



Agenda
March 25, 2016
7:00 a.m.

Stafford Hansell Government Center
915 S.E. Columbia Drive
Hermiston, OR 97838

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- I. Call Meeting To Order - 7:00 a.m.
 - II. Action Items
 - a. Review and possible approval of EOTEC Board Minutes for the February 26, 2016 and March 11, 2016 meetings.
 - b. Discussion and possible action on a part-time financial position
 - c. Review and possible approval of a trenching change order
 - d. Review and possible approval of a site lighting change order.
 - III. Reports
 - a. Frew Monthly Report
 - b. Budget and Fiscal
 - i. Budget Committee Membership
 - c. Fundraising
 - i. Update on financing options
 - d. Hoteliers/Marketing
 - e. Facilities
 - i. Event Center Open House (April 28, 3pm to 7pm)
 - f. Governance
 - g. Operations
 - IV. Public Comment
 - V. Next Meeting – April 8, 2016 @7:00am
 - VI. Adjourn



Meeting Minutes
February 26th, 2016

Stafford Hansell Government Center
915 S.E. Columbia Dr. Hermiston, OR

Board Members – Chairman Byron Smith, Vice Chairman Dan Dorran, Secretary/Treasurer Larry Givens, Board members Ed Brookshier, Kim Puzey, Vijay Patel, and Don Miller.

Present were Board Members Byron Smith, Kim Puzey, Vijay Patel, Dan Dorran, Ed Brookshier, Larry Givens, and Don Miller. Also present were Finance Director Amy Palmer, Executive Assistant Lilly Alarcon-Strong, Rob Dreier, Angela Young, Heather Cannell, David Bothum, Dennis Barnett, Robert Pahl, Bob Barton, George Anderson, Nate Rivera, Jade McDowell of the East Oregonian, and members from the public.

Chairman Byron Smith called the meeting to order at 7:00 am, and welcomed Ed Brookshier back to the EOTEC Board.

Ed thanked the Rodeo Board and the City for the opportunity to be placed on the Board again.

Approve Minutes- Don moved and Vijay seconded to approve the meeting minutes from January 29th and February 5th. Motion carried unanimously.

Schematic Barn Designs- Rob Drier stated he met with the Barn Committee and the Fair Board and they have agreed the barn amenities are correct, but the placement on the site might not be. A main concern is when the barn was going to be larger there is a Hydrant placed on the edge of the building, and now that the size of the barn has changed, it could possibly be 22ft in the middle of an aisle way. Rob stated once LRS provides the final draft, if this is the case, the Board could consider approval of moving the hydrant out of the middle of the aisle and closer to the building. There will be an extra cost for this, but equipment will already be on site for similar projects, therefore, the cost will not be as high as it normally would be. The plans will also show how many feet will be in-between buildings to accommodate vehicles and pedestrians, as well as other factors. Dan moved and Kim seconded to allow LRS to move forward with the Barn Designs and also give a placement of where the Barns will be on the site. Motion carried unanimously.

Dan asked Rob to send out a schedule from LRS when LRS has one ready.

Telecommunication Costs- Rob Drier presented the Board with telecommunication costs from Eastern Oregon Telecom, to include commercial costs for: fiber optics, construction, internet services, phone lines, wifi, equipment, backup server, and the reoccurring monthly costs for services. EOT has been providing services at no cost to EOTEC, but permanent services are needed and will require construction and monthly costs from EOT. These services will not require long term contracts leaving opportunities for EOTEC to negotiate fees with EOT.

Dan asked if there was a possibility for the fiber from the Event Center to be placed throughout the grounds.

Rob stated yes, with negotiated prices.

Kim asked if EOT provides the equipment, is EOTEC locked in to stay with EOT as the service provider.

Rob stated EOTEC is buying the equipment that EOT is installing but does not have to use them as a service provider; the only exception to this is the fiber, which will need to be leased or bought.

Vijay stated the \$555.00 monthly costs for these services are very reasonable compared to what he pays at other facilities.

Byron agreed.

Vijay moved and Dan seconded to approve the telecommunication costs from EOT. Motion carried unanimously.

Access Control Changes- Rod Drier stated from what he understands, not all EOTEC events will be staffed, it is highly desirable not to issue keys out as at some point exterior doors will need to be rekeyed. This proposal is to install access control cards for the front and kitchen doors of the Event Center. This system has a web interface so it can be managed locally, and can be used for up to 100 doors and a front gate. This will also allow the facility to be locked and unlocked remotely and be placed on a schedule as well. This price is very reasonable based on another proposal that was closer to \$10,000.00 for similar services. The Board will need to choose what type of card they would prefer as there are different types that range in price. Rob stated 5 proximity cards will be issued and recommends Heather be in charge of issuing and activating the cards, which can be done online.

Larry asked if there was a possibility to lock down the facility in case of an emergency.

Rob stated a panic button can be added for about \$500.00, but will only give this feature to the front and kitchen doors.

Kim asked if customers/guests can use these cards to purchase other items while on site.

Rob stated the cards are capable of this if EOTEC would like to expand on this idea in the future.

Vijay recommended using Event Pro if EOTEC wants to consider this option in the future.

Heather stated she has seen and looked into the system that Kim is inquiring about and it takes two separate systems to run this option, one for the event center and another for the participants to track purchases.

Vijay moved and Dan seconded to approve the access control changes. Motion carried unanimously.

As-Builts Updates- Rob Drier stated Bob Barton provided Red-Line Drawings and is proposing to take these drawings and integrate them back into the original CAD drawings so that EOTEC has a complete set of drawings that shows all the work that has been changed so it can be used to help connect everything together. Don moved and Ed seconded to approve the As-Builts updates. Motion carried unanimously.

Frew Monthly Report- Rob Drier stated two paving contractors have shown interest in the bid package for the drive paving to the Event Center that will go out March 3rd. The lift station needs to be powered up, currently LRS is doing the barn designs but we are looking to have a singular transformer power up the barns, lift station and other accessories as well. Rob will be meeting with UEC the second week of March to discuss the placement and size of the transformer. This process will need to be completed before the barns so that the lift station can be used for the opening of the Event Center. Rob is proposing putting the transformer and electrical for the lift station out to bid.

Dan stated the proposed process will be completely different than what was discussed prior. The zones will not be there and EOTEC will not be able to meter the different areas on site and has some concerns over this, for cost control.

Larry agreed.

Rob stated this will allow the lift station to be metered separately because the City will be paying for this and the three barns will be metered together.

Rob and Nate stated EOTEC would still be able to see how much each area is consuming in electric services with sub meters.

Ed moved and Dan seconded to approve sending out the transformer and electrical for the lift station out to bid. Motion carried unanimously.

Rob stated hydrants have yet to be fire flowed but will be scheduled shortly, the exhaust hood has been installed, G2 is working to finish the fire alarm and sprinkler system, with Frew waiting on bids for paving and sidewalks. Rob stated after hearing some concerns, there is a request to postpone the receipt of the lighting bid and have MKE come out and have a discussion with the shareholders regarding this issue, and complete the bid if an addendum needs to be issued or a change order. Rob reminded the Board the site lighting is critical for occupancy.

Byron stated he feels that the Board has made a consensus to accept these changes with as short of a delay as possible.

Byron stated he had asked Ed to continue to work on irrigation water on site, and after reviewing this feels it is best to delay the landscaping contract until EOTEC figures out what short term water EOTEC has and where it's going to be. EOTEC is looking at quotes from the City to drill a couple more wells to try to provide enough interim water, and continue working on long term water solutions.

Rob agreed, but stated a concern would be if the grass is not in and has a couple of seasons in by the time it is used, the grass could have excessive wear and may need to be reseeded. Rob stated if the Board decides to postpone the bid, he recommends cancelling the bid and then reissue it when we have a better understanding of where the water is.

Ed moved and Larry seconded to cancel the landscaping bid and reissue once water has been established. Motion carried unanimously.

Rob stated there has been one vendor interested in the EOTEC signage, but have solicited in East Oregonian and Hermiston Herald to try to get local contractors first, before seeking out of the area. Budget for signage and amenities is \$150,000 which includes: monument sign at the front of the entrance road, Event Center, way finding signs, and potential highway signs.

Barton Laser Leveling Final Payment- Rob stated EOTEC was able to work with Bob and verify the final costs of the change order presented. Dan moved and Ed seconded to authorize the final payment to Baron Laser Leveling in the amount of \$76,567.37 upon the signage of a release letter closing out his contract with EOTEC. Motion carried unanimously.

Dan and Kim thanked Bob for all his work.

(Larry exited the meeting at 8:10am.)

Budget and Fiscal- Ed moved and Vijay seconded to approve the monthly disbursements and financial report prepared and presented by Finance Director Amy Palmer. Motion carried unanimously-with the exception on Larry.

(Larry returned to the meeting at 8:13am.)

Banking Procedure Changes- Byron stated currently EOTEC has a debit card connected to its checking account, the City is proposing using a credit card instead of a debit card to track these expenses, and assume less risk as well. Two cards will be issued, a general card that will be issued to Heather and the other in the Chairman's name. Ed moved and Vijay seconded to have credit cards issued in lieu of a debit card. Motion carried unanimously.

(Nate exited the meeting at 8:15am.)

Fundraising- Dennis Barnett stated current Fundraising efforts have raised about \$1.6 million. The community is extremely gracious and supportive and the Committee appreciates it.

(Dave Bothum exited the meeting at 8:17am.)

Facilities- Heather stated FFE items are being delivered, software for Event Pro has been installed and training will begin next week, accounts have been set up to receive payment for the facility rentals, marketing continues with further research into joining associations to be a part of different government agencies that are looking to host conferences, and other events such as the Home and Garden Show, etc. After some discussion, it was decided the fourth week of April from 2:00pm to 6:00pm on a weekday, would be ideal for an Open House. Heather stated she would also like to work with Sara Frank from Real Business Solutions to help with EOTEC's social media and Google presence. Heather will be sending the Board EOTEC's policies for review as well.

