The Barns. LRS has delivered Design Documents for a final review. The purpose of a review at this stage is to ensure that the schematic design previously approved is accurately represented and to resolve any conflicts with subconsultant drawings and local code requirements. Rob Dreier met with Fair Board members on Wednesday, April 27, for their input. Assuming no material changes to the design documents, FDG will issue the barn bid package in early May. We remain confident of completing this project by July 2017.
- 2) The Rodeo Arena. Design review meetings were held on May 25 with ZGA Architects, Michaels Design, Rob Dreier, Ed Brookshier and Byron Smith, and on May 26 with the Rodeo Board. FDG cannot initiate the bidding and construction of this project until the design has been completed and approved by the Rodeo Board and EOTEC Board.

We are available to discuss this report at your convenience.

BUDGET

Master Project Budget
 Prepared by: Michal Kray
 March 29, 2016

Master Project Budget	Approved Budget	Fundraising Phase 1	Fundraising Phase 2	Total Budget	Committed To Date	Projected Spending
Funding Sources						
Fair Land Sale	3,006,619	-	-	3,006,619	3,006,619	-
Lottery Money	6,400,000	-	-	6,400,000	4,898,337	2,099,663
County Fair Improvement	450,000	-	-	450,000	-	450,000
HUD Grant	410,000	-	-	410,000	-	410,000
City/County Access Road Funding	167,936	-	-	167,936	-	167,936
New Lottery Grant	1,400,000	-	-	1,400,000	-	1,400,000
Fundraising	-	-	2,000,000	2,000,000	-	-
City of Hemetdon	-	600,000	-	600,000	-	600,000
Umatilla County	-	600,000	-	600,000	-	600,000
Hotel Tax	-	1,000,000	-	1,000,000	-	1,000,000
Total Available Funds	\$11,834,555	\$2,200,000	\$2,000,000	\$16,034,555	\$7,816,036	\$6,218,519
Funding Uses						
Horizontal Construction						
Site Work - Grading & Utilities (Storm, Sanitary, Water)	2,454,003	-	-	2,454,003	2,454,003	-
Fencing	147,155	-	-	147,155	-	147,155
Paving - Parking and Drive Aisles	300,000	-	-	300,000	300,000	300,000
Paving - Sidewalk	185,000	-	-	185,000	175,490	189,800
Exhibitor Staging Area	-	-	75,000	75,000	-	75,000
Wells	150,000	-	-	150,000	-	150,000
Landscaping and Irrigation	150,000	-	-	150,000	-	150,000
Signage & Amenities	150,000	-	-	150,000	-	150,000
Gas Service	55,098	-	-	55,098	55,098	-
Site Electric	500,000	-	-	500,000	297,234	202,766
Trenching for Telecommunications (UEC & EOT)	25,000	-	-	25,000	5,590	28,000
Umatilla Power Distribution	-	-	-	-	-	-
Total Horizontal Construction Costs	\$4,116,256	\$0	\$75,000	\$4,191,256	\$3,287,415	\$903,841
Vertical Construction						
Rodeo	2,581,144	600,000	600,000	3,781,144	83,000	3,698,144
Event Center - G2 Commercial Construction	2,792,813	-	-	2,792,813	2,792,813	-
Food Court	100,000	-	-	100,000	-	100,000
Barns	450,000	1,400,000	625,000	2,475,000	84,036	2,390,964
RV Park	-	-	-	-	-	-
Total Vertical Construction Costs	\$5,923,957	\$2,000,000	\$1,225,000	\$9,148,957	\$2,959,849	\$6,189,108
Total Hard Construction Costs	\$10,040,213	\$2,000,000	\$1,300,000	\$13,340,213	\$6,247,264	\$7,092,949
FFE						
Event Center	242,830	-	-	242,830	196,827	48,003
Barns & Rodeo	-	-	700,000	700,000	-	700,000
Total FFE Costs	\$242,830	\$0	\$700,000	\$942,830	\$196,827	\$746,003
Professional Fees						
FDG	768,000	200,000	-	968,000	768,000	200,000
Architectural & Engineering	207,885	-	-	207,885	207,885	-
Geo-tech/ Special Testing & Inspections/Original Topo	40,000	-	-	40,000	22,129	17,871
Total Professional Fees Costs	\$1,015,885	\$200,000	\$0	\$1,215,885	\$998,014	\$217,871
Soft Costs & Expenses						
General Liability Insurance	53,211	-	-	53,211	53,211	-
Temp Power	25,000	-	-	25,000	-	25,000
EOTEC Expenses	320,721	-	-	320,721	320,721	-
Total Soft Costs & Expenses	\$398,932	\$0	\$0	\$398,932	\$379,932	\$25,000
Subtotal	\$11,697,860	\$2,200,000	\$2,000,000	\$15,897,860	\$7,816,036	\$8,081,823
Project Contingency	136,695	-	-	136,695	-	136,695
Total Project Costs	\$11,834,555	\$2,200,000	\$2,000,000	\$16,034,555	\$7,816,036	\$8,218,519

