Meeting Minutes
April 8th, 2016

Stafford Hansell Government Center
915 S.E. Columbia Dr. Hermiston, OR

Board Members – Chairman Byron Smith, Vice Chairman Dan Dorran, Secretary/Treasurer Larry Givens, Board members Ed Brookshier, Kim Puzey, Vijay Patel, and Don Miller.

Present were Board Members Byron Smith, Dan Dorran, Kim Puzey, Vijay Patel, Ed Brookshier, and Don Miller. Board Member Larry Givens was excused. Also present were Amy Palmer, Angela Young, David Bothum, Heather Cannell, John Frew, Rob Dreier, Robert Pahl, Lilly Alarcon-Strong, Jade McDowell of the East Oregonian, and members of the public.

Chairman Byron Smith called the meeting to order at 7:00 am.

Audio Video Service Bid- Rob Drier stated EOTEC received two bids for AV services, one from Shelco for $92,778. and the second from KlassTech for $89,396.72. Rob stated both bids were reviewed with Heather and recommends the Board offer the AV bid to KlassTech.

Heather stated many components were the same or very similar with both bidders, but what sets KlassTech apart is not only the quoted price, but preferred projector types and including lectern podiums that can be used to plug everything into; this will also save on purchasing podiums as well. Heather stated she had initial concerns regarding AV technical assistance and travel, but KlassTech assured her they could walk her through most any issue, and if not, in most cases they could travel to the area the following day which she felt comfortable with.

Dan moved and Ed seconded to approve the KlassTech bid in the amount of $89,396.72. Motion carried unanimously.

Budget and Fiscal- Byron stated the Budget Subcommittee will convene after this meeting.

Fundraising- Byron stated current Fundraising efforts are about $1.8 to $1.9 million of signed and committed pledges not including grant money that Don has been working on. EOTEC's Fundraising Committee has decided to continue to raise additional funds as long as the community is willing to contribute.

Facilities- Heather stated office furniture has been moved in and G2 Construction is working on punch list items. It was recommended that EOTEC's Open House be postponed until mid-May to make sure all items in the Event Center are complete prior to the Open House. The Board decided to wait to finalize a date until confirming with contractors that all work will be complete.

Other- Byron stated the City Council will be presented with the EOTEC 0.5 FTE at their Monday meeting, Ed and Dan continue to work on irrigation water, and he and Heather met with Hermiston School District to ask that they postpone demolition of the Rodeo Grounds until after May 15th so the High School and College Rodeo can host their events at the site. They are open to the idea and will speak about this at their next School Board meeting.

Rob introduced Frew Developments new employee Brent Hall. Brent will be the project superintendent and will also be working at the BMCC site as well.

Public Comment- John recommended the Board finalize a date for the Open House, and stated the contractors will work to meet the deadline given by the Board.

After some discussion Ed moved and Don seconded to host EOTEC's Open House on Friday, May 13th. Motion carried 5-1; with Kim abstaining.

John stated Frew did not receive any bids for exterior signage and would like clarification from the Board to either have Heather work on this project or continue to allow Frew to. John stated exterior signage would need to be solicited for design and install asap and be presented to the Board for final approval; signage would be for the Event Center building and the entrance to the EOTEC facility, this is not including signage on 395 or interior signage. It was discussed to have Frew continue to work on the signage.

Next meeting –The next meeting will be Friday, April 22nd, 2016 @ 7:00 am. Stafford Hansell Government Center 915 SE Columbia Dr. Hermiston, OR.

Adjourned- at 7:21 am.