Public Comment- Bobo McMellon stated she is a barrel racing producer who currently produces at least 3 events at the Trac Center in Pasco each year. But, due to changes the Trac Center is making, she will no longer be able to use the facility. Her hope is that EOTEC will consider building an indoor arena for those that are in her same situation. With 7 events, the group of 5 producers spends over \$110,000 a year; this is a small group compared to the many others who are also seeking indoor arena space in the area. Mrs. McMellon stated there is a real need for this, and many travel from Nebraska, Texas, the Dakotas, etc. come to these events as well. Mrs. McMellon stated she would be willing to be on any type of advisory committee and help reach out to other contacts that are interested in an indoor arena.

Byron and Dan thanked Mrs. McMellon for reaching out to EOTEC and stated the Board will keep her involved in any pavilion discussions in the future.

A member from the audience stated the fencing specs are not specific, and is therefore, difficult and impractical to approach. If specs and square footage can be identified it would help for those wanting to participate in the bid process.

(George Anderson exited the meeting at 8:32am.)

After some discussion Kim moved and Dan seconded to cancel the fencing bid as written, and reissue with greater specificity in terms of linear feet and type and quality of fencing. Motion carried unanimously.

(Amy Palmer exited the meeting at 8:35am.)

Next meeting –Byron stated due to the number of contracts that will need to be discussed and awarded without delays, the Board will need meet twice per month, the second and the fourth Friday's of the month. The next meeting will be Friday, March 11th, 2016 @ 7:00 am. Stafford Hansell Government Center 915 SE Columbia Dr. Hermiston, OR. Kim, Vijay, and Dan will not be available to meet in person but will make an effort to either participate via/phone or by a proxy.

Adjourned- at 8:38 am.



Meeting Minutes

March 11th, 2016

Stafford Hansell Government Center
915 S.E. Columbia Dr. Hermiston, OR

Board Members – Chairman Byron Smith, Vice Chairman Dan Dorran, Secretary/Treasurer Larry Givens, Board members Ed Brookshier, Kim Puzey, Vijay Patel, and Don Miller.

Present were Board Members Byron Smith, Dan Dorran (via phone), Ed Brookshier, Larry Givens, and Don Miller. Board Members Vijay Patel and Kim Puzey were excused. Also present were Executive Assistant Lilly Alarcon-Strong, Rob Dreier, Angela Young, Heather Cannell, David Bothum, Robert Pahl, Nate Rivera, Tom Spoo, Jade McDowell of the East Oregonian, and other members of the public.

Chairman Byron Smith called the meeting to order at 7:03 am.

Phase 1 Site Lighting and Electrical Bid- Rob Drier stated two bids were received, one from Shelco and the other from Power Pro. Shelco did not provide a price for their work and did not score high enough in other areas, therefore are considered unresponsive. Rob recommends the Board approve the bid from Power Pro in the amount of \$284,534. This bid will cover site lighting in areas 1, 2, and 3; the parking lot, access road, event lawn, and conduits for the site lawn. \$200,000 will be left in the budget for power. Rob stated this bid is below what was budgeted.

Dan asked if there would be an issue accepting this bid as many companies did not bid.

Rob stated no, Angela contacted many other electrical firms in the area and those firms chose not to participate due to bonding purposes or the type of work that included was not in their wheelhouse.

Larry moved and Ed seconded to accept the Power Pro bid. Byron, Larry, Ed, and Don voted in favor; Dan voted against. Motion carried 4-1.

Barn Location- Rob Dreier presented the Board with the Barn drawing's on the EOTEC site and explained how the positioning of the Barns will affect the lift station, how many feet in-between buildings, turning radiuses for all types of vehicles, and fire hydrant locations.

After some discussion, Don moved and Ed seconded to approve the Barn Locations as presented. Motion carried unanimously.

Paving Bid- Rob Drier introduced Elmer and Jim from Granite Construction and stated they were the only bidder. Rob stated the original pricing just for chip sealing was \$436,720. Instead, Granite Construction will be asphaltting the staging and loading areas, walkways, parking lot, and the drive aisle from Airport Rd for \$475,490. The budget does allow for all of these items with the exception of paving the access road going out to Ott Rd. Rob has been discussing options with the City Planner as this road is primarily for contestant use and will not be heavily used, and therefore possible allow this gravel road to stay as is.

Byron stated he has also spoken with the County regarding the possibility of a contribution to chip seal the back road. And stated the road would not need to be paved until next summer as well.

Larry stated he will also speak with the other Commissioners regarding this issue.

Ed moved and Larry seconded to approve the paving bid from Granite Construction. Motion carried unanimously.

Soil Analysis Consultant- Byron stated in order to have the proper soil in place for the rodeo arena and barns, different types of soil will need to be mixed.

Dave Bothum stated Cortney Stevens with Kiser Area Specialties is well known for the work they do, and if hired, will travel to EOTEC to test and recommend what soils will need to be mixed for the best results for each type of event, ie: barrel racing, team roping, reining, cutting, etc. The current rodeo grounds do not have a mixture of soils and animals have been hurt and crippled because of this issue. Dave stated if this soil analysis is approved it will also be great advertising for EOTEC.

Rob Dreier stated if approved, the consultants would be hired for the barns and arena grounds at an estimate of about \$10,000 plus airfare. The cost would be spread evenly between the barn and rodeo project.

Don moved and Ed seconded the approval to hire the soil analysis consultants at an amount not to exceed \$12,000. Motion carried unanimously.

Supplemental Rodeo Architect Terms- Byron stated the Jim Michael drawings are a great base for what EOTEC wants to bid, but there are items that will need to be added, and therefore, is proposing an additional architect be hired. Byron stated he has spoken with two companies, ZGA Architects from Boise and RGU & Associates from Tri-Cities. After reviewing timelines and bid amounts, Byron recommends hiring ZGA as their bid amount was under \$50,000 compared to RGU's bid of \$90,000. ZGA will also have the project completed no later than April 15th. Dan moved and Ed seconded approval to hire ZGA at an amount no to exceed \$60,000. Motion carried unanimously.

Frew GANT Chart and Cash Flow- Rob Drier presented the Board with the GANT Chart. After some discussion, it was agreed that before it is accepted by the Board, Rob will come back to the Board with an updated Chart to include the site electrical bid package and the correct construction completion date for the fair and rodeo.

Byron presented the Board with the Cash Flow Charts. There was some discussion on this topic.

(Dan exited the meeting at 7:47am)

Fundraising- Nate Rivera stated current Fundraising efforts have raised \$1.64 million or 82% of the Goal. This amount is committed dollars with contracts in hand. There are more commitments but paperwork is still being processed before including the amounts in the overall total raised. Nate stated the Fund Raising Committee members are continuing to reach out for support to various groups and communities throughout the region. Nate is hopeful the Committee will reach their goal by April 1st.

Facilities- After some discussion, it was decided Thursday, April 28th from 3:00pm to 7:00pm would be ideal for EOTEC's Open House.

Operations- Heather stated tables and chairs were delivered three weeks ahead of schedule which caused some issues as interior floors were not finished and legs were not attached to the tables. Thankfully, high school students have been helping put the tables together and move them from the great room, but will need additional help in a few weeks.

Public Comment- Louis Hansen stated he spoke with Art Prior and Art does not feel that his father would approve of naming the street after him. Art stated his father was more in the background and another name should be given to the street.

Byron stated Dan also spoke with the family and the Board will be looking at other ways to honor Chet.

Next meeting –The next meeting will be Friday, March 25th, 2016 @ 7:00 am. Stafford Hansell Government Center 915 SE Columbia Dr. Hermiston, OR.

Adjourned- at 7:55 am.

STAFF REPORT

For Meeting of March 28, 2016

MAYOR AND MEMBERS OF THE CITY COUNCIL

Agenda Item #

NO. 2016-

SUBJECT:

Additional Position to
Help Support
EOTEC

Subject

Consider authorizing an additional 0.5 FTE to help support the EOTEC Authority and ask EOTEC to provide 50% of the funding for it.

Summary and Background

The City of Hermiston and Umatilla County are parties to an intergovernmental agreement dated March 15, 2012 to jointly operate and support the EOTEC facility. Regarding the structure and operation of the Board article III, section A, number 6(a)iii states that "The Secretary-Treasurer shall be responsible for keeping the books, records and funds of the Authority unless otherwise provided for by the Board of Directors or this Agreement." Regarding the contribution of funds article III, section A, Number 7 states "If any funds are necessary for the operation or expenses of the Authority, Umatilla County and the City of Hermiston shall equally contribute those funds. However, no party shall have any obligation to make any contribution whatsoever unless both parties agree to the contributions."

During the first two years of the Authority's existence County Commissioner Dennis Doherty was the Secretary-Treasurer and he oversaw the formation of the budget and kept the books, records and funds of the Authority with support of Commissioner Doherty's secretary, Umatilla County Budget Officer, Bob Heffner, and Umatilla County Finance Director, Robert Pahl. However, in the spring of 2014 these functions were transferred to the City of Hermiston. Lilly Alarcon-Strong prepares the agenda, public notices and meeting minutes and Barb McMahon and I take care of the finances, accounting and budget.

Since then, activity related to the EOTEC has increased significantly and keeping up with the additional duties for the EOTEC and the City of Hermiston has become problematic.

Fiscal Information

Approximately 358 hours per year are spent on budget and accounting tasks and 60 hours per year are spent on recorder duties for a total of about \$23,500 in salaries and wages supporting the EOTEC (see attached document). This equates to about 0.2 of an FTE. As the EOTEC begins operations and becomes fully functional the amount of time spent managing the finances and budget is likely to grow. In addition the Authority has interim financing planned which will increase the amount of time I will need to spend on EOTEC.

Alternatives and Recommendation

Alternatives

1. Continue as is and make no changes.
2. Transition the duties to the EOTEC Authority.
3. Return some or all of the duties to the County.
4. Authorize a 0.5 FTE to be jointly funded by the City and EOTEC.