SCHEDULE

EOTEC Schedule 3-22-16						
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors
1		Rodeo	372 days	Fri 3/4/16	Mon 8/7/17	
2	★	Completion of Drawings	36 days	Fri 3/4/16	Fri 4/22/16	
3	★	Bid Issuance	30 days	Mon 4/25/16	Fri 6/3/16	2
4	★	Proposals Due	1 day	Thu 6/2/16	Thu 6/2/16	3
5	★	Selection of Contractor	6 days	Fri 6/3/16	Fri 6/10/16	4
6	★	Contracting & Insurance	11 days	Mon 6/13/16	Mon 6/27/16	5
7	★	Construction	280 days	Mon 6/27/16	Fri 7/21/17	6
8	★	Move in	12 days	Sat 7/22/17	Mon 8/7/17	7
9	★	First Event	1 day	Mon 8/7/17	Mon 8/7/17	8
10						
11		Barns	372 days	Fri 3/4/16	Mon 8/7/17	
12	★	Completion of Drawings	35 days	Fri 3/4/16	Thu 4/21/16	
13	★	Bid Issuance	29 days	Mon 4/25/16	Thu 6/2/16	12
14	★	Proposals Due	1 day	Thu 6/2/16	Thu 6/2/16	13
15	★	Selection of Contractor	1 day	Fri 6/10/16	Fri 6/10/16	14
16	★	Contracting & Insurance	17 days	Mon 6/13/16	Tue 7/5/16	15
17	★	Construction	262 days	Tue 7/5/16	Wed 7/5/17	16
18	★	Move in	19 days	Thu 7/6/17	Tue 8/1/17	17
19	★	Fair Setup	5 days	Tue 8/1/17	Sun 8/6/17	18
20	★	First Event	0 days	Mon 8/7/17	Mon 8/7/17	19
21						
22		Paving - Parking Lot and Drive Ais	49 days?	Fri 2/12/16	Wed 4/20/16	
23	★	Bid Issuance	1 day	Fri 2/12/16	Fri 2/12/16	
24	★	Non-Mandatory Pre-bid Meetir	1 day	Mon 2/15/16	Mon 2/15/16	23
25	★	Questions due by 5:00 pst	1 day	Wed 2/17/16	Wed 2/17/16	24
26	★	Last Addenda issued	1 day	Tue 3/1/16	Tue 3/1/16	25
27	★	Bid Proposals Due by 12:00 PST	1 day	Thu 3/3/16	Thu 3/3/16	26
28	★	Interviews (If needed)	1 day	Fri 3/4/16	Fri 3/4/16	27
29	★	Selection of Contractor	1 day	Thu 3/10/16	Thu 3/10/16	28
30	★	Contracting & Insurance	10 days	Mon 3/14/16	Fri 3/25/16	29

EOTEC Schedule 3-22-16						
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors
31	★	Construction	18 days	Mon 3/28/16	Wed 4/20/16	30
32	★					
33		Paving - Sidewalks	348 days	Fri 2/12/16	Tue 6/13/17	
34	★	Bid Issuance	1 day	Fri 2/12/16	Fri 2/12/16	
35	★	Non-Mandatory Pre-bid Meetir	1 day	Mon 2/15/16	Mon 2/15/16	34
36	★	Questions due by 5:00 pst	1 day	Fri 2/19/16	Fri 2/19/16	35
37	★	Last Addenda issued	1 day	Mon 2/22/16	Mon 2/22/16	36
38	★	Bid Proposals Due by 12:00 PST	1 day	Wed 3/2/16	Wed 3/2/16	37
39	★	Interviews (If needed)	1 day	Fri 3/4/16	Fri 3/4/16	38
40	★	Selection of Contractor	1 day	Thu 3/10/16	Thu 3/10/16	39
41	★	Contracting & Insurance	10 days	Mon 3/14/16	Fri 3/25/16	40
42	★	Construction Phase A	20 days	Mon 4/11/16	Fri 5/6/16	41
43	★	Construction Phase B	22 days	Mon 5/15/17	Tue 6/13/17	41
44						
45		Site Lighting	76 days	Fri 2/12/16	Fri 5/27/16	
46	★	Bid Issuance	1 day	Fri 2/12/16	Fri 2/12/16	
47	★	Non-Mandatory Pre-bid Meetir	1 day	Mon 2/15/16	Mon 2/15/16	46
48	★	Questions due by 5:00 pst	1 day	Wed 2/17/16	Wed 2/17/16	47
49	★	Last Addenda issued	1 day	Mon 2/22/16	Mon 2/22/16	48
50	★	Bid Proposals Due by 12:00 PST	1 day	Wed 3/2/16	Wed 3/2/16	49
51	★	Interviews (If needed)	1 day	Fri 3/11/16	Fri 3/11/16	50
52	★	Selection of Contractor	1 day	Fri 3/11/16	Fri 3/11/16	51
53	★	Contracting & Insurance	10 days	Mon 3/14/16	Fri 3/25/16	52
54	★	Construction	45 days	Mon 3/28/16	Fri 5/27/16	53
55						
56		Landscaping & Irrigation	82 days	Mon 4/18/16	Tue 8/9/16	
57	★	Selection of Landscape Architer	1 day	Mon 4/18/16	Mon 4/18/16	
58	★	Landscape and Irrigaiton Desigr	24 days	Tue 4/19/16	Fri 5/20/16	57
59	★	Design Approval	1 day	Mon 5/23/16	Mon 5/23/16	58
60	★	Bid Issuance	1 day	Mon 5/30/16	Mon 5/30/16	59

EOTEC Schedule 3-22-16							
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	
61	★	Non-Mandatory Pre-bid Meetir	1 day	Mon 6/6/16	Mon 6/6/16	60	
62	★	Questions due by 5:00 pst	1 day	Fri 6/10/16	Fri 6/10/16	61	
63	★	Last Addenda issued	1 day	Thu 6/16/16	Thu 6/16/16	62	
64	★	Bid Proposals Due by 12:00 PST	1 day	Mon 6/20/16	Mon 6/20/16	63	
65	★	Interviews (If needed)	1 day	Wed 6/22/16	Wed 6/22/16	64	
66	★	Selection of Contractor	1 day	Fri 6/24/16	Fri 6/24/16	65	
67	★	Contracting & Insurance	10 days	Mon 6/27/16	Fri 7/8/16	66	
68	★	Construction	22 days	Mon 7/11/16	Tue 8/9/16	67	
69	☞						
70	☞	Signage	20 days	Fri 2/12/16	Thu 3/10/16		
71	★	Bid Issuance	1 day	Fri 2/12/16	Fri 2/12/16		
72	★	Non-Mandatory Pre-bid Meetir	1 day	Mon 2/15/16	Mon 2/15/16	71	
73	★	Questions due by 5:00 pst	1 day	Wed 2/17/16	Wed 2/17/16	72	
74	★	Last Addenda issued	1 day	Mon 2/22/16	Mon 2/22/16	73	
75	★	Bid Proposals Due by 12:00 PST	1 day	Wed 3/2/16	Wed 3/2/16	74	
76	★	Interviews (If needed)	1 day	Mon 3/7/16	Mon 3/7/16	75	
77	★	Selection of Contractor	1 day	Thu 3/10/16	Thu 3/10/16	76	
78	☞						
79	☞	Bathroom Building	263 days	Wed 6/1/16	Fri 6/2/17		
80	★	Bid Issuance	1 day	Wed 6/1/16	Wed 6/1/16		
81	★	Non-Mandatory Pre-bid Meetir	1 day	Wed 6/8/16	Wed 6/8/16	80	
82	★	Questions due by 5:00 pst	1 day	Wed 6/15/16	Wed 6/15/16	81	
83	★	Last Addenda issued	1 day	Fri 6/17/16	Fri 6/17/16	82	
84	★	Bid Proposals Due by 12:00 PST	1 day	Thu 6/23/16	Thu 6/23/16	83	
85	★	Interviews (If needed)	1 day	Tue 6/28/16	Tue 6/28/16	84	
86	★	Selection of Contractor	1 day	Fri 7/1/16	Fri 7/1/16	85	
87	★	Contracting & Insurance	9 days	Tue 7/5/16	Fri 7/15/16	86	
88	★	Construction	230 days	Mon 7/18/16	Fri 6/2/17	87	
89	☞						
90	☞	Food Booth	263 days?	Wed 6/1/16	Fri 6/2/17		

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EOTEC Schedule 3-22-16							
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	
91	★	Bid Issuance	1 day	Wed 6/1/16	Wed 6/1/16		
92	★	Non-Mandatory Pre-bid Meetir	1 day	Wed 6/8/16	Wed 6/8/16	91	
93	★	Questions due by 5:00 pst	1 day	Wed 6/15/16	Wed 6/15/16	92	
94	★	Last Addenda issued	1 day	Fri 6/17/16	Fri 6/17/16	93	
95	★	Bid Proposals Due by 12:00 PST	1 day	Thu 6/23/16	Thu 6/23/16	94	
96	★	Interviews (If needed)	1 day	Tue 6/28/16	Tue 6/28/16	95	
97	★	Selection of Contractor	1 day	Fri 7/1/16	Fri 7/1/16	96	
98	★	Contracting & Insurance	9 days	Tue 7/5/16	Fri 7/15/16	97	
99	★	Construction	230 days	Mon 7/18/16	Fri 6/2/17	98	
100	☞						
101	☞	Site Amenities	23 days?	Wed 6/1/16	Fri 7/1/16		
102	★	Bid Issuance	1 day	Wed 6/1/16	Wed 6/1/16		
103	★	Non-Mandatory Pre-bid Meetir	1 day?	Thu 6/2/16	Thu 6/2/16	102	
104	★	Questions due by 5:00 pst	1 day	Wed 6/15/16	Wed 6/15/16	103	
105	★	Last Addenda issued	1 day	Fri 6/17/16	Fri 6/17/16	104	
106	★	Bid Proposals Due by 12:00 PST	1 day	Thu 6/23/16	Thu 6/23/16	105	
107	★	Interviews (If needed)	1 day	Tue 6/28/16	Tue 6/28/16	106	
108	★	Selection of Contractor	1 day	Fri 7/1/16	Fri 7/1/16	107	
109	☞						
110	☞	Fencing	141 days	Fri 3/18/16	Fri 9/30/16		
111	★	Bid Issuance	1 day	Fri 3/18/16	Fri 3/18/16		
112	★	Non-Mandatory Pre-bid Meetir	1 day	Tue 3/22/16	Tue 3/22/16	111	
113	★	Questions due by 5:00 pst	1 day	Fri 3/25/16	Fri 3/25/16	112	
114	★	Last Addenda issued	1 day	Fri 4/1/16	Fri 4/1/16	113	
115	★	Bid Proposals Due by 12:00 PST	1 day	Wed 4/6/16	Wed 4/6/16	114	
116	★	Interviews (If needed)	1 day	Thu 4/7/16	Thu 4/7/16	115	
117	★	Selection of Contractor	1 day	Fri 4/8/16	Fri 4/8/16	116	
118	★	Contracting & Insurance	10 days	Mon 4/11/16	Fri 4/22/16	117	
119	★	Construction	15 days	Mon 4/25/16	Fri 5/13/16	118	
120	☞						