Recommendation

I recommend alternative #4. The City of Hermiston is itself growing in population and projects and even without EOTEC duties I am being stretched too thin. It is not feasible to make no changes at all. Nor do I believe it would be cost-effective for the Authority to create a position or number of positions to perform the duties the City is currently doing for them. In addition, the City staff understands the operations of EOTEC and can do them more efficiently than working with an outside contractor.

Requested Action/Motion

Reviewed by:

Department Head

A handwritten signature in black ink that reads "Amy Palmer". The signature is written in a cursive style with a large initial "A".

City Manager Approval

Estimate of Staff Time/Salaries & Wages Spent on EOTEC

Budget & Accounting Tasks	Staff(s)	Frequency	Hours/Yr	Fully Loaded Rate/hr	Total Salaries
Perform Budget Officer Duties Coordinate and participate in budget meetings; prepare budget message; prepare and publish budget notifications; compile budget document; present budget to EOTEC Board	Amy Palmer	Annually	80	\$72.41	\$5,792.80
Publish Proposed Budget	Amy Palmer / Barb McMahan	Annually	20 20	72.41 32.54	1,448.20 650.80
Publish Adopted Budget	Amy Palmer / Barb McMahan	Annually	5 5	72.41 32.54	362.05 162.70
Accounts Payable/GL Duties Code invoices and process for payment; prepare disbursement requests; prepare checks; perform bank reconciliation; enter journal entries	Barb McMahan	Monthly	96	32.54	3,123.84
Monthly Financial Duties Review and approve disbursement requests; prepare journal entries; monitor cash and process cash transfers; review bank reconciliation; prepare monthly financial packets for Board	Amy Palmer	Monthly	96	72.41	6,951.36
Present Financial Reports	Amy Palmer	Monthly	12	72.41	868.92
Annual Financial Reports Assist with prep of annual financial report; review financial report	Amy Palmer	Annually	16	72.41	1,158.56
Annual Audit Reply to Auditor Inquiries	Amy Palmer / Barb McMahan	Annually	4 4	72.41 32.54	289.64 130.16
TOTAL			358		\$20,939.03
Assistant Recorder Tasks	Staff	Frequency	Hours/Yr	Fully Loaded Rate/hr	Total Salaries
Recorder Duties Prepare agendas; attend meetings; prepare and route minutes; post meeting notices; track board terms	Lilly Alarcon-Strong	Monthly	60	42.84	2,570.40
TOTAL			60		2,570.40
GRAND TOTAL			418		\$23,509.43



7117 W. Hood Pl, Suite 110, Kennewick, WA 99336
 Office: (509) 783-8900 Fax: (509)783-8901
 g2construction.net

Change Order Proposal

PROJECT:
 EOTEC Event Center
 1705 E Airport Rd
 Hermiston, OR 97838

COP NUMBER: 36a
DATE: 03/09/2016

- OWNER/OWNER REP.
- ARCHITECT
- CONTRACTOR
- FIELD
- OTHER

CONTRACTOR:
 G2 Commercial Construction Inc.
 7117 W. Hood Place, Suite 110
 Kennewick, WA 99336

CONTRACT DATE: May 13th, 2015
CONTRACT FOR: Frew Development Group
 44 Cook Street, Suite 1000
 Denver, CO 80206

Proposed Change: Trench for Natural Gas utility 2,500 feet per subcontractor measurement @ ~30" depth & 3'-0" wide, to run West from building tie-in and South to road as close to West property line as possible. Includes: Mobilization, labor, equipment, and cost for 3 known utility crossovers.

Contract Price Change:

	<i>All Amounts exclude Sales Tax:</i>
G2 labor @ appropriate prevailing wage.....	\$ 0.00
Materials.....	\$ 0.00
Equipment rental/usage, delivery & fuel.....	\$ 0.00
Subcontractor.....	\$ 15,350.00
Field Coordination (PM & Super), Contracts & Change Management, Special Inspections.....	\$ 1,330.97
Direct costs of Insurances and Bond increase.....	\$ 533.59
OH & P.....	\$ <u>1,549.31</u>
The Contract Sum will be increased by this Change Order in the amount of	\$ 18,763.87

The Contract Time will be increased by zero (0) working days.

NOT VALID UNTIL SIGNED BY THE CONTRACTOR AND OWNER

G2 Commercial Construction, Inc.

CONTRACTOR (Firm Name)

OWNER (Firm Name)

7117 W. Hood Place, Suite 110
 Kennewick, WA 99336

ADDRESS

ADDRESS

BY (Signature)

BY (Signature)

Jared Wendlandt, Project Manager

 (Typed Name)

 (Typed Name)



7117 W. Hood Pl, Suite 110, Kennewick, WA 99336
 Office: (509) 783-8900 Fax: (509)783-8901
 g2construction.net

Change Order Proposal

PROJECT: EOTEC Event Center
 1705 E Airport Rd
 Hermiston, OR 97838

COP NUMBER: 36b

DATE: 03/09/2016

OWNER/OWNER REP.
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

CONTRACTOR: G2 Commercial Construction Inc.
 7117 W. Hood Place, Suite 110
 Kennewick, WA 99336

CONTRACT DATE: May 13th, 2015

CONTRACT FOR: Frew Development Group
 44 Cook Street, Suite 1000
 Denver, CO 80206

Proposed Change: In addition to COP #36a: cost of each utility crossover (beyond the 3 included in base COP 36a).

Contract Price Change:

	<i>All Amounts exclude Sales Tax:</i>
G2 labor @ appropriate prevailing wage.....	\$ 0.00
Materials.....	\$ 0.00
Equipment rental/usage, delivery & fuel.....	\$ 0.00
Subcontractor.....	\$ 200.00
Field Coordination (PM & Super), Contracts & Change Management, Special Inspections.....	\$ 73.01
Direct costs of Insurances and Bond increase.....	\$ 11.23
OH & P.....	<u>\$ 25.58</u>
The Contract Sum will be increased by this Change Order in the amount of	<u>\$ 309.82</u>

The Contract Time will be increased by zero (0) working days.

NOT VALID UNTIL SIGNED BY THE CONTRACTOR AND OWNER

G2 Commercial Construction, Inc.

CONTRACTOR (Firm Name)

7117 W. Hood Place, Suite 110
 Kennewick, WA 99336

ADDRESS

BY (Signature)

Jared Wendlandt, Project Manager
 (Typed Name)

OWNER (Firm Name)

ADDRESS

BY (Signature)

(Typed Name)



7117 W. Hood Pl, Suite 110, Kennewick, WA 99336
 Office: (509) 783-8900 Fax: (509)783-8901
 g2construction.net

Change Order Proposal

PROJECT:
 EOTEC Event Center
 1705 E Airport Rd
 Hermiston, OR 97838

COP NUMBER: 36c
DATE: 03/09/2016

- OWNER/OWNER REP.
- ARCHITECT
- CONTRACTOR
- FIELD
- OTHER

CONTRACTOR:
 G2 Commercial Construction Inc.
 7117 W. Hood Place, Suite 110
 Kennewick, WA 99336

CONTRACT DATE: May 13th, 2015
CONTRACT FOR: Frew Development Group
 44 Cook Street, Suite 1000
 Denver, CO 80206

Proposed Change: In addition to COP 36a: cost per utility (electrical, irrigation, etc.) added to Natural Gas trench, via lifts/elevations @ \$1.00/ft. for full length of trench.

Contract Price Change:

	<i>All Amounts exclude Sales Tax:</i>
G2 labor @ appropriate prevailing wage.....	\$ 0.00
Materials.....	\$ 0.00
Equipment rental/usage, delivery & fuel.....	\$ 0.00
Subcontractor.....	\$ 2,500.00
Field Coordination (PM & Super), Contracts & Change Management, Special Inspections.....	\$ 211.01
Direct costs of Insurances and Bond increase.....	\$ 86.48
OH & P.....	<u>\$ 251.77</u>
The Contract Sum will be increased by this Change Order in the amount of	<u>\$ 3,049.26</u>

The Contract Time will be increased by zero (0) working days.

NOT VALID UNTIL SIGNED BY THE CONTRACTOR AND OWNER

G2 Commercial Construction, Inc.

CONTRACTOR (Firm Name)

OWNER (Firm Name)

7117 W. Hood Place, Suite 110
 Kennewick, WA 99336

ADDRESS

ADDRESS

BY (Signature)

BY (Signature)

Jared Wendlandt, Project Manager

 (Typed Name)

 (Typed Name)



Barton Laser Leveling, Inc.

PO Box 4 • Hermiston, OR 97838

(541)564-9830 Office • (541)289-1906 Fax

OR CCB#105850 • WA LIC# BARTOLL0230J

Bid Proposal

Date: 3/9/2016

Customer: G2 Construction

Project: EOTEC Natural Gas Line

General Notes:

Mobilization has been indirectly included.

Any items not specifically listed as an inclusion should be considered excluded.

General Exclusions:

Permits, rock or caliche (cemented gravels) excavation, dewatering, compaction testing, landscape restoration, concrete/asphalt restoration, and material installation in their entirety.

Natural Gas Line Trenching 30-Inch Bury \$5.90/LF
\$1.00/LF per each additional utility
3 Known Utility Crossings....@...\$200.00.....\$600.00
Additional utility crossings will be charged at \$200.00/Ea.

Includes: Labor and equipment to trench and backfill approximately **2,500 LF** for natural gas line installation from event center building to SE airport road connection point.

Bob Barton
President
C: 541-561-6070

Any items not listed as inclusions should be considered exclusions. Standard Barton Laser Leveling, Inc. Terms and Conditions apply. Items in this document are subject to change if not accepted within 30 calendar days.

POWER PRO, INC.