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EOTEC Schedule 3-22-16

ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors
121		Site Power	135 days	Mon 3/28/16	Fri 9/30/16	
122	★	Design Site Power	30 days	Mon 3/28/16	Fri 5/6/16	
123	★	Accept Site Power Design	1 day	Fri 5/13/16	Fri 5/13/16	122
124	★	Bid Issuance	1 day	Mon 5/16/16	Mon 5/16/16	123
125	★	Non-Mandatory Pre-bid Mee	1 day	Tue 5/24/16	Tue 5/24/16	124
126	★	Questions due by 5:00 pst	1 day	Fri 5/27/16	Fri 5/27/16	125
127	★	Last Addenda issued	1 day	Mon 5/30/16	Mon 5/30/16	126
128	★	Bid Proposals Due by 12:00 P	1 day	Thu 6/9/16	Thu 6/9/16	127
129	★	Selection of Contractor	15 days	Mon 5/23/16	Fri 6/10/16	128
130	★	Contracting & Insurance	10 days	Mon 6/13/16	Fri 6/24/16	129
131	★	Construction	71 days	Fri 6/24/16	Fri 9/30/16	130

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G2 Commercial Construction
Construction Contingency
 April 26, 2016

Approved									
PCO #	Rev	Title	Status	Due Date	Appr. Date	PCO Description (Corresponds To G2's Change Proposal #)	Amount	Change Type	Contingency Balance
Total Beginning Event Center Contingency									\$ 79,679
001	0	Additional Overhead Door On North End Of Exhibition Hall	Approved	11/2/15	12/7/15	#001: Additional Overhead Door On North End Of Exhibition Hall	\$ 3,600	Contingency	\$ 76,079
002	0	Storefront Window Upgrades	Approved	11/2/15	12/7/15	#002: Storefront Window Upgrades	\$ 10,500	Contingency	\$ 65,579
003	0	Relocation of Restrooms, Additional Water Heater and Recirculating Pump	Approved	11/2/15	12/7/15	#003: Relocation of Restrooms, Additional Water Heater and Recirculating Pump	\$ 16,500	Contingency	\$ 49,079
004	0	Structural Steel Front Canopy	Approved	11/2/15	12/7/15	#004: Structural Steel Front Canopy	\$ 30,000	Contingency	\$ 19,079
005	0	Credit For Interior Design Fee	Approved	11/2/15	12/7/15	#005: Credit For Interior Design Fee	\$ (8,000)	Contingency	\$ 27,079
006	0	Credit For One Folding/Operable Wall Partition	Approved	11/2/15	12/7/15	#006: Credit For One Folding/Operable Wall Partition	\$ (10,000)	Contingency	\$ 37,079
007	0	Credit For Stone Veneer At Entrance	Approved	11/2/15	12/7/15	#007: Credit For Stone Veneer At Entrance	\$ (13,000)	Contingency	\$ 50,079
008	0	Change Proposal #08 - See Description	Approved	11/2/15	12/7/15	#008: Change Proposal #08 - See Description (\$57,170 Funds taken from FFE Budget)	\$ 57,170	Contract Change	
009	0	Credit For Five Paper Towel Dispensers & Nine Soap Dispensers	Approved	11/2/15	12/7/15	#009: Credit For Five Paper Towel Dispensers & Nine Soap Dispensers	\$ (375)	Contingency	\$ 50,454
010	0	Add Stained Concrete, Deduct of Kitchen + Bathroom Flooring & tile	Approved	11/18/15	12/7/15	#010: Add Stained Concrete, Deduct of Kitchen + Bathroom Flooring & tile	\$ (7,514)	Contingency	\$ 57,968
011	1	Re-design & additional ductwork for relocation of HVAC equipment	Approved	11/25/15	12/7/15	#011: Re-design & additional ductwork for relocation of HVAC equipment	\$ 7,514	Contingency	\$ 50,454
012	0	Credit for twenty two toilet paper dispensers	Approved	11/25/15	12/7/15	#012: Credit for twenty two toilet paper dispensers	\$ (660)	Contingency	\$ 51,114
013	0	CP #13 - Provide Materials & Install Closet for AV Equipment On Main Floor in Event Hall	Approved	12/16/15	1/5/16	CP #13 - Provide Materials & Install Closet for AV Equipment On Main Floor in Event Hall	\$ 3,400	Contingency	\$ 47,714
014	0	CP #14 - Subcontractor Providing Design for AV System	Approved	12/16/15		CP #14 - Subcontractor Providing Design for AV System	\$ 5,775	Contingency	\$ 41,939
016	0	CP #16 - Add 4 Exterior Lights Onto East Side of Building	Approved	12/16/15	1/5/16	CP #16 - Add 4 Exterior Lights Onto East Side of Building	\$ 6,725	Contingency	\$ 35,214
017	0	CP #17 - 3-way Switch for Mezz. Stairway, add circuit in Office/Admin	Approved	12/16/15	1/5/16	CP #17 - 3-way Switch for Mezz. Stairway, add circuit in Office/Admin	\$ 785	Contingency	\$ 34,429
018	0	CP #18 - Install Kitchen Sink & Faucet	Approved	12/16/15		CP #18 - Install Kitchen Sink & Faucet	\$ 830	Contingency	\$ 33,799
019	0	CP #19 - Credit for Paging/PA system & Downsizing of Phone System	Approved	12/16/15	1/5/16	CP #19 - Credit for Paging/PA system & Downsizing of Phone System	\$ (13,090)	Contingency	\$ 46,889
022	0	CP #22 - Additional Work Required to Bury Drainage Line Under Now Existing Utilities	Approved	12/16/15	1/5/16	CP #22 - Additional Work Required to Bury Drainage Line Under Now Existing Utilities	\$ 950	Contingency	\$ 45,939
023	0	CP #23 - Provide Drainage Pipe Material To Connect Building To South Swales	Approved	12/16/15	1/5/16	CP #23 - Provide Drainage Pipe Material To Connect Building To South Swales	\$ 3,850	Contingency	\$ 42,089
025	0	CP #25 - Provide Materials and install additional drainage tie-ins for future canopy gutters	Approved	1/15/16	1/5/16	Install Additional Drainage Tie Ins for future canopy gutters	\$ 508	Contingency	\$ 41,581
026	0	CP #26 - Upgrade all rolled carpet flooring to carpet tile	Approved	1/15/16		Upgrade Roll up Carpet Flooring to Carpet Tile	\$ 5,838	Contingency	\$ 35,743
027a	0	CP #27a - Provide DARK Painted Finish On all Exposed Steel Columns In Event Hall	Approved	1/29/16	2/2/16	CP #27a - Provide DARK Painted Finish On all Exposed Steel Columns In Event Hall	\$ 1,812	Contingency	\$ 33,930
028	0	CP #28 - Trench Work & Installed Conduits From Previously Terminated Location To Data Box	Approved	1/29/16	2/2/16	CP #28 - Trench Work & Installed Conduits From Previously Terminated Location To Data Box	\$ 5,916	Contingency	\$ 28,014
029	0	CP #29 - Upgrade to "Patented" Key Locking System	Approved	1/29/16	2/2/16	CP #29-Upgrade to "Patented" Key Locking System	\$ 1,611	Contingency	\$ 26,403
031	0	CP #31 - Install Electric Strike Hardware	Approved	2/9/16	2/9/16	CP #31 - Provide & Install Electrical Strike Hardware at Vestibule	\$ 4,629	Contingency	\$ 21,774
033	0	CP #33 - Provide & Install IP Communicator Per Attached Proposal by Shelco Electric	Approved	2/9/16	2/9/16	CP #33 - Provide & Install IP Communicator Per Attached Proposal by Shelco Electric	\$ 763	Contingency	\$ 21,011
		Signage for inside of the Building - To Be Allocated To Event Center Contingency	Approved			Signage for inside of the Building - To Be Allocated To Event Center Contingency	\$ 1,577	Contingency	\$ 19,434
Contingency Total/Balance							\$ 60,245		\$ 19,434

4/27/16

Pending									
PCO #	Rev	Title	Status	Due Date	Appr. Date	PCO Description (Corresponds To G2's Change Proposal #)	Amount	Change Type	Contingency Balance
Total Beginning Event Center Contingency									\$ 79,679
Contingency Total/Balance									\$ 19,434