ELECTRICAL CONTRACTING

14 S.E. CAMPBELL DR. PHONE (541) 567-5005
HERMISTON, OR 97838 FAX (541) 567-3080
OREGON CCB #146995
WA ELEC. # POWERPI982M6 WA GEN.# POWERPI914NW
JON@POWERPRO.WS

DATE: 3/23/2016

TO: ROB DREIER

NO. PAGES: 1

OF: FREW/ EOTEC GAS LINE TRENCH

LISTED BELOW IS OUR PRICE TO TRENCH, AND BACKFILL APPROX 2,000' OF
TRENCH FOR THE SERVICE NATURAL GAS LINE TO THE EOTEC SITE IN
HERMISTON, OR TO CASCADE NG SPECS.

THIS PRICING IS BASED UPON PREVAILING WAGE RATES

ELECTRICAL PRICING

\$ 8,650.00

NOT INCLUDED IN THIS BID

AFTER HOURS LABOR COSTS

COMPACTION OTHER THAN WITH EQUIPMENT TRACKS

NOTES:

1. This quote may be withdrawn by us if not accepted within thirty (30) days.
2. This quote excludes any and all insurance requirements other than listed on our basic insurance certificates, specifically, but not limited to, Waivers of Subrogation, Additional Insured, Pollution Writers, increased policy limits, and etc. Any special provisions will be subject to additional fees.
3. If applicable, any Builder's Risk policy will be paid by owner or general contractor.
4. If progress billings are to be paid by credit card, a fee of 3% of payment amount will be added at time of payment.
5. The schedule shall be made in consultation with us and shall provide time for us to perform our work on an 8-hour day, 40-hour a week basis. This proposal does not include provision for our being required to perform overtime work for delays not caused by us.

IF YOU HAVE ANY QUESTIONS REGARDING THIS BID FEEL FREE TO CONTACT ME
ON MY CELL AT (541) 561-4400

BEST REGARDS,

JON PATTERSON
POWER PRO, INC.



ELECTRICAL CONTRACTING

P.O. BOX 829 PH (541) 567 - 5005
14 SE CAMPBELL DR FAX (541) 567 - 3080
HERMISTON, OR 97838 OR - CCB # 146995
WA - POWERPI14NW / POWERPI982M6

CHANGE REQUEST

ROB DREIER
FREW DEVELOPMENT
HERMISTON, OR 97838

CR # 1
REF. RFI # _____
DATE 3/22/2016

ATTN:

In accordance with the above reference project, please find the following CR proposal:

CR #
PROVIDE AND INSTALL 2,000' OF - 2" SCHEDULE 40 PVC CONDUIT
AND 4 QUASITE J-BOXES FOR THE GATE POWER.

THIS CONDUIT WILL BE IN THE SAME DITCH AS THE NATURAL GAS LINE.

Change to Contractor's Fee: \$9,558.00
Change to Contract Time: 3 DAYS (we reserve our right to claim for loss of productivity due to accumulation of changes, at a later date.)

Attached, you will find the CR summary and supporting documentation for further clarification. Please return one executed copy of this proposal and we will incorporate it into a Change Order.

***This bid is valid for 30 days, after that it is subject to change.**

Jon Patterson
President
Date 3/22/2016

Approved by Authorized Representative
Date _____

FREW DEVELOPMENT GROUP, LLC

March 23, 2016

To: EOTEC Board
 Fr: Frew Development Group, LLC
 Re: Monthly Report for February-March 2016

Frew Development Group, LLC ("FDG") is pleased to submit this report on the EOTEC project.

CRITICAL PATH #1: OPENING THE EVENT CENTER

The Event Center is scheduled to be completed by March 31, 2016. The EOTEC Board plans to host an open house in late April, and the first scheduled event is May 21. During its February 4, 2016 meeting, the EOTEC Board of Directors authorized FDG to issue bid packages related to this critical path item. The following chart details the status of each bid package:

Task	Status
<ul style="list-style-type: none"> • Pave the entrance drive and parking lot. • Pave Sidewalks 	<ul style="list-style-type: none"> • Bid Packages #5A and #6: on March 11 the Board selected Granite Construction's proposal for paving in the amount of \$475,490. This amount is \$9,510 <u>under</u> the \$480,000 budget. • FDG has issued an "intent to award" to Granite. • Granite is in the process of issuing an insurance certificate, issued its bond and signing the contract.
Sewer lift station power-up	Power Pro will perform this work as a change order to its Site Lighting contract.
Flow test all 16 fire hydrants on the site.	Materials Testing & Inspections will perform this work.
Installation of Type 1 exhaust hood in the kitchen.	Complete
Event Center fire alarm completion	G2 Construction will perform.
Event Center fire sprinkler system completion	G2 Construction will perform.
Pass all Inspections	G2 Construction will perform.
Landscape Front Entry	Bid Package #8 was withdrawn by the Board. This task will be completed after delivery of the Event Center.
Install Initial Signage	Bid Package #9: no bid received. FDG will re-bid this task.
Site Lighting	Bid Package #7: On March 11 th the board selected Power Pro Inc. to install site lighting.

With the Event Center nearing completion, FDG will submit an update of the Owner’s Contingency as part of our monthly report. The current contingency report is attached to this report.

CRITICAL PATH #2: COMPLETION OF OVERALL PROJECT BY JULY 2017

We support Chairman Byron Smith’s commitment to complete the overall project by July 2017, which would allow time for move-in and set up to host the annual events in August 2017. This assumes the design for each project is completed, approved, and bid as detailed in the attached schedule. The barns and rodeo arena represent the primary challenges, as follows:

1) The Barns. This project is less complex and shorter in duration than the rodeo arena, and it has been bid once before – all of which gives us confidence of a timely completion.

a) Design. In 2015, following extensive design discussions with the EOTEC, Fair and Rodeo Boards and/or stakeholders and a full design by LRS, FDG issued Bid Issuance #5. The team of G2 Construction, LRS Architects and Shelco Electric submitted the lowest bid on August 28, 2016. The EOTEC Board rejected all bids and since that time the design has been reworked by the stakeholders, and LRS was hired by the EOTEC Board to redesign the barns. LRS is scheduled to issue final bid documents by April 21, 2016.

b) Construction Schedule. The most important challenge is this: **the contractor selected for the barns will establish the schedule, not FDG or EOTEC.**

The barns bid documents will require every respondent to agree to complete work by July 21, 2017. It is instructive to note that the G2 team proposed a schedule duration of 183 days (measured from the date of contract award to substantial completion) with completion of the barns on April 16, 2016. Using that schedule as a measure, and including a 42-day bidding schedule (see below), we project a “start to finish” duration of 7 – 9 months for the barns. We are confident of receiving bids that accept the July 2016 deadline with no related price escalation.

c) Bidding Schedule. Considering that the barns have been bid once before, and the projected 7 – 9 month duration, we recommend the schedule provided below for Board approval.

d) Conclusion. Assuming no design changes are allowed by the EOTEC Board after LRS issues the construction documents, we are comfortable that the selected contractor will agree to completing the barns by July 2017.

2) The Rodeo Arena. This is a complex project that remains our greatest concern. The challenges that must be overcome to allow its completion by July 2017 are as follows:

a) Design. Michaels Design was retained in September 2015 to design the rodeo arena and to produce complete, biddable design documents.

During a January 20, 2016 meeting with the EOTEC Executive Committee (Byron Smith, Dan Dorran and Dave Bothom), John Frew and Rob Dreier provided notice that FDG considered the Michaels Design to be insufficient and recommended that EOTEC hire a licensed architect to work with Michaels Design to produce code compliant, biddable

construction documents. In March, the Board hired ZGA Architects for this purpose.

ZGA Architects is scheduled to complete its work in time for Board approval on April 22, 2016. This is a critical path date that, if not met, will negatively impact the bidding and construction schedule.

- b) Construction Schedule. The most important challenge is this: **the contractor selected for the rodeo arena will establish the schedule, not FDG or EOTEC.**

The rodeo arena bid documents will require every respondent to agree to complete work by July 21, 2017 but, unlike the barns project, there is no guarantee that we will receive any bids, that the EOTEC Board will accept any of the bids received, or that the bidders will agree to that deadline.

EOTEC should also assume that any contractor submitting a bid will increase its price if they have incomplete design documents and/or an unrealistic construction timeline.

- c) Bidding Schedule. FDG believes that any contractor will require a minimum of 13 months to construct the rodeo arena and this is reflected in the bidding schedule provided below.

The bidding schedule assumes complete, biddable design documents are received and approved by the EOTEC Board no later than Friday, April 22, 2016. We urge the Board and community not to assume that the construction schedule can be compressed to make up for further delay in completing and approving the design.

We recommend a discussion of alternative methods for bidding the rodeo arena as a way to compress the construction schedule.

Additional tasks remain but pose no significant challenges. The following chart details the status of each remaining bid package:

Task	Status
Bathroom Building	<ul style="list-style-type: none">• ZGA Architects will complete the initial design produced by Michaels Design.• The Bathroom Building will be bid as Bid Issuance #12 once the design is finalized and approved by the Board of Directors – see separate schedule for bidding details.• In the alternative, we would like to discuss the option of including the Bathroom Building in the Rodeo Arena bidding.
Food Booth	No new activity.
Site Amenities	No new activity.
Site Power Zones 3 & 4	<ul style="list-style-type: none">• Site Power referred to here involves distribution of electrical service for Zone 3 (the large lawn) and Zone 4 (future RV Park).• Note: There is no site power in Zones 1 and 2

	<p>(access roads and parking lot).</p> <ul style="list-style-type: none">• Site power for Zones 4, 4A, 5 and 6 will be funded through the respective Barns and Rodeo projects.• We propose to issue Site Power as Bid Issuance #16.• Site Power is budget at \$202,000.
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NEW BUSINESS

During the March 11 meeting, the EOTEC Board approved a contract with Kaser Arena Specialists for soil testing and analysis for the large barn, rodeo warm-up area and the rodeo arena.

We are available to discuss this report at your convenience.

BUDGET

Master Project Budget

Prepared by: Michal Kray

March 18, 2016

Master Project Budget	Approved Budget	Fundraising Phase 1	Fundraising Phase 2	Total Budget	Committed To Date	Projected Spending
Funding Sources						
Fair Land Sale	3,006,619	-	-	3,006,619	3,006,619	-
Lottery Money	6,400,000	-	-	6,400,000	4,328,337	2,071,663
County Fair Improvement	450,000	-	-	450,000	-	450,000
HUD Grant	410,000	-	-	410,000	-	410,000
City/County Access Road Funding	167,936	-	-	167,936	-	167,936
New Lottery Grant	1,400,000	-	-	1,400,000	-	1,400,000
Fundraising	-	-	2,000,000	2,000,000	-	-
City of Hermiston	-	600,000	-	600,000	-	600,000
Umatilla County	-	600,000	-	600,000	-	600,000
Hotel Tax	-	1,000,000	-	1,000,000	-	1,000,000
Total Available Funds	\$11,834,555	\$2,200,000	\$2,000,000	\$16,034,555	\$7,334,956	\$6,699,599
Funding Uses						
Horizontal Construction						
Site Work - Grading & Utilities (Storm, Sanitary, Water)	2,454,003	-	-	2,454,003	2,454,003	-
Fencing	147,155	-	-	147,155	-	147,155
Paving -- Parking and Drive Aistes	300,000	-	-	300,000	-	300,000
Paving - Sidewalk	185,000	-	-	185,000	-	185,000
Exhibitor Staging Area	-	-	75,000	75,000	-	75,000
Wells	150,000	-	-	150,000	-	150,000
Landscaping and Irrigation	150,000	-	-	150,000	-	150,000
Signage & Amenities	150,000	-	-	150,000	-	150,000
Gas Service	55,098	-	-	55,098	55,098	-
Site Electric	500,000	-	-	500,000	297,234	202,766
Trenching for Telecommunications (UEC & EOT)	25,000	-	-	25,000	-	25,000
Umatilla Power Distribution	-	-	-	-	-	-
Total Horizontal Construction Costs	\$4,116,256	\$0	\$75,000	\$4,191,256	\$2,806,335	\$1,384,921
Vertical Construction						
Rodeo	2,581,144	600,000	600,000	3,781,144	83,000	3,698,144
Event Center - G2 Commercial Construction	2,792,813	-	-	2,792,813	2,792,813	-
Food Court	100,000	-	-	100,000	-	100,000
Barns	450,000	1,400,000	625,000	2,475,000	84,036	2,390,964
RV Park	-	-	-	-	-	-
Total Vertical Construction Costs	\$5,923,957	\$2,000,000	\$1,225,000	\$9,148,957	\$2,959,849	\$6,189,108
Total Hard Construction Costs	\$10,040,213	\$2,000,000	\$1,300,000	\$13,340,213	\$5,766,184	\$7,574,029
FFE						
Event Center	242,830	-	-	242,830	196,827	46,003
Barns & Rodeo	-	-	700,000	700,000	-	700,000
Total FFE Costs	\$242,830	\$0	\$700,000	\$942,830	\$196,827	\$746,003
Professional Fees						
FDG	768,000	200,000	-	968,000	768,000	200,000
Architectural & Engineering	207,885	-	-	207,885	207,885	-
Geo-tech/ Special Testing & Inspections/Original Topo	40,000	-	-	40,000	22,129	17,871
Total Professional Fees Costs	\$1,015,885	\$200,000	\$0	\$1,215,885	\$998,014	\$217,871
Soft Costs & Expenses						
General Liability Insurance	53,211	-	-	53,211	53,211	-
Temp Power	25,000	-	-	25,000	-	25,000
EOTEC Expenses	320,721	-	-	320,721	320,721	-
Total Soft Costs & Expenses	\$398,932	\$0	\$0	\$398,932	\$373,932	\$25,000
Subtotal	\$11,697,860	\$2,200,000	\$2,000,000	\$15,897,860	\$7,334,956	\$8,562,903
Project Contingency	136,695	-	-	136,695	-	136,695
Total Project Costs	\$11,834,555	\$2,200,000	\$2,000,000	\$16,034,555	\$7,334,956	\$8,699,599

SCHEDULE

EOTEC Schedule 3-22-16							
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	
1		Rodeo	372 days	Fri 3/4/16	Mon 8/7/17		
2		Completion of Drawings	36 days	Fri 3/4/16	Fri 4/22/16		
3		Bid Issuance	30 days	Mon 4/25/16	Fri 6/3/16	2	
4		Proposals Due	1 day	Thu 6/2/16	Thu 6/2/16	3	
5		Selection of Contractor	6 days	Fri 6/3/16	Fri 6/10/16	4	
6		Contracting & Insurance	11 days	Mon 6/13/16	Mon 6/27/16	5	
7		Construction	280 days	Mon 6/27/16	Fri 7/21/17	6	
8		Move in	12 days	Sat 7/22/17	Mon 8/7/17	7	
9		First Event	1 day	Mon 8/7/17	Mon 8/7/17	8	
10							
11		Barns	372 days	Fri 3/4/16	Mon 8/7/17		
12		Completion of Drawings	35 days	Fri 3/4/16	Thu 4/21/16		
13		Bid Issuance	29 days	Mon 4/25/16	Thu 6/2/16	12	
14		Proposals Due	1 day	Thu 6/2/16	Thu 6/2/16	13	
15		Selection of Contractor	1 day	Fri 6/10/16	Fri 6/10/16	14	
16		Contracting & Insurance	17 days	Mon 6/13/16	Tue 7/5/16	15	
17		Construction	262 days	Tue 7/5/16	Wed 7/5/17	16	
18		Move in	19 days	Thu 7/6/17	Tue 8/1/17	17	
19		Fair Setup	5 days	Tue 8/1/17	Sun 8/6/17	18	
20		First Event	0 days	Mon 8/7/17	Mon 8/7/17	19	
21							
22		Paving - Parking Lot and Drive Ais	49 days?	Fri 2/12/16	Wed 4/20/16		
23		Bid Issuance	1 day	Fri 2/12/16	Fri 2/12/16		
24		Non-Mandatory Pre-bid Meetin	1 day	Mon 2/15/16	Mon 2/15/16	23	
25		Questions due by 5:00 pst	1 day	Wed 2/17/16	Wed 2/17/16	24	
26		Last Addenda issued	1 day	Tue 3/1/16	Tue 3/1/16	25	
27		Bid Proposals Due by 12:00 PST	1 day	Thu 3/3/16	Thu 3/3/16	26	
28		Interviews (If needed)	1 day	Fri 3/4/16	Fri 3/4/16	27	
29		Selection of Contractor	1 day	Thu 3/10/16	Thu 3/10/16	28	
30		Contracting & Insurance	10 days	Mon 3/14/16	Fri 3/25/16	29	

EOTEC Schedule 3-22-16							
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	
31		Construction	18 days	Mon 3/28/16	Wed 4/20/16	30	
32							
33		Paving - Sidewalks	348 days	Fri 2/12/16	Tue 6/13/17		
34		Bid Issuance	1 day	Fri 2/12/16	Fri 2/12/16		
35		Non-Mandatory Pre-bid Meetin	1 day	Mon 2/15/16	Mon 2/15/16	34	
36		Questions due by 5:00 pst	1 day	Fri 2/19/16	Fri 2/19/16	35	
37		Last Addenda issued	1 day	Mon 2/22/16	Mon 2/22/16	36	
38		Bid Proposals Due by 12:00 PST	1 day	Wed 3/2/16	Wed 3/2/16	37	
39		Interviews (If needed)	1 day	Fri 3/4/16	Fri 3/4/16	38	
40		Selection of Contractor	1 day	Thu 3/10/16	Thu 3/10/16	39	
41		Contracting & Insurance	10 days	Mon 3/14/16	Fri 3/25/16	40	
42		Construction Phase A	20 days	Mon 4/11/16	Fri 5/6/16	41	
43		Construction Phase B	22 days	Mon 5/15/17	Tue 6/13/17	41	
44							
45		Site Lighting	76 days	Fri 2/12/16	Fri 5/27/16		
46		Bid Issuance	1 day	Fri 2/12/16	Fri 2/12/16		
47		Non-Mandatory Pre-bid Meetin	1 day	Mon 2/15/16	Mon 2/15/16	46	
48		Questions due by 5:00 pst	1 day	Wed 2/17/16	Wed 2/17/16	47	
49		Last Addenda issued	1 day	Mon 2/22/16	Mon 2/22/16	48	
50		Bid Proposals Due by 12:00 PST	1 day	Wed 3/2/16	Wed 3/2/16	49	
51		Interviews (If needed)	1 day	Fri 3/11/16	Fri 3/11/16	50	
52		Selection of Contractor	1 day	Fri 3/11/16	Fri 3/11/16	51	
53		Contracting & Insurance	10 days	Mon 3/14/16	Fri 3/25/16	52	
54		Construction	45 days	Mon 3/28/16	Fri 5/27/16	53	
55							
56		Landscaping & Irrigation	82 days	Mon 4/18/16	Tue 8/9/16		
57		Selection of Landscape Architec	1 day	Mon 4/18/16	Mon 4/18/16		
58		Landscape and Irrigaiton Desigr	24 days	Tue 4/19/16	Fri 5/20/16	57	
59		Design Approval	1 day	Mon 5/23/16	Mon 5/23/16	58	
60		Bid Issuance	1 day	Mon 5/30/16	Mon 5/30/16	59	