Rejected									
PCO #	Rev	Title	Status	Due Date	Appr. Date	PCO Description (Corresponds To G2's Change Proposal #)	Amount	Change Type	Contingency Balance
Total Beginning Event Center Contingency									\$ 79,679
015	0	CP #15 - Subcontractor Providing Design for AV System	Rejected	12/16/15		CP #15 - Subcontractor Providing Design for AV System	\$ 109,400	NA	
021	0	CP #21 - Install Steel Threshold Plate at Mezzanine Door	Rejected	12/18/15		CP #21 - Install Steel Threshold Plate at Mezzanine Door	\$ 1,700	NA	
024	0	CP #24 - Relocate Data Rack to Electric room, includes coordination + Labor	Rejected	1/15/16		Relocates data rack to Electrical room	\$ 13,579	NA	
030	0	CP #30 - Restroom Signage	Rejected			Restroom Signage	\$ 247	NA	
032	0	CP #32 - Provision & Install of Access Control System By Smith Security	Rejected	2/9/16		CP #32 - Provision & Install of Access Control System By Smith Security	\$ 9,485	NA	
020	0	CP #20 - Provide, Install, & Configure Network Equipment	Rejected			CP #20 - Provide, Install, & Configure Network Equipment	\$ 2,315	NA	
034	0	CP #34 - Provide & Install sliding security plexi-glass/Lexan in ticket windows	Rejected			CP #34 - Provide & Install sliding security plexi-glass/Lexan in ticket windows	\$ 1,394	NA	
036a	0	CP #36a - Trench for Natural Gas Utility \$2,500 feet per subcontractor	Rejected			CP #36a - Trench for Natural Gas Utility \$2,500 feet per subcontractor	\$ 18,764	NA	
036b	0	CP #36b - In addition to COP #36a: cost of each utility crossover (beyond the 3 included in base COP #36a)	Rejected			CP #36b - In addition to COP #36a: cost of each utility crossover (beyond the 3 included in base COP #36a)	\$ 310	NA	
036c	0	CP #36c - cost per utility (electrical, irrigation, etc) added to natural gas trench (in addition to COP #36a)	Rejected			CP #36c - cost per utility (electrical, irrigation, etc) added to natural gas trench (in addition to COP #36a)	\$ 3,049	NA	
Contingency Total/Balance							\$ -		\$ 19,434

EOTEC Disbursement Requests
April 22, 2016

Budget Category	Vendor	Description	Amount	Ck Num
Office Supplies	Safeway	Goodies for Volunteers	11.08	
Construction	United Rentals	Rental of Forklift-move tables&Chai	600.52	
Office Supplies	Norton virus	computer protection	89.99	
Advertising	Hermiston Chamber	PDA Luncheon	20.00	
Office Supplies	Office Max	Office Supplies	105.61	
Office Supplies	Walmart	Goodies for Volunteers	8.64	
Construction & FF&E	Big Lots	FF&E- Frames, notebooks	70.40	
		Total of Debit Purchases	906.24	
US Bank	US Bank	Bank Fees/ Checking acct	67.00	N/A
Salary & Wages	Heather Cannell	March 16-31 Payroll	1,259.40	N/A
Salary & Wages	Heather Cannell	April 1-15 Payroll	1,259.41	N/A
Salary & Wages	OR State Dept of Revenue	OR. State Taxes- Cannell	189.28	N/A
Salary & Wages	IRS	Mthly Federal Payroll Taxes	886.12	N/A
		Total of Automatic Withdrawals	3,661.21	
Construction	Kiser Arena Specialists	On site consulting package	11,500.00	444**
Salary & Wages	American Funds	H. Cannell's Retirement Contr Feb 21	1,126.68	445**
Construction	BizChair.com	22 chairs	1,979.78	446**
Advertising	Nate Rivera	Reimburse- Fundraising Committee	610.47	447**
Telephone	Eastern Oregon Telecom	Phone	615.58	448
Construction	FDG	Project Management/ March 2016	23,041.60	449
Construction	G2 Comm Construction	Construction/March 2016	156,617.14	450
Marketing	Herm Chamber of Comm	Memebership Dues	275.00	451
Utilities	Hermiston Energy Services	Utilities	90.09	452
Utilities	Hermiston, City of	Utilities acct # 1.010424.02	42.79	453
Utilities	Hermiston, City of	Utilities acct # 1.010390.01	17.14	453
Construction	Hotels A1	FF&E Chairs & Tables delivered	3,719.11	454
Architect/Engineer	LRS Architects	Design services-EOTEC Barns	11,486.71	455
Const- Architect	Michael Building & Design	Rodeo Plot Plans/ w/structural steel	16,600.00	456
Architect/Engineer	MKE & Associates	Bid/Design- Parking lot & street light	1,615.00	457
Misc Contractual	Severson Accounting & Tax	Payroll / direct deposits& Retirement	200.00	458
Construction	Supply Works	Bathroom & kitchen supplies	640.09	459
Utilities	Umatilla Electric	Utilities acct# 9102169001	25.50	460
Utilities	Umatilla Electric	Utilities acct# 9102169004	48.80	460
Telephone	Verizon	Cell phone	93.54	462
Construction	WebsturantStore	Kitchens supplies	3,857.15	461
		TOTAL CHECKS	\$ 234,202.17	
		GRAND TOTAL	\$ 238,769.62	

* Purchased with debit card

** Check written earlier in the month

CITY OF HERMISTON
BALANCE SHEET
APRIL 30, 2016

E.O.T.E.C. - GENERAL FUND

<u>ASSETS</u>		
93-1010	CASH - TO 94	(966,164.84)
93-1021	CASH-OPERATING EOTEC (93-94)	2,108,784.81
93-1030	INVESTMENTS	2,081,670.24
	TOTAL ASSETS	3,224,290.21
 <u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
93-2210	REFUNDABLE DEPOSITS	2,500.00
93-2225	EVENT DEPOSITS	1,935.00
93-2250	TPA BALANCE	268,864.68
	TOTAL LIABILITIES	273,299.68
 <u>FUND EQUITY</u>		
93-2390	FUND BALANCE	3,727,158.97
93-2596	APPROPRIATIONS	(821,000.00)
	UNAPPROPRIATED FUND BALANCE:	
	REVENUE OVER EXPENDITURES - YTD	44,831.56
	BALANCE - CURRENT DATE	44,831.56
	TOTAL FUND EQUITY	2,950,990.53
	TOTAL LIABILITIES AND EQUITY	3,224,290.21