EOTEC Schedule 3-22-16						
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors
61		Non-Mandatory Pre-bid Meeting	1 day	Mon 6/6/16	Mon 6/6/16	60
62		Questions due by 5:00 pst	1 day	Fri 6/10/16	Fri 6/10/16	61
63		Last Addenda issued	1 day	Thu 6/16/16	Thu 6/16/16	62
64		Bid Proposals Due by 12:00 PST	1 day	Mon 6/20/16	Mon 6/20/16	63
65		Interviews (If needed)	1 day	Wed 6/22/16	Wed 6/22/16	64
66		Selection of Contractor	1 day	Fri 6/24/16	Fri 6/24/16	65
67		Contracting & Insurance	10 days	Mon 6/27/16	Fri 7/8/16	66
68		Construction	22 days	Mon 7/11/16	Tue 8/9/16	67
69						
70		Signage	20 days	Fri 2/12/16	Thu 3/10/16	
71		Bid Issuance	1 day	Fri 2/12/16	Fri 2/12/16	
72		Non-Mandatory Pre-bid Meeting	1 day	Mon 2/15/16	Mon 2/15/16	71
73		Questions due by 5:00 pst	1 day	Wed 2/17/16	Wed 2/17/16	72
74		Last Addenda issued	1 day	Mon 2/22/16	Mon 2/22/16	73
75		Bid Proposals Due by 12:00 PST	1 day	Wed 3/2/16	Wed 3/2/16	74
76		Interviews (If needed)	1 day	Mon 3/7/16	Mon 3/7/16	75
77		Selection of Contractor	1 day	Thu 3/10/16	Thu 3/10/16	76
78						
79		Bathroom Building	263 days	Wed 6/1/16	Fri 6/2/17	
80		Bid Issuance	1 day	Wed 6/1/16	Wed 6/1/16	
81		Non-Mandatory Pre-bid Meeting	1 day	Wed 6/8/16	Wed 6/8/16	80
82		Questions due by 5:00 pst	1 day	Wed 6/15/16	Wed 6/15/16	81
83		Last Addenda issued	1 day	Fri 6/17/16	Fri 6/17/16	82
84		Bid Proposals Due by 12:00 PST	1 day	Thu 6/23/16	Thu 6/23/16	83
85		Interviews (If needed)	1 day	Tue 6/28/16	Tue 6/28/16	84
86		Selection of Contractor	1 day	Fri 7/1/16	Fri 7/1/16	85
87		Contracting & Insurance	9 days	Tue 7/5/16	Fri 7/15/16	86
88		Construction	230 days	Mon 7/18/16	Fri 6/2/17	87
89						
90		Food Booth	263 days?	Wed 6/1/16	Fri 6/2/17	

EOTEC Schedule 3-22-16						
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors
91		Bid Issuance	1 day	Wed 6/1/16	Wed 6/1/16	
92		Non-Mandatory Pre-bid Meeting	1 day	Wed 6/8/16	Wed 6/8/16	91
93		Questions due by 5:00 pst	1 day	Wed 6/15/16	Wed 6/15/16	92
94		Last Addenda issued	1 day	Fri 6/17/16	Fri 6/17/16	93
95		Bid Proposals Due by 12:00 PST	1 day	Thu 6/23/16	Thu 6/23/16	94
96		Interviews (If needed)	1 day	Tue 6/28/16	Tue 6/28/16	95
97		Selection of Contractor	1 day	Fri 7/1/16	Fri 7/1/16	96
98		Contracting & Insurance	9 days	Tue 7/5/16	Fri 7/15/16	97
99		Construction	230 days	Mon 7/18/16	Fri 6/2/17	98
100						
101		Site Amenities	23 days?	Wed 6/1/16	Fri 7/1/16	
102		Bid Issuance	1 day	Wed 6/1/16	Wed 6/1/16	
103		Non-Mandatory Pre-bid Meeting	1 day?	Thu 6/2/16	Thu 6/2/16	102
104		Questions due by 5:00 pst	1 day	Wed 6/15/16	Wed 6/15/16	103
105		Last Addenda issued	1 day	Fri 6/17/16	Fri 6/17/16	104
106		Bid Proposals Due by 12:00 PST	1 day	Thu 6/23/16	Thu 6/23/16	105
107		Interviews (If needed)	1 day	Tue 6/28/16	Tue 6/28/16	106
108		Selection of Contractor	1 day	Fri 7/1/16	Fri 7/1/16	107
109						
110		Fencing	141 days	Fri 3/18/16	Fri 9/30/16	
111		Bid Issuance	1 day	Fri 3/18/16	Fri 3/18/16	
112		Non-Mandatory Pre-bid Meeting	1 day	Tue 3/22/16	Tue 3/22/16	111
113		Questions due by 5:00 pst	1 day	Fri 3/25/16	Fri 3/25/16	112
114		Last Addenda issued	1 day	Fri 4/1/16	Fri 4/1/16	113
115		Bid Proposals Due by 12:00 PST	1 day	Wed 4/6/16	Wed 4/6/16	114
116		Interviews (If needed)	1 day	Thu 4/7/16	Thu 4/7/16	115
117		Selection of Contractor	1 day	Fri 4/8/16	Fri 4/8/16	116
118		Contracting & Insurance	10 days	Mon 4/11/16	Fri 4/22/16	117
119		Construction	15 days	Mon 4/25/16	Fri 5/13/16	118
120						

EOTEC Schedule 3-22-16						
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors
121		Site Power	135 days	Mon 3/28/16	Fri 9/30/16	
122		Design Site Power	30 days	Mon 3/28/16	Fri 5/6/16	
123		Accept Site Power Design	1 day	Fri 5/13/16	Fri 5/13/16	122
124		Bid Issuance	1 day	Mon 5/16/16	Mon 5/16/16	123
125		Non-Mandatory Pre-bid Mee	1 day	Tue 5/24/16	Tue 5/24/16	124
126		Questions due by 5:00 pst	1 day	Fri 5/27/16	Fri 5/27/16	125
127		Last Addenda issued	1 day	Mon 5/30/16	Mon 5/30/16	126
128		Bid Proposals Due by 12:00 P	1 day	Thu 6/9/16	Thu 6/9/16	127
129		Selection of Contractor	15 days	Mon 5/23/16	Fri 6/10/16	128
130		Contracting & Insurance	10 days	Mon 6/13/16	Fri 6/24/16	129
131		Construction	71 days	Fri 6/24/16	Fri 9/30/16	130

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EVENT CENTER OWNER CONTINGENCY STATUS

G2 Commercial Construction Construction Contingency March 23, 2016

Approved									
PCO #	Rev	Title	Status	Due Date	Appr. Date	PCO Description (Corresponds To G2's Change Proposal #)	Amount	Change Type	Contingency Balance
Total Beginning Event Center Contingency									\$ 79,679
001	0	Additional Overhead Door On North End Of Exhibition Hall	Approved	11/2/15	12/7/15	#001: Additional Overhead Door On North End Of Exhibition Hall	\$ 3,600	Contingency	\$ 76,079
002	0	Storefront Window Upgrades	Approved	11/2/15	12/7/15	#002: Storefront Window Upgrades	\$ 10,500	Contingency	\$ 65,579
003	0	Relocation of Restrooms, Additional Water Heater and Recirculating Pump	Approved	11/2/15	12/7/15	#003: Relocation of Restrooms, Additional Water Heater and Recirculating Pump	\$ 16,500	Contingency	\$ 49,079
004	0	Structural Steel Front Canopy	Approved	11/2/15	12/7/15	#004: Structural Steel Front Canopy	\$ 30,000	Contingency	\$ 19,079
005	0	Credit For Interior Design Fee	Approved	11/2/15	12/7/15	#005: Credit For Interior Design Fee	\$ (8,000)	Contingency	\$ 27,079
006	0	Credit For One Folding/Operable Wall Partition	Approved	11/2/15	12/7/15	#006: Credit For One Folding/Operable Wall Partition	\$ (10,000)	Contingency	\$ 37,079
007	0	Credit For Stone Veneer At Entrance	Approved	11/2/15	12/7/15	#007: Credit For Stone Veneer At Entrance	\$ (13,000)	Contingency	\$ 50,079
008	0	Change Proposal #08 - See Description	Approved	11/2/15	12/7/15	#008: Change Proposal #08 - See Description (\$57,170 Funds taken from FFE Budget)	\$ 57,170	Contract Change	
009	0	Credit For Five Paper Towel Dispensers & Nine Soap Dispensers	Approved	11/2/15	12/7/15	#009: Credit For Five Paper Towel Dispensers & Nine Soap Dispensers	\$ (375)	Contingency	\$ 50,454
010	0	Add Stained Concrete, Deduct of Kitchen + Bathroom Flooring & tile	Approved	11/18/15	12/7/15	#010: Add Stained Concrete, Deduct of Kitchen + Bathroom Flooring & tile	\$ (7,514)	Contingency	\$ 57,968
011	1	Re-design & additional ductwork for relocation of HVAC equipment	Approved	11/25/15	12/7/15	#011: Re-design & additional ductwork for relocation of HVAC equipment	\$ 7,514	Contingency	\$ 50,454
012	0	Credit for twenty two toilet paper dispensers	Approved	11/25/15	12/7/15	#012: Credit for twenty two toilet paper dispensers	\$ (660)	Contingency	\$ 51,114
013	0	CP #13 - Provide Materials & Install Closet for AV Equipment On Main Floor in Event Hall	Approved	12/16/15	1/5/16	CP #13 - Provide Materials & Install Closet for AV Equipment On Main Floor in Event Hall	\$ 3,400	Contingency	\$ 47,714
014	0	CP #14 - Subcontractor Providing Design for AV System	Approved	12/16/15		CP #14 - Subcontractor Providing Design for AV System	\$ 5,775	Contingency	\$ 41,939
016	0	CP #16 - Add 4 Exterior Lights Onto East Side of Building	Approved	12/16/15	1/5/16	CP #16 - Add 4 Exterior Lights Onto East Side of Building	\$ 6,725	Contingency	\$ 35,214
017	0	CP #17 - 3-way Switch for Mezz. Stairway, add circuit in Office/Admin	Approved	12/16/15	1/5/16	CP #17 - 3-way Switch for Mezz. Stairway, add circuit in Office/Admin	\$ 785	Contingency	\$ 34,429
018	0	CP #18 - Install Kitchen Sink & Faucet	Approved	12/16/15		CP #18 - Install Kitchen Sink & Faucet	\$ 630	Contingency	\$ 33,799
019	0	CP #19 - Credit for Paging/PA system & Downsizing of Phone System	Approved	12/16/15	1/5/16	CP #19 - Credit for Paging/PA system & Downsizing of Phone System	\$ (13,090)	Contingency	\$ 46,889
022	0	CP #22 - Additional Work Required to Bury Drainage Line Under Now Existing Utilities	Approved	12/16/15	1/5/16	CP #22 - Additional Work Required to Bury Drainage Line Under Now Existing Utilities	\$ 950	Contingency	\$ 45,939
023	0	CP #23 - Provide Drainage Pipe Material To Connect Building To South Swales....	Approved	12/16/15	1/5/16	CP #23 - Provide Drainage Pipe Material To Connect Building To South Swales....	\$ 3,850	Contingency	\$ 42,089
025	0	CP #25 - Provide Materials and install additional drainage tie-ins for future canopy gutters	Approved	1/15/16	1/5/16	Install Additional Drainage Tie Ins for future canopy gutters	\$ 508	Contingency	\$ 41,581
026	0	CP #26 - Upgrade all rolled carpet flooring to carpet tile	Approved	1/15/16		Upgrade Roll up Carpet Flooring to Carpet Tile	\$ 5,838	Contingency	\$ 35,743
027a	0	CP #27a - Provide DARK Painted Finish On all Exposed Steel Columns In Event Hall	Approved	1/29/16	2/2/16	CP #27a - Provide DARK Painted Finish On all Exposed Steel Columns In Event Hall	\$ 1,812	Contingency	\$ 33,930
028	0	CP #28 - Trench Work & Installed Conduits From Previously Terminated Location To Data Box	Approved	1/29/16	2/2/16	CP #28 - Trench Work & Installed Conduits From Prev. Terminated Location To Data Box	\$ 5,916	Contingency	\$ 28,014
029	0	CP #29 - Upgrade to "Patented" Key Locking System	Approved	1/29/16	2/2/16	CP #29-Upgrade to "Patented" Key Locking System	\$ 1,611	Contingency	\$ 26,403
031	0	CP #31 - Install Electric Strike Hardware	Approved	2/9/16	2/9/16	CP #31 - Provide & Install Electrical Strike Hardware at Vestibule....	\$ 4,629	Contingency	\$ 21,774
033	0	CP #33 - Provide & Install IP Communicator Per Attached Proposal by Shelco Electric	Approved	2/9/16	2/9/16	CP #33 - Provide & Install IP Communicator Per Attached Proposal by Shelco Electric	\$ 763	Contingency	\$ 21,011
Contingency Total/Balance							\$ 58,668		\$ 21,011

Pending									
PCO #	Rev	Title	Status	Due Date	Appr. Date	PCO Description (Corresponds To G2's Change Proposal #)	Amount	Change Type	Contingency Balance
Total Beginning Event Center Contingency									\$ 79,679
020	0	CP #20 - Provide, Install, & Configure Network Equipment	Pending - In Review			CP #20 - Provide, Install, & Configure Network Equipment	\$ 2,318	Contingency	\$ 18,693
034	0	CP #34 - Provide & Install sliding security plexi-glass/Lexan in ticket windows	Pending - In Review			CP #34 - Provide & Install sliding security plexi-glass/Lexan in ticket windows	\$ 1,394	Contingency	\$ 17,298
036a	0	CP #36a - Trench for Natural Gas Utility \$2,500 feet per subcontractor....	Pending - In Review			CP #36a - Trench for Natural Gas Utility \$2,500 feet per subcontractor....	\$ 18,764	Contingency	\$ (1,466)
036b	0	CP #36b - In addition to COP #36a: cost of each utility crossover (beyond the 3 included in base COP #36a)	Pending - In Review			CP #36b - In addition to COP #36a: cost of each utility crossover (beyond the 3 included in base COP #36a)	\$ 310	Contingency	\$ (1,776)
036c	0	CP #36c - cost per utility (electrical, irrigation, etc) added to natural gas trench (In addition to COP #36a)	Pending - In Review			CP #36c - cost per utility (electrical, irrigation, etc) added to natural gas trench (In addition to COP #36a)	\$ 3,049	Contingency	\$ (4,825)
Contingency Total/Balance							\$ 25,836		\$ (4,825)

Rejected									
PCO #	Rev	Title	Status	Due Date	Appr. Date	PCO Description (Corresponds To G2's Change Proposal #)	Amount	Change Type	Contingency Balance
Total Beginning Event Center Contingency									\$ 79,679
015	0	CP #15 - Subcontractor Providing Design for AV System	Rejected	12/16/15		CP #15 - Subcontractor Providing Design for AV System	\$ 109,400	NA	
021	0	CP #21 - Install Steel Threshold Plate at Mezzanine Door	Rejected	12/18/15		CP #21 - Install Steel Threshold Plate at Mezzanine Door	\$ 1,700	NA	
024	0	CP #24 - Relocate Data Rack to Electric room, includes coordination + Labor	Rejected	1/15/16		Relocate data rack to Electrical room	\$ 13,579	NA	
030	0	CP #30 - Restroom Signage	Rejected			Restroom Signage	\$ 247	NA	

EOTEC Disbursement Requests

March 25, 2016

Budget Code	Budget Category	Vendor	Description	Amount	Ck Num
93-4300-3101	Office Supplies	GO Daddy	Credit card payment set up fee	167.76	N/A*
94-4400-4220	construction	Smittys Ace Hardware	Garbage Cans	19.99	
94-4400-4220	construction	Smittys Ace Hardware	Garbage Cans	59.97	
94-4400-4220	construction	Smittys Ace Hardware	Garbage Cans	59.97	
94-4400-4220	construction	Smittys Ace Hardware	Garbage Cans	59.97	
93-4300-3101	Office Supplies	Safeway	Goodies for Volunteers	11.08	
93-4300-3101	Office Supplies	Walmart	Goodies for Volunteers	8.64	
			Total of Debit Purchases	387.38	
93-4300-2210	US Bank	US Bank	Bank Fees/ Checking acct	67.00	N/A
93-4300-1100	Salary & Wages	Heather Cannell	Feb 16-29 Payroll	1,259.41	N/A
93-4300-1100	Salary & Wages	Heather Cannell	March 1-15 Payroll	1,259.40	N/A
93-4300-1100	Salary & Wages	OR State Dept of Revenue	OR. State Taxes- Cannell	189.28	N/A
93-4300-1100	Salary & Wages	IRS	Mthly Federal Payroll Taxes	844.10	N/A
			Total of Automatic Withdrawals	3,619.19	
93-4300-1100	Salary & Wages	American Funds	H. Cannell's Retirement Contr Feb 2	1,126.88	428**
VOIDED ck 414	Construction	Cascade Natural Gas Corp	Voided ck 414, reissued on 428	(55,097.90)	414
94-4400-4220	Construction	Cascade Natural Gas Corp	Reissued ck for correct/lower amt	42,902.64	428**
94-4400-4220	Construction	Oregon Corrections Enterp	Conference Red Oak Table	1,792.00	429**
93-4300-3101	Office Supplies	American Printing	Paper for budget Books	23.00	430
94-4400-4220	Construction	Barton Laser Leveling	Final Billing	184,189.11	431
94-4400-4220	Construction	East Oregonian	Bids/ Sidewalks	659.47	432
94-4400-4220	Construction	East Oregonian	Bids/ Fencing	659.47	432
94-4400-4220	Construction	East Oregonian	Bids/ Paving	642.99	432
94-4400-4220	Construction	East Oregonian	Bids/ Lighting & Electrical	660.97	432
94-4400-4220	Construction	East Oregonian	Bids/ Landscaping & Irrigation	660.97	432
94-4400-4220	Construction	East Oregonian	Bids/ Signage	642.99	432
93-4300-2520	Telephone	Eastern Oregon Telecom	Phone	203.82	433
94-4400-4220	Construction	FDG	Project Management/ Feb 2016	23,231.97	434
94-4400-4220	Construction	G2 Comm Construction	Construction/Feb 2016	174,743.08	435
93-4300-3218	Utilities	Hermiston Energy Services	Utilities	242.30	436
94-4400-4220	Construction	Hermiston Plan Center	Prints	159.60	437
93-4300-3218	Utilities	Hermiston, City of	Utilities acct # 1.010424.02	42.79	438
93-4300-3218	Utilities	Hermiston, City of	Utilities acct # 1.010390.01	17.14	438
94-4400-4103	Architect/Engineer	LRS Architects	Design services-EOTEC Barns	1,660.07	439
94-4400-4103	Architect/Engineer	MKE & Associates	Bid/Design- Parking lot & street ligh	5,010.00	440
93-4300-2950	Misc Contractual	Severson Accounting & Tax	Payroll / direct deposits& Retiremer	245.49	441
93-4300-3218	Utilities	Umatilla Electric	Utilities acct# 9102169001	25.50	442
93-4300-3218	Utilities	Umatilla Electric	Utilities acct# 9102169004	123.31	442
93-4300-2520	Telephone	Verizon	Cell phone	93.56	443
			TOTAL CHECKS	\$ 384,661.22	
			GRAND TOTAL	\$ 388,667.79	

* Purchased with debit card

** Check written earlier in the month

CITY OF HERMISTON
BALANCE SHEET
MARCH 31, 2016

E.O.T.E.C. - GENERAL FUND

<u>ASSETS</u>		
93-1010	CASH - TO 94	(428,655.05)
93-1021	CASH-OPERATING EOTEC (93-94)	1,573,862.44
93-1030	INVESTMENTS	2,080,358.70
		2,080,358.70
	TOTAL ASSETS	3,225,566.09
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
93-2250	TPA BALANCE	268,864.68
		268,864.68
	TOTAL LIABILITIES	268,864.68
<u>FUND EQUITY</u>		
93-2390	FUND BALANCE	3,727,158.97
93-2596	APPROPRIATIONS	(821,000.00)
		2,906,158.97
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	50,542.44
	BALANCE - CURRENT DATE	50,542.44
	TOTAL FUND EQUITY	2,956,701.41
	TOTAL LIABILITIES AND EQUITY	3,225,566.09