CITY OF HERMISTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2016

E.O.T.E.C. - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FROM OTHER AGENCIES</u>					
93-3015-210 CONTRIBUTION FROM CITY	.00	25,000.00	25,000.00	.00	100.0
93-3015-220 CONTRIBUTION FROM COUNTY	.00	25,000.00	25,000.00	.00	100.0
TOTAL FROM OTHER AGENCIES	.00	50,000.00	50,000.00	.00	100.0
<u>SERVICE CHARGES</u>					
93-3016-120 TOURISM PROMOTION ASSESSMENT	.00	95,743.06	105,000.00	9,256.94	91.2
TOTAL SERVICE CHARGES	.00	95,743.06	105,000.00	9,256.94	91.2
<u>MISCELLANEOUS REVENUES</u>					
93-3019-110 INTEREST ON INVESTMENTS	1,311.54	9,235.44	5,000.00	(4,235.44)	184.7
TOTAL MISCELLANEOUS REVENUES	1,311.54	9,235.44	5,000.00	(4,235.44)	184.7
<u>CASH FORWARD</u>					
93-3099-100 CASH FORWARD - BUS ACCT	.00	.00	1,086,000.00	1,086,000.00	.0
93-3099-200 CASH FORWARD - TPA ACCT	.00	.00	269,000.00	269,000.00	.0
93-3099-300 CASH FORWARD - LGIP	.00	.00	2,070,000.00	2,070,000.00	.0
TOTAL CASH FORWARD	.00	.00	3,425,000.00	3,425,000.00	.0
TOTAL FUND REVENUE	1,311.54	154,978.50	3,585,000.00	3,430,021.50	4.3

CITY OF HERMISTON
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING APRIL 30, 2016

E.O.T.E.C. - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
<u>PERSONNEL SERVICES</u>					
93-4300-1100 SALARY & WAGES	2,156.54	27,986.40	42,905.00	14,918.60	65.2
TOTAL PERSONNEL SERVICES	2,156.54	27,986.40	42,905.00	14,918.60	65.2
<u>MATERIALS & SERVICES</u>					
93-4300-2105 TEMPORARY LABOR	.00	.00	6,000.00	6,000.00	.0
93-4300-2110 AUDIT & ACCOUNTING	.00	6,000.00	7,000.00	1,000.00	85.7
93-4300-2150 FACILITIES MAINTENANCE	.00	.00	9,000.00	9,000.00	.0
93-4300-2170 GROUNDS MAINTENANCE	.00	.00	9,000.00	9,000.00	.0
93-4300-2210 BANK FEES	.00	587.80	500.00	(87.80)	117.6
93-4300-2220 BOND	.00	.00	750.00	750.00	.0
93-4300-2240 TRAVEL & TRAINING	.00	25.00	2,000.00	1,975.00	1.3
93-4300-2320 PUBLIC NOTICES	.00	.00	1,000.00	1,000.00	.0
93-4300-2350 ADVERTISING	610.47	5,549.20	.00	(5,549.20)	.0
93-4300-2450 INSURANCE	.00	2,804.87	15,000.00	12,195.13	18.7
93-4300-2520 TELEPHONE	615.58	2,909.08	1,500.00	(1,409.08)	193.9
93-4300-2550 WEBSITE	.00	.00	500.00	500.00	.0
93-4300-2920 DUES	.00	.00	1,500.00	1,500.00	.0
93-4300-2950 MISCELLANEOUS CONTRACTUAL	200.00	4,901.18	5,500.00	598.82	89.1
93-4300-3101 OFFICE SUPPLIES	.00	1,316.10	2,500.00	1,183.90	52.6
93-4300-3214 EQUIPMENT - MINOR	.00	3,085.06	10,000.00	6,914.94	30.9
93-4300-3218 UTILITIES	224.32	2,848.19	15,000.00	12,151.81	19.0
TOTAL MATERIALS & SERVICES	1,650.37	30,026.48	86,750.00	56,723.52	34.6
<u>CAPITAL OUTLAY</u>					
93-4300-4305 OFFICE EQUIPMENT	.00	17,000.00	20,000.00	3,000.00	85.0
TOTAL CAPITAL OUTLAY	.00	17,000.00	20,000.00	3,000.00	85.0
TOTAL OPERATIONS	3,806.91	75,012.88	149,655.00	74,642.12	50.1

CITY OF HERMISTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2016

E.O.T.E.C. - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MARKETING</u>					
<u>PERSONNEL SERVICES</u>					
93-4400-1100 SALARY & WAGES	1,437.68	18,498.26	20,270.00	1,771.74	91.3
TOTAL PERSONNEL SERVICES	1,437.68	18,498.26	20,270.00	1,771.74	91.3
<u>MATERIALS & SERVICES</u>					
93-4400-2350 ADVERTISING & PUBLICATIONS	.00	14,072.18	75,000.00	60,927.82	18.8
93-4400-2550 WEBSITE	.00	2,250.00	500.00	(1,750.00)	450.0
93-4400-2920 DUES	275.00	275.00	3,700.00	3,425.00	7.4
93-4400-2950 MISCELLANEOUS CONTRACTUAL	.00	38.62	.00	(38.62)	.0
TOTAL MATERIALS & SERVICES	275.00	16,635.80	79,200.00	62,564.20	21.0
TOTAL MARKETING	1,712.68	35,134.06	99,470.00	64,335.94	35.3

CITY OF HERMISTON
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING APRIL 30, 2016

E.O.T.E.C. - GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>						
<u>TRANSFER TO OTHER FUNDS</u>						
93-8810-4600	TRANSFER TO CONST. FUND	.00	.00	3,101,885.00	3,101,885.00	.0
TOTAL TRANSFER TO OTHER FUNDS		.00	.00	3,101,885.00	3,101,885.00	.0
TOTAL NON-DEPARTMENTAL		.00	.00	3,101,885.00	3,101,885.00	.0

CITY OF HERMISTON
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING APRIL 30, 2016

E.O.T.E.C. - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UNAPPROPRIATED BALANCE</u>					
<u>RESERVE FOR FUTURE EXPENDITURE</u>					
93-8890-7100 RES- FOR FUTURE EXP-MARKETING	.00	.00	233,990.00	233,990.00	.0
TOTAL RESERVE FOR FUTURE EXPENDITURE	.00	.00	233,990.00	233,990.00	.0
TOTAL UNAPPROPRIATED BALANCE	.00	.00	233,990.00	233,990.00	.0
TOTAL FUND EXPENDITURES	5,519.59	110,146.94	3,585,000.00	3,474,853.06	3.1
NET REVENUE OVER EXPENDITURES	(4,208.05)	44,831.56	.00	(44,831.56)	.0

CITY OF HERMISTON
 BALANCE SHEET
 APRIL 30, 2016

E.O.T.E.C. - FACILITY CONST

<u>ASSETS</u>			
94-1010	CASH - FROM 93		966,164.84
	TOTAL ASSETS		<u>966,164.84</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
94-2390	FUND BALANCE	(17,578.00)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>983,742.84</u>	
	BALANCE - CURRENT DATE		<u>983,742.84</u>
	TOTAL FUND EQUITY		<u>966,164.84</u>
	TOTAL LIABILITIES AND EQUITY		<u>966,164.84</u>

CITY OF HERMISTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2016

E.O.T.E.C. - FACILITY CONST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FROM OTHER AGENCIES</u>					
94-3015-210 FEDERAL HUD GRANT	.00	410,130.00	441,000.00	30,870.00	93.0
94-3015-220 CONTRIBUTION FROM COUNTY	.00	450,000.00	450,000.00	.00	100.0
94-3015-230 GRANTS	.00	3,401,036.82	4,400,000.00	998,963.18	77.3
TOTAL FROM OTHER AGENCIES	.00	4,261,166.82	5,291,000.00	1,029,833.18	80.5
<u>MISCELLANEOUS REVENUES</u>					
94-3017-240 CAPITAL DONATIONS	5,100.00	337,762.34	.00	(337,762.34)	.0
TOTAL MISCELLANEOUS REVENUES	5,100.00	337,762.34	.00	(337,762.34)	.0
<u>TRANSFERS IN</u>					
94-3019-715 TRANS FROM GENERAL FUND	.00	.00	3,101,885.00	3,101,885.00	.0
TOTAL TRANSFERS IN	.00	.00	3,101,885.00	3,101,885.00	.0
TOTAL FUND REVENUE	5,100.00	4,598,929.16	8,392,885.00	3,793,955.84	54.8

CITY OF HERMISTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2016

E.O.T.E.C. - FACILITY CONST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E.O.T.E.C. - CONST. FUND</u>					
<u>CAPITAL OUTLAY</u>					
94-4400-4101 LAND IMPROVEMENT (WELLS)	.00	.00	100,000.00	100,000.00	.0
94-4400-4103 CONST - ARCHITECT/ENGINEER	29,701.71	94,127.97	276,000.00	181,872.03	34.1
94-4400-4220 CONST - BUILDINGS	189,925.27	3,521,058.35	8,016,885.00	4,495,826.65	43.9
TOTAL CAPITAL OUTLAY	<u>219,626.98</u>	<u>3,615,186.32</u>	<u>8,392,885.00</u>	<u>4,777,698.68</u>	<u>43.1</u>
TOTAL E.O.T.E.C. - CONST. FUND	<u>219,626.98</u>	<u>3,615,186.32</u>	<u>8,392,885.00</u>	<u>4,777,698.68</u>	<u>43.1</u>
TOTAL FUND EXPENDITURES	<u>219,626.98</u>	<u>3,615,186.32</u>	<u>8,392,885.00</u>	<u>4,777,698.68</u>	<u>43.1</u>
NET REVENUE OVER EXPENDITURES	<u>(214,526.98)</u>	<u>983,742.84</u>	<u>.00</u>	<u>(983,742.84)</u>	<u>.0</u>