CITY OF HERMISTON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

E.O.T.E.C. - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FROM OTHER AGENCIES</u>					
93-3015-210 CONTRIBUTION FROM CITY	.00	25,000.00	25,000.00	.00	100.0
93-3015-220 CONTRIBUTION FROM COUNTY	.00	25,000.00	25,000.00	.00	100.0
TOTAL FROM OTHER AGENCIES	.00	50,000.00	50,000.00	.00	100.0
<u>SERVICE CHARGES</u>					
93-3016-120 TOURISM PROMOTION ASSESSMENT	3,825.56	95,743.06	105,000.00	9,256.94	91.2
TOTAL SERVICE CHARGES	3,825.56	95,743.06	105,000.00	9,256.94	91.2
<u>MISCELLANEOUS REVENUES</u>					
93-3019-110 INTEREST ON INVESTMENTS	1,121.08	7,923.90	5,000.00	(2,923.90)	158.5
TOTAL MISCELLANEOUS REVENUES	1,121.08	7,923.90	5,000.00	(2,923.90)	158.5
<u>CASH FORWARD</u>					
93-3099-100 CASH FORWARD - BUS ACCT	.00	.00	1,086,000.00	1,086,000.00	.0
93-3099-200 CASH FORWARD - TPA ACCT	.00	.00	269,000.00	269,000.00	.0
93-3099-300 CASH FORWARD - LGIP	.00	.00	2,070,000.00	2,070,000.00	.0
TOTAL CASH FORWARD	.00	.00	3,425,000.00	3,425,000.00	.0
TOTAL FUND REVENUE	4,946.64	153,666.96	3,585,000.00	3,431,333.04	4.3

CITY OF HERMISTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2016

E.O.T.E.C. - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
<u>PERSONNEL SERVICES</u>					
93-4300-1100 SALARY & WAGES	2,131.32	25,153.86	42,905.00	17,751.14	58.6
TOTAL PERSONNEL SERVICES	2,131.32	25,153.86	42,905.00	17,751.14	58.6
<u>MATERIALS & SERVICES</u>					
93-4300-2105 TEMPORARY LABOR	.00	.00	6,000.00	6,000.00	.0
93-4300-2110 AUDIT & ACCOUNTING	.00	6,000.00	7,000.00	1,000.00	85.7
93-4300-2150 FACILITIES MAINTENANCE	.00	.00	9,000.00	9,000.00	.0
93-4300-2170 GROUNDS MAINTENANCE	.00	.00	9,000.00	9,000.00	.0
93-4300-2210 BANK FEES	.00	520.80	500.00	(20.80)	104.2
93-4300-2220 BOND	.00	.00	750.00	750.00	.0
93-4300-2240 TRAVEL & TRAINING	.00	25.00	2,000.00	1,975.00	1.3
93-4300-2320 PUBLIC NOTICES	.00	.00	1,000.00	1,000.00	.0
93-4300-2350 ADVERTISING	.00	4,938.73	.00	(4,938.73)	.0
93-4300-2450 INSURANCE	.00	2,804.87	15,000.00	12,195.13	18.7
93-4300-2520 TELEPHONE	203.82	2,199.94	1,500.00	(699.94)	146.7
93-4300-2550 WEBSITE	.00	.00	500.00	500.00	.0
93-4300-2920 DUES	.00	.00	1,500.00	1,500.00	.0
93-4300-2950 MISCELLANEOUS CONTRACTUAL	245.49	4,701.18	5,500.00	798.82	85.5
93-4300-3101 OFFICE SUPPLIES	42.72	1,120.50	2,500.00	1,379.50	44.8
93-4300-3214 EQUIPMENT - MINOR	.00	3,085.06	10,000.00	6,914.94	30.9
93-4300-3218 UTILITIES	451.04	2,623.87	15,000.00	12,376.13	17.5
TOTAL MATERIALS & SERVICES	943.07	28,019.95	86,750.00	58,730.05	32.3
<u>CAPITAL OUTLAY</u>					
93-4300-4305 OFFICE EQUIPMENT	.00	17,000.00	20,000.00	3,000.00	85.0
TOTAL CAPITAL OUTLAY	.00	17,000.00	20,000.00	3,000.00	85.0
TOTAL OPERATIONS	3,074.39	70,173.81	149,655.00	79,481.19	46.9

CITY OF HERMISTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2016

E.O.T.E.C. - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MARKETING</u>					
<u>PERSONNEL SERVICES</u>					
93-4400-1100 SALARY & WAGES	1,420.87	16,609.91	20,270.00	3,660.09	81.9
TOTAL PERSONNEL SERVICES	1,420.87	16,609.91	20,270.00	3,660.09	81.9
<u>MATERIALS & SERVICES</u>					
93-4400-2350 ADVERTISING & PUBLICATIONS	.00	14,052.18	75,000.00	60,947.82	18.7
93-4400-2550 WEBSITE	.00	2,250.00	500.00	(1,750.00)	450.0
93-4400-2920 DUES	.00	.00	3,700.00	3,700.00	.0
93-4400-2950 MISCELLANEOUS CONTRACTUAL	.00	38.62	.00	(38.62)	.0
TOTAL MATERIALS & SERVICES	.00	16,340.80	79,200.00	62,859.20	20.6
TOTAL MARKETING	1,420.87	32,950.71	99,470.00	66,519.29	33.1

CITY OF HERMISTON
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

E.O.T.E.C. - GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>						
<u>TRANSFER TO OTHER FUNDS</u>						
93-8810-4600	TRANSFER TO CONST. FUND	.00	.00	3,101,885.00	3,101,885.00	.0
TOTAL TRANSFER TO OTHER FUNDS		.00	.00	3,101,885.00	3,101,885.00	.0
TOTAL NON-DEPARTMENTAL		.00	.00	3,101,885.00	3,101,885.00	.0

CITY OF HERMISTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2016

E.O.T.E.C. - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UNAPPROPRIATED BALANCE</u>					
<u>RESERVE FOR FUTURE EXPENDITURE</u>					
93-8890-7100 RESERVE FOR FUTURE EXPENDITURE	.00	.00	233,990.00	233,990.00	.0
TOTAL RESERVE FOR FUTURE EXPENDITURE	.00	.00	233,990.00	233,990.00	.0
TOTAL UNAPPROPRIATED BALANCE	.00	.00	233,990.00	233,990.00	.0
TOTAL FUND EXPENDITURES	4,495.26	103,124.52	3,585,000.00	3,481,875.48	2.9
NET REVENUE OVER EXPENDITURES	451.38	50,542.44	.00	(50,542.44)	.0

CITY OF HERMISTON
 BALANCE SHEET
 MARCH 31, 2016

E.O.T.E.C. - FACILITY CONST

<u>ASSETS</u>			
94-1010	CASH - FROM 93	428,655.05	
	TOTAL ASSETS		428,655.05
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
94-2390	FUND BALANCE	(17,578.00)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	446,233.05	
	BALANCE - CURRENT DATE	446,233.05	
	TOTAL FUND EQUITY		428,655.05
	TOTAL LIABILITIES AND EQUITY		428,655.05

CITY OF HERMISTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2016

E.O.T.E.C. - FACILITY CONST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FROM OTHER AGENCIES</u>					
94-3015-210 FEDERAL HUD GRANT	.00	410,130.00	441,000.00	30,870.00	93.0
94-3015-220 CONTRIBUTION FROM COUNTY	.00	450,000.00	450,000.00	.00	100.0
94-3015-230 GRANTS	.00	2,665,649.53	4,400,000.00	1,734,350.47	60.6
TOTAL FROM OTHER AGENCIES	.00	3,525,779.53	5,291,000.00	1,765,220.47	66.6
<u>MISCELLANEOUS REVENUES</u>					
94-3017-240 CAPITAL DONATIONS	74,873.34	303,912.34	.00	(303,912.34)	.0
TOTAL MISCELLANEOUS REVENUES	74,873.34	303,912.34	.00	(303,912.34)	.0
<u>TRANSFERS IN</u>					
94-3019-715 TRANS FROM GENERAL FUND	.00	.00	3,101,885.00	3,101,885.00	.0
TOTAL TRANSFERS IN	.00	.00	3,101,885.00	3,101,885.00	.0
TOTAL FUND REVENUE	74,873.34	3,829,691.87	8,392,885.00	4,563,193.13	45.6

CITY OF HERMISTON
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

E.O.T.E.C. - FACILITY CONST

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E.O.T.E.C. - CONST. FUND</u>						
<u>CAPITAL OUTLAY</u>						
94-4400-4101	LAND IMPROVEMENT (WELLS)	.00	.00	100,000.00	100,000.00	.0
94-4400-4103	CONST - ARCHITECT/ENGINEER	6,670.07	64,426.26	276,000.00	211,573.74	23.3
94-4400-4220	CONST - BUILDINGS	376,047.26	3,319,032.56	8,016,885.00	4,697,852.44	41.4
TOTAL CAPITAL OUTLAY		<u>382,717.33</u>	<u>3,383,458.82</u>	<u>8,392,885.00</u>	<u>5,009,426.18</u>	<u>40.3</u>
TOTAL E.O.T.E.C. - CONST. FUND		<u>382,717.33</u>	<u>3,383,458.82</u>	<u>8,392,885.00</u>	<u>5,009,426.18</u>	<u>40.3</u>
TOTAL FUND EXPENDITURES		<u>382,717.33</u>	<u>3,383,458.82</u>	<u>8,392,885.00</u>	<u>5,009,426.18</u>	<u>40.3</u>
NET REVENUE OVER EXPENDITURES		<u>(307,843.99)</u>	<u>446,233.05</u>	<u>.00</u>	<u>(446,233.05)</u>	<u>.0</